

Department of Construction Code Enforcement and Inspections
Township of Cherry Hill

820 Mercer Street, Room 205, Cherry Hill, NJ 08002
Phone – (856) 488-7855
Fax – (856) 486-4575

**APPLICATION FOR CERTIFICATE OF CONTINUED
OCCUPANCY – COMMERCIAL**

Change of Ownership

Change of Tenant

Location: _____

Block: _____ Lot: _____
Suite/Unit # _____

Owner: _____
Address: _____

Prior Tenant: _____
Address: _____

Telephone: _____

Telephone: _____

New Owner: _____
Address: _____

New Tenant: _____
Address: _____

Telephone: _____

Telephone: _____

Prior Use: _____
Proposed Use: _____

Use Group: _____
Use Group: _____

PLEASE INCLUDE A FLOOR PLAN OF THE BUILDING/TENANT SPACE WITH THIS
APPLICATION.

FOR OFFICE USE ONLY

Actual Use Group: _____ Construction/Classification: _____ Occupancy Load: _____

Zoning Approval Required? Yes No N/A Health Dept. Approval? Yes No N/A

Inspector: _____ Date Inspected: _____ Pass Fail

Comments: _____

Open Permits Yes No Elevator: Yes No RPBP Yes No Pool Yes No

THIS APPLICATION IS NOT A CERTIFICATE OF CONTINUED OCCUPANCY!

YOUR CERTIFICATE OF CONTINUED OCCUPANCY WILL BE ISSUED BY THE CONSTRUCTION
OFFICAL AFTER ALL INSPECTIONS ARE COMPLETED AND OPEN PERMITS/VIOLATIONS CLOSED.