

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The Cherry Hill Township Community Development Block Grant (CDBG) Program strives to ensure decent affordable housing and to provide services to the most vulnerable in our communities.

Cherry Hill is considered by HUD as an Entitlement community. Entitlement communities are comprised of central cities of Metropolitan Statistical Areas (MSAs); metropolitan cities with populations of at least 50,000; and qualified urban counties with a population of 200,000 or more (excluding the populations of entitlement cities). As an entitlement community, Cherry Hill receives an annual allocation from HUD, based on a formula comprising of several measures of community need, including the extent of poverty, population, housing overcrowding, age of housing, and population growth lag in relationship to other metropolitan areas.

As a condition of receiving these funds, the Township is required to develop a 5-Year Consolidated Plan that articulates the community development goals on which it will focus these funds. The most recent Con Plan was developed last year- covering the period from July 1, 2020 through June 30, 2024. During this Annual Action Plan period 2021-2022, the Township anticipates it will receive \$466,919.00 from Federal formula funds.

In addition to the CDBG funds, the Township is a participant in the Camden County Improvement Authority (CCIA) HOME Investment Partnership Program (HOME) via a consortium. HOME funds are provided to private and non-profit developers through a competitive annual application. These funds are to be used to help meet goals and objectives established by the Townships 5-Year Consolidated Plan. The Plans goals and objectives were developed in consultation with citizens, nonprofit organizations, developers, businesses, funding partners, schools and other governmental agencies. The overarching purpose is to support the development of viable communities with decent housing, suitable living environments and economic opportunities for the Townships low to moderate income households.

AMENDMENTS

Substantial Amendment #1: The 2021 Annual Action Plan was approved on June 28, 2021 (Resolution #2023-6-36) and October 12, 2021 (Resolution #2021-10-13) for \$466,919 of CDBG funds, along with anticipated program income of \$19,747. At the same time, the Township amended several previous Annual Action Plans for the purpose of consolidating unexpended funding from program years 2017-

2020 into its 2021 Annual Action Plan. The proposed amendments to prior year Annual Actions Plans supplemented the 2021 Annual Action Plan with an additional \$649,433.26 in prior year funds.

Substantial Amendment #2: The Township adopted a Substantial Amendment on 04.24.2023 (Resolution #2023-4-19). This amendment included the following adjustments to the 2021 Annual Plan: 1. Assign \$101,806 in Program Income to Activity #370, 2021 Public Facilities; 2. Reallocate \$100,000 from Activity #373, 2021 Single Family Housing Rehab, to Activity #370, 2021 Public Facilities; 3. Reallocate \$1,500 from Activity #368, 2021 Public Facilities Area Benefit, to Activity #370, 2021 Public Facilities.

Minor Amendment #3: The Township adopted an Amendment to the 2021 Annual Action Plan on December 11, 2023 (Resolution #2023-12-11). This amendment reallocated \$85,453.19 in funding from 2021 Housing Activities to 2021 Public Facilities (\$72,400.25) and 2023 Public Facilities (\$13,052.94) in order meet to meet timeliness requirements by reallocating funding to support community needs.

The Township followed its required public participation process per its Citizen Participation Plan for all amendments.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The 2021 (program year) Annual Action Plan includes second year goals that were identified in the Five-Year 2020-2024 Consolidated Plan, all targeting community needs related to affordable housing, providing public services to low-mod income and at-risk residents, and strengthening neighborhoods. The Statutory program goals for the CDBG and HOME programs are Decent Housing, Suitable Living Environment and Expanded Economic Opportunities.

Decent Housing. 2021 Annual Action Plan activities, which facilitate making decent housing more available, affordable, accessible, and sustainable for low- and moderate-income residents include: Increasing the availability of quality, affordable, permanent, and fair housing to low- and moderate-income families, including minorities; Retaining the Township's affordable housing stock; Providing affordable housing so that it is accessible and in proximity to job opportunities and employment centers; Providing housing that conforms to the American Disabilities Act (ADA) that includes structural features and services to enable persons with special needs to live in dignity and independence; and Increasing the supply of supportive housing. The Township anticipates creating 3 new affordable housing units (either by rental or homeownership) in FY2021.

Suitable Living Environment. 2021 Annual Action Plan activities, which help make suitable living environments more available, affordable, accessible, and sustainable for low- and moderate-income

residents include: Improving the safety and livability of neighborhoods; Eliminating blighting influences and the deterioration of property and facilities; Increasing access to quality public and private facilities and services; Reducing isolation of income groups within areas through spatial de-concentration of housing opportunities for low- and moderate-income persons; Revitalizing deteriorating neighborhoods; Restoring and preserving properties of special historic, architectural, or aesthetic value; and Conserving energy resources and utilizing renewable energy sources. The Township anticipates creating 3 new affordable housing units across different neighborhoods in Cherry Hill and supporting non-profit organizations dedicated to improving housing conditions.

Provide Social Services to low-and moderate-income families. 2021 Annual Action Plan activities will allocate funding to non-profit organizations that provide critical social and economic services the low-moderate income families in Cherry Hill Township. Funds are also allocated to provide one-on-one counselling for victims of domestic abuse.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

CDBG funds are targeted primarily toward affordable housing, economic development, strengthening neighborhoods and increasing access to resources. With the exception of last year, the Township consistently met HUD timeliness and spent its allocated funds for most activities on a yearly basis. Due to the cessation of certain activities caused by COVID-19, the Township was not able to successfully spend funds related to its Single-Family Rehabilitation program or through the Handy Helper program, leaving funds in these programs dating back to 2017 and 2018, respectively. Therefore, the Township elected not to fund those projects this program year and instead focus its funds predominantly in the Housing Activities program that will allow us to purchase and rehab housing units for conversion to income qualified rental units or modest priced housing units for purchase. COVID has also caused the Township to temporarily cease operations of the popular Senior Bus Program, leaving funds from PY2020 unspent. Since the Senior Bus Program has yet to resume service, the Township decided to redirect those funds to assist local non-profits with projects that serve appropriate clientele or lead to improvements in income eligible areas.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Cherry Hill Township posted its Public Notice in the regional/area newspaper during the week of the February 15, 2021 to announce key public participation dates for the Townships Community Development Block Grant (CDBG) 2021 Annual Action Plan (AAP). As an entitlement community under the CDBG program, the Township will receive a formula allocation from HUD for the 2021 AAP (Program

Year 2021) of approximately \$466,919. These funds may be used for eligible activities, as authorized by Title 1 of the Housing & Community Development Act (HCDA) of 1974, as amended.

PUBLIC HEARINGS

Cherry Hill Township conducted its first virtual public hearing on the Townships Draft 2021 Annual Action Plan on March 3, 2021 at 5pm. The purpose of these hearings was to obtain comments on overall community need for the Consolidated Plan. Cherry Hill Township held its second virtual public hearing on the Townships Final 2021 AAP on April 14, 2021 at 5pm.

Given the current public health crisis, virtual public hearings were held via the Zoom online meeting platform in lieu of in-person hearings. Members of the public were given the opportunity to speak during this hearing to verbally submit their public comment. The log-in information for the Virtual Public Hearings will be posted on the Townships website at the following address: <http://www.cherryhill-nj.com/152/Community-Development-Block-Grant-CDBG>

All interested individuals and organizations were invited and encouraged to attend these public hearings.

Amendments:

All Substantial Amendments complied with the Township Citizen Participation Plan (CPP), including public hearing and public review. Any Minor Amendment also complied with the Township CPP, which does not require a public hearing or public comment period.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

There were no resident, non-profit organization or business participation or comments received for March 3rd public meeting. A second Public Hearing on April 14th was held to discuss and solicit comments on the draft APP. No residents/members of the public participated in the meeting and no comments were received by the Township.

There were no public comments received on the Substantial Amendment.

6. Summary of comments or views not accepted and the reasons for not accepting them

No comments were received.

7. Summary

The Township made every effort to advertise and encourage public participation. Unfortunately the Township was unable to solicit additional comments from the public.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	CHERRY HILL TOWNSHIP	
CDBG Administrator	CHERRY HILL TOWNSHIP	Department of Community Development

Table 1 – Responsible Agencies

Narrative

The Cherry Hill Township Department of Community Development serves as the administrative agency for the Cherry Hill Township CDBG programs. As the responsible entity, the Department of Community Development reviews the performance of sub-recipients and monitors the overall program delivery structure to ensure coordination and compliance.

As the entitlement grantee for the CDBG program, the Cherry Hill Township Department of Community Development is the lead agency for the development of the 5-Year Consolidated Plan, as well as the Annual Action Plans that outline the proposed activities and expenditures under the Plan. The Department oversees planning, community development, housing, lead paint abatement, and various programs for the Township.

The Department coordinates several public and private agencies that administer programs and activities under the plan, which the following:

- Cherry Hill Township Department of Public Works & Engineering (Local Government)
- Cherry Hill Township Department of Recreation (Local Government)
- Cherry Hill Township Division of Code Enforcement (Local Government)

- Cherry Hill Township Office of the Municipal Clerk (Local Government)
- Cherry Hill Township Police Department (Local Government)
- Camden County Improvement Authority (CCIA) (County Government)
- Affordable Rental Housing at Tavistock (ARHAT) (Non-profit)

Consolidated Plan Public Contact Information

For any information concerning the Cherry Hill Township CDBG program, contact Natalie Shafiroff, PP, AICP, Deputy Director of Community Development, Cherry Hill Township, 820 Mercer Street, Cherry Hill, New Jersey 08002. Phone: (856) 432-8708. Fax: (856) 661-4746. Email: NShafiroff@chtownship.com.

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The Township has always encouraged on-going participation from residents, community service providers, and existing and potential community development partners. The participation process for the Consolidated Plan included public notices; a 30-day public comment period; public hearings; and consultation with non-profits, Township staff, elected officials, and housing providers. The Department sought discussions and exchange of information regarding: Lead-based paint hazards (County Health Care Agency); Homelessness (community- and faith-based service providers); Persons with disabilities and special needs (community-based service and housing providers); Public assistance recipients (County Social Services Agency); Housing stock (developers, lenders, managers); and Public and assisted housing residents. In the end, the consolidated planning process yielded little involvement, participation and input of very few governmental departments, non-profit organizations, and citizens. Specific outreach was made to services providers and agencies through public hearings and invitations to conduct focused group meetings, which did not generate a significant amount of participation.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

Cherry Hill Township developed institutional structures to enhance coordination between public and private housing and social service agencies, and foster assisted housing improvements and resident initiatives. Each year, the Township utilizes a network of referrals, contacts and partnerships to implement the strategies outlined in the Consolidated Plan. As an example, relating to housing, the Township continues to build its relationship with local housing providers such as private developers, nonprofit developers, and neighboring housing authorities, to ensure that limited housing resources are utilized in the most efficient and effective manner possible. Finally, the Township, in partnership with the CCIA, will continue to work jointly to meet the housing needs of Cherry Hill Township's very low-income populations.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Township coordinates with the Camden County Continuum of Care and Camden County HOME Consortium, who conducts ESG needs assessments and planning for the entire County.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate

outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Township does not receive ESG funding, nor is subject to the reporting requirements outlined in 91.220(l)(1); 91.220(l)(3); or 91.220(l)(4). However, the Township continues to work with the Camden County Continuum of Care and Camden County HOME Consortium, who conducts ESG needs assessments and planning for the entire County.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	CHERRY HILL TOWNSHIP
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Unfortunately, limited participation occurred in the Township's consultation process. However, many organizations are involved in the Township and have access to participate in the program. However, the Department of Community Development engaged those sub grantees who currently administer the Township's programming.

Identify any Agency Types not consulted and provide rationale for not consulting

The Township is regularly in contact with all known agencies and organizations involved in activities that are relevant to CDBG activities and programs.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Camden County	Both serve to provide Decent Housing, Suitable Living Environment and Economic Development
Camden County 2020-2024 Consolidated Plan	Camden County	Both serve to provide Decent Housing, Suitable Living Environment and Economic Development
Cherry Hill Township master Plan	Cherry Hill Township	Both serve to provide Decent Housing, Suitable Living Environment and Economic Development

Table 3 - Other local / regional / federal planning efforts

Narrative

The Township continues to partner with the Camden County Improvement Authority (CCIA) for the implementation of the Township’s Housing Improvement Program, which has proven to be a successful partnership. Additional coordination with CCIA will occur as the Township seeks HOME funds through the HOME Consortia.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Cherry Hill Township Citizen Participation Plan establishes procedures for obtaining the views of citizens, public agencies and other interested parties regarding the use of CDBG funds. Of particular importance are the views of persons of low- and moderate-income, who are intended to be the principal beneficiaries of the CDBG program, and residents of areas where activities are expected to take place. The participation of all Township residents is encouraged, especially HUD's protected classes, which include minorities, senior citizens, non-English speaking persons, female-headed households and persons with disabilities.

Citizen input is essential in the following areas of the CDBG process:

- 1) Identification of housing and community development needs;
- 2) Development of the Consolidated Plan;
- 3) Development of the Annual Action Plan;
- 4) Development of the Citizen Participation Plan;
- 5) Substantial amendments to the Consolidated Plan or the Annual Action Plan; and
- 6) Annual performance report.

Given the current public health crisis, virtual public hearings are being held via the Zoom online meeting platform in lieu of in-person hearings. Members of the public were given opportunities to speak during this hearing to verbally submit their public comment. The log-in information for the Virtual Public Hearings were posted on the Township's website.

Township residents and organizations were invited and encouraged to attend these public hearings and submit comments at the virtual public hearings or by writing to the Cherry Hill Township Department of Community Development, 820 Mercer Street, Cherry Hill, NJ 08002, The deadline for written comments was May 7, 2021.

Cherry Hill Township held its first virtual public hearing on the Township's Draft 2021 Annual Action Plan on March 3, 2021 at 5pm. The purpose of the first hearing was to obtain comments on overall community need for the Consolidated Plan. The hearing was advertised in the Camden Courier Post and no one from the public attended or submitted comments.

Cherry Hill Township held its second virtual public hearing, via Zoom, on the Township's Final 2021 AAP on April 14, 2021 at 5pm. The hearing was advertised in the Camden Courier Post and no one from the public attended or submitted comments.

AMENDMENTS

Substantial Amendment #2: The Township entered an Amendment on 05.08.2023, approved by Council Resolution 2023-4-19. The Township followed its required public participation process per their Citizen Participation Plan, holding a public hearing on February 28, 2023 and public review from March 1st - March 31st. No members of the public participated.

Amendment #3: The Township complied with its Citizen Participation Plan for minor amendments; the amendment was approved at a public meeting of Township council, via Resolution #2023-12-11. The CPP does not require a public hearing or formal public comment period for minor amendments.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Township-wide	Announcements of the public meeting to solicit comments were advertised in the Township paper of record- the Camden Courier Post- and posted on the municipal website site. No one from the public attended the meeting.	none	N/A	https://www.cherryhill-nj.com/152/Community-Development-Block-Grant-CDBG
2	Public Meeting	Township-wide	Announcements of the public hearing was advertised in the Township paper of record- the Camden Courier Post- and posted on the municipal website site. No one from the public attended the hearing.	No comments on the draft AAP were submitted to the Township Community Development Office.	N/A	https://www.cherryhill-nj.com/152/Community-Development-Block-Grant-CDBG

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	Non-targeted/broad community	The Township held a public hearing on the 2021 Action Plan Substantial Amendment. No members of the public attended.	No comments were received.	No comments were received.	
6	Public Meeting	Non-targeted/broad community	Town Council approved the Substantial Amendment at a public meeting, which was memorialized in Resolution 2023-4-19 on April 24, 2023. Town Council approved the minor amendment at a public meeting, which was memorialized in Resolution 2023-12-11 on December 11, 2023.	No comments were received.	No comments were received.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The Township is receiving \$466,919.00 for its second year of the 2020-2024 Consolidated Plan. The Township received \$19,747 in program income from its Single-Family Housing Rehabilitation Program.

The Township's 2021 Annual Action Plan budget was based on its original entitlement allocation and anticipated program income. During the writing of the 2021 Annual Action Plan, the Township identified the balance of unexpended funds in the Township's letter of credit balance from years 2017, 2018, 2019 and 2020- totaling \$349,146. During the same time period, the Township had also accumulated \$320,034 in program income from repayment of affordable housing and housing rehabilitation loans. Now that Cherry Hill and HUD has established a line of credit baseline, the Township intends to roll all prior year reprogrammed funds and program income balances forward into its 2021 program year activities, increasing the total Program Year 2021 budget \$1,123,244.

AMENDMENTS

Substantial Amendment #1: This substantial amendment reallocates a total of \$649,433.26 of prior year entitlement funds and prior year program income. Funds will be used to increase the budget for the 2021 Housing Activities (Housing Acquisition & Rehabilitation for Rent or Sale) Project. The substantial amendment will also create two new Projects in the 2021 Action Plan: Removal of Architectural Barriers and Single Family Housing Rehabilitation. This amendment will also change the funding source for Senior Bus Project from the 2020 Program Year. All funding will be used to respond to community needs identified in both the Township's 2020 Consolidated Plan and the 2021 Annual Action Plan. The Substantial Amendment will also revise the funding of two Projects in the 2021 Action Plan to correct an error in how Administrative funds were calculated. Specifically, the amendment will move \$1,356 from the Housing Activities project budget to the Planning & Administration project budget.

Substantial Amendment #2: The Township adopted an Amendment approved by Council Resolution 2023-4-19 on April 24, 2023. This amendment includes the following adjustments to the 2021 Annual Plan: 1. Assign \$101,806 in Program Income to Activity #370, 2021 Public

Facilities (added to the original \$320,034 that was already in IDIS); 2. Reallocate \$100,000 from 2021 Single Family Housing to Activity #370, 2021 Public Facilities; 3. Reallocate \$1,500 from Activity #368 Public Facilities Area Benefit to Activity #370, 2021 Public Facilities; 4. Reallocate \$50,000 from 2022 Activity #382, 2022 Public Facilities - ADA Sidewalks/Curbs to Activity #370, 2021 Public Facilities. This \$50,000 is noted in its addition to prior year resources (from \$349,146 to \$399,146); 5. Substantial Amendment adopted on 04.24.2023 transferred 2020 Public Facilities and 2020 Area Benefit Public Facilities, each funded for \$1,500 moved \$3,000 from FY 2020 into FY 2021 for 2021 Public Facilities. This \$3,000 is noted in addition to prior year resources.

Minor Amendment #3: The Township adopted a Minor Amendment to the 2021 Annual Action Plan on December 11, 2023 (Resolution #2023-12-11). This amendment reallocates \$85,453.19 in funding from 2021 Housing Activities to 2021 Public Facilities (\$72,400.52) and to 2023 Public Facilities (\$13,052.94), as well as made changes to other plan years.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	466,919	421,840	402,146	1,290,905	1,400,757	For the 2021 program year, The Township received \$19,747.00 in program income and anticipates using across our planned programming. Township is receiving \$466,919.00 for its second year of funding of the 2020-2024 Consolidated Plan. For the remaining of the 5-Year 2020-2024 Consolidated Plan, the Township anticipates receiving \$1,400,757 base on estimate of 3 times current allocation.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

For program year 2021, the Township is received one (1) entitlement grant from HUD in the amount of \$466,919. \$19,747 of program income was rolled into the 2021 program year- totalling \$486,666 in total funds available to projects and administrative cost.

Affordable housing trust funds are intended to better enable municipalities to meet the low- and moderate-income housing needs in their municipality and region. Affordable housing trust funds may contain mandatory development fees, payments in lieu of constructing affordable units on sites zoned for affordable housing, funds in a barrier free escrow, recapture funds, proceeds from the sale of affordable units, rental income, repayments from affordable housing program loans, enforcement fines and application fees, and any other funds collected by the municipality in connection with its affordable housing programs.

The Cherry Hill Affordable Housing Trust Fund has approximately \$2,000,000.00 to create affordable housing in the Township. These funds were approved by the State of New Jersey in 2013. The Township recently received a Judgment of Repose of its Housing Element & Fair Share Plan (HEFSP) in order to expend those funds.

The Township also anticipates leveraging funding to help meet identified needs from various organizations and agencies.

The Township continues to receive and apply for Federal, State, and County funds to leverage projects that benefit HUD's three (3) national objectives. Several other funding streams, such as State and County HOME funds, Federal Home Loan Bank of New York Affordable Housing Program (AHP) funds, Low-Income Housing Tax Credits, McKinney-Vento Homeless Assistance funds, SuperNOFA grants and other funds will be examined to increase the leverage of the Township's federal and local funds. The Township will also continue to support the efforts of the Cherry Hill Township Division of Housing and local non-profits to secure additional funds to be used for affordable housing development, economic development, and social services.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs

identified in the plan

Most of the Township's publicly owned land is deed restricted through the New Jersey Green Acres Program. The Township participates in the planning incentive program under the New Jersey Green Acres Program, which requires acquisition and planning for open space and recreation. Many of the needs identified in this plan will utilize CDBG monies for acquisition of affordable housing, which will be transferred to non-profit housing provider.

Discussion

The Township will invest these resources in projects that can maximize impact in the community by leveraging other funding resources. The Township prefers to provide gap financing to projects, which find additional resources and partnerships to implement the program.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Activities	2020	2024	Affordable Housing	Township-wide	Housing Activities	CDBG: \$657,839	Rental units rehabilitated: 3 Household Housing Unit
2	Planning	2020	2024	Planning	Township-wide	Administration Planning	CDBG: \$93,384	Other: 2 Other
3	Side By Side Domestic Violence Response Team	2020	2024	Non-Housing Community Development	Township-wide	Side By Side Domestic Violence Response Team	CDBG: \$2,500	Public service activities other than Low/Moderate Income Housing Benefit: 28 Persons Assisted
4	Support public services	2020	2024	Non-Housing Community Development	Township-wide	Support public services	CDBG: \$66,521	Public service activities other than Low/Moderate Income Housing Benefit: 25 Persons Assisted
5	Single Family Housing Rehabilitation	2020	2024	Affordable Housing	Township-wide	Single-Family Rehabilitation	CDBG: \$64,547	Homeowner Housing Rehabilitated: 3 Household Housing Unit
6	Public Facilities	2020	2024	Non-Housing Community Development	Township-wide	Public Facilities Removal of Architectural Barriers	CDBG: \$380,206	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 4303 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Area Benefit Eligible Public Facilities	2020	2024	Non-Housing Community Development	Township-wide	Public Facilities	CDBG: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Housing Activities
	Goal Description	Acquisition and rehabilitation of properties for occupancy by low- and moderate-income households at affordable rents or for resale into the Township's Modest Priced Housing Home Ownership Program.
2	Goal Name	Planning
	Goal Description	Planning and Administration includes the oversight of the CDBG Program, monitoring of activities, fulfilling application and reporting requirements and disbursement of funds. Various Planning activities for the municipality concerning such as but not limited to housing, open space and recreation areas.
3	Goal Name	Side By Side Domestic Violence Response Team
	Goal Description	Support network for victims of domestic abuse. Victims matched with a counselor who guides them through the process from one point of the initial incident through any legal process.
4	Goal Name	Support public services
	Goal Description	The Township will make funds available for area non-profits to provide critical social services to area low-moderate income residents or limited clientele. The organizations and amount of l/m people served will be determined at the day of the awards.

5	Goal Name	Single Family Housing Rehabilitation
	Goal Description	Rehabilitation of properties owned by low and moderate income households to maintain affordability and preserve housing condition. The original goal for Single Family Rehab was 10 units, however due to multiple amendments reallocating and reducing funding, the goal has now been adjusted to a Goal Outcome Indicator of 3 units.
6	Goal Name	Public Facilities
	Goal Description	The rehabilitation of public and historic facilities and to eliminate blighting influences, publicly owned utilities and public facilities, including but not limited to ADA improvements, historic preservation, removal of architectural barriers. This Annual Goal corresponds with two Strategic Plan Goals: Public Facilities and Removal of Architectural Barriers.
7	Goal Name	Area Benefit Eligible Public Facilities
	Goal Description	The rehabilitation of public and historic facilities and to eliminate blighting influences, publicly owned utilities and public facilities in CDBG low/mod income areas.

AP-35 Projects - 91.420, 91.220(d)

Introduction

A listing of the 2021 projects is provided in Table 3 with additional descriptions in the Project Summary Chart below.

AMENDMENTS

Substantial Amendment #1 has created two additional projects, Single Family Housing Rehabilitation 2021 and Removal of Architectural Barriers 2021.

Substantial Amendment #2: The Township adopted a Substantial Amendment to the 2021 Plan on 04.24.2023, adding \$154,500 including \$100,000 from 2021 Single Family Rehab; \$50,000 from 2022 Public Facilities, and \$1,500 from 2021 Public Facilities. \$101,806 in Program Income was also assigned to fund 2021 Activity #370 2021 Public Facilities. 2020 Public Facilities and 2020 Area Benefit Public Facilities, each funded for \$1,500 moved \$3,000 from FY 2020 into FY 2021 for 2021 Public Facilities. The new total for 2021 Public Facilities is \$257,806.

Minor Amendment #3: The Township adopted a Minor Amendment to the 2021 Annual Action Plan on December 11, 2023 (R#2023-12-11). This amendment reallocates \$85,453.19 in funding from 2021 Housing Activities to 2021 Public Facilities (\$72,400.52) and 2023 Public Facilities (\$13,502.94). The new total for 2021 Public Facilities is \$330,206.52.

#	Project Name
1	HOUSING ACTIVITIES
2	PLANNING AND ADMINISTRATION
3	PUBLIC FACILITIES
4	SIDE-BY-SIDE DOMESTIC VIOLENCE RESPONSE TEAM
5	PUBLIC SERVICE NON-PROFIT GRANTS
6	SINGLE FAMILY HOUSING REHABILITATION - 2021
7	REMOVAL OF ARCHITECTURAL BARRIERS - 2021

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The Township Master Plan has focused on revitalizing existing neighborhoods and communities, and enhancing the infrastructure necessary to support existing residents. It has been proven that people in crisis need a safe and secure environment to become stable, self-sufficient and ultimately thrive. In turn, thriving people have the ability to support the built environment and proactively participate in

community enrichment.

Activities have been selected for inclusion in this Plan based on 2020-2024 Consolidated Plan priorities and public input. In program year 2021, the Township will engage in community development activities through increasing the availability and quality of affordable housing, the delivery of public services, investment in neighborhood facilities, and delivery of social services. In addition, the Township balances the growing need for services with HUD regulations and budget constraints.

Eligibility Requirements and Procedures. While not receiving additional funding this program year for reasons described previously in this plan, the following details the eligibility requirements and procedures for the aforementioned programs that don't have specific locations or service specific special needs groups. This does not include the Side-by-Side Domestic Violence Response Team, Senior Bus, Public Facilities Historic Rehabilitation, ARHAT Acquisition and Rehabilitation of Affordable Housing, and Area Benefit Eligible Activities).

Handy Helper Program (Intermediate Housing Rehabilitation). The Township's Handy Helper Program provides financial assistance to income-qualified senior citizens (62 years and older) and disabled individuals that need repairs related to plumbing, carpentry and other minor home repairs. In order to be classified as income eligible to participate in the Housing Rehabilitation Program, the household MUST meet the U.S. Department of Housing and Urban Development's Section 8 income requirements based on household size.

Single Family Housing Rehabilitation (Substantial Housing Rehabilitation). The Housing Rehabilitation Program has been designed to achieve to alleviate housing code violations for families of low- and moderate- income households; to provide financial assistance to families for housing repairs in the most cost-efficient manner; to prevent the decline of property values in neighborhoods throughout the Township; and to provide the means for income eligible households to make their home handicapped accessible if there is a need.

Eligibility for assistance under this program MUST be met by two (2) criteria involving 1) the total gross income of the household; and 2) the nature of the repairs that are needed. In order to be classified as income eligible to participate in the Housing Rehabilitation Program, the household MUST meet the U.S. Department of Housing and Urban Development's Section 8 income requirements based on household size. A property is classified as eligible to receive Housing Rehabilitation Program funds if at least one (1) major system of the property has failed or is in imminent danger if failure. As previously noted, the Township has partnered with the Camden County Improvement Authority (CCIA) to administer this program.

AP-38 Project Summary
Project Summary Information

1	Project Name	HOUSING ACTIVITIES
	Target Area	Township-wide
	Goals Supported	Housing Activities
	Needs Addressed	Housing Activities
	Funding	CDBG: \$657,839
	Description	The acquisition and rehabilitation of a property located within the Township for occupancy for a low- and moderate-income household with affordable rents or mortgages.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	The Township anticipates acquiring, rehabilitation and either rent or sell 3 affordable housing units
	Location Description	Township-wide
	Planned Activities	The acquisition and rehabilitation of properties located within the Township for occupancy for a low- and moderate-income household with affordable rents or for resale into the Township's Modest Priced Housing Program.
2	Project Name	PLANNING AND ADMINISTRATION
	Target Area	Township-wide
	Goals Supported	Planning
	Needs Addressed	Planning Administration
	Funding	CDBG: \$93,384
	Description	Various Planning activities for the municipality concerning such matters, but not limited to housing, open space and environmental program areas, and CDBG programming.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Administrative and Planning funds support two Township Community Development employees in implementing the Township's CDBG program
	Location Description	Township-wide

	Planned Activities	Overall administration support of the CDBG program including various Planning activities and for the municipality concerning such matters, but not limited to housing, open space and environmental program areas.
3	Project Name	PUBLIC FACILITIES
	Target Area	Township-wide
	Goals Supported	Public Facilities
	Needs Addressed	Removal of Architectural Barriers Public Facilities
	Funding	CDBG: \$330,206
	Description	The rehabilitation of public and historic facilities and to eliminate blighting influences, publicly owned utilities and public facilities, including but not limited to ADA improvements, historic preservation, removal of architectural barriers. The 2021 Public Facilities project was originally funded for \$1,500. The Substantial Amendment adopted on 04.24.2023 reprogrammed an additional \$256,306 to the budget, including \$100,000 from Single Family Rehab; \$50,000 from 2022 Public Facilities, \$1,500 from 2021 Public Facilities, \$1,500 from 2020 Public Facilities, and \$1,500 from 2020 Area Benefit Public Facilities. Additionally, \$101,806 in Program Income is assigned to fund 2021 Activity #370 2021 Public Facilities. This resulted in a budget for the project of \$257,806. Amendment #3: The Township adopted a Minor Amendment to the 2021 Annual Action Plan on December 11, 2023 (R#2023-12-11). This amendment reallocated \$72,400.25 in funding from 2021 Housing Activities to 2021 Public Facilities. The new adjusted budget is now \$330,206.25.
	Target Date	5/1/2024
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 4303 persons with ambulatory disabilities will benefit from the public facilities improvements.
	Location Description	Township-wide
	Planned Activities	The rehabilitation of public and historic facilities and to eliminate blighting influences, publicly owned utilities and public facilities, including but not limited to ADA improvements, historic preservation, removal of architectural barriers.
	Project Name	SIDE-BY-SIDE DOMESTIC VIOLENCE RESPONSE TEAM

4	Target Area	Township-wide
	Goals Supported	Side By Side Domestic Violence Response Team
	Needs Addressed	Side By Side Domestic Violence Response Team
	Funding	CDBG: \$2,500
	Description	Support network for victims of domestic abuse. Victims matched with a counselor who guides them through the process from one point of the initial incident through any legal process. This activity is administered by the Cherry Hill Township Police Department.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 28 individuals will benefit from the side-by-side counseling provided by the service providers through the Cherry Hill Township Police Department
	Location Description	Township-wide
	Planned Activities	Support network for victims of domestic abuse. Victims matched with a counselor who guides them through the process from one point in the incident through any legal process.
5	Project Name	PUBLIC SERVICE NON-PROFIT GRANTS
	Target Area	Township-wide
	Goals Supported	Support public services
	Needs Addressed	Support public services
	Funding	CDBG: \$66,521
	Description	Through a rolling application process, the Township will support up to 4 area non-profits to provide critical social services to area low-moderate income residents or limited clientele. The organizations and amount of l/m people served will be determined at the day of the awards.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	To be determined after awards are made to are non-profits.
	Location Description	Township-wide
	Planned Activities	To be determined after awards are made to are non-profits.
	Project Name	SINGLE FAMILY HOUSING REHABILITATION - 2021

6	Target Area	Township-wide
	Goals Supported	Single Family Housing Rehabilitation Housing Activities
	Needs Addressed	Single-Family Rehabilitation
	Funding	CDBG: \$64,547
	Description	Owner-occupied housing rehab program for income-eligible single family dwelling households. The Substantial Amendment adopted on 4.24.23 reduced funding from \$250,000 to \$150,000 (R#2023-4-19). The Minor Amendment adopted on 12.11.23 further reduced funding from \$150,000 to \$64,546.81 (R#2023-12-11). With the reduction in funds, the Goal Outcome Indicator was also reduced from 10 to 3.
	Target Date	7/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The original goal was to benefit 10 low-moderate income families. However, due to several amendments that resulted in changes in funding, the estimate has been reduced to 3 low-moderate income families proportionately.
	Location Description	Township-wide
	Planned Activities	Owner-occupied housing rehab program for single family homes.
	7	Project Name
Target Area		Township-wide
Goals Supported		Public Facilities
Needs Addressed		Removal of Architectural Barriers Public Facilities
Funding		CDBG: \$50,000
Description		Public facilities and infrastructure projects that include the removal of architectural barriers.
Target Date		6/30/2021
Estimate the number and type of families that will benefit from the proposed activities		Approximately 4303 persons with ambulatory disabilities will benefit from the ADA public facilities improvements.
Location Description		Township-wide
Planned Activities		Public facilities and infrastructure projects that include the removal of architectural barriers.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Low- and moderate-income residents are generally located in two general areas of the Township: 1) the western side of the Township where a majority of the older housing stock is located, and 2) a pocket of institutional senior housing located at two main campuses of the Jewish Community Center, Saltzman House, and St. Mary's convalescent home.

Geographic Distribution

Target Area	Percentage of Funds
EXCEPTION AREA/UPPER QUARTILE	10

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

HUD permits an exception to the LMI area benefit requirement that an area contain 51 percent LMI residents. This exception applies to entitlement communities that have few, if any, areas within their jurisdiction that have 51 percent or more LMI residents. These communities are allowed to use a percentage less than 51 percent to qualify activities under the LMI Benefit category. This exception is referred to as the "exception criteria" or the "upper quartile," where Cherry Hill Township applies. In such communities like Cherry Hill Township, activities must serve an area which contains a percentage of LMI residents that is within the upper quartile of all Census block groups within its jurisdiction in terms of the degree of concentration of LMI residents.

Most of Township's community facilities, parks, and infrastructure improvement projects are located in these block groups. Particular public facility and infrastructure projects may be targeted to specific locations which are deemed by Township staff or from public input to be most in need of revitalization or public investment.

Discussion

Housing assistance programs, which benefit individual households are generally not targeted to specific areas but instead are provided on the basis of household need. Because low-income, elderly, disabled, and special needs residents are located throughout the Township, the Owner-Occupied Housing Rehabilitation Program and the Handy Helper Program are generally available Township-wide to eligible households with incomes under 80% of the area median income. In addition, financial assistance for Side-by-Side Domestic Violence Response Team (DVRT) and the Senior Bus is available Township-wide through CDBG funding.

Public facilities and infrastructure improvement, such as Public Facilities and Planning are not limited

geographically within the Township. Homelessness and potential homelessness are community issues, and therefore services provided for these are located throughout the Township to provide maximum accessibility. In addition, assistance for special needs populations, including elderly persons, disabled persons, persons with drug/alcohol additions, persons with HIV/AIDS, and victims of domestic violence is provided Township-wide. Economic development is also a need not limited to certain areas of the Township, and therefore activities offered are based on need and eligibility.

The racial and ethnic composure of the Township has diversified in recent years and expected to continue. A striking trend is the diversity of the Golden Triangle Census Designed Place (CDP) where areas of minority growth are expanding. This follows a national trend of immigrant population growth in inner-ring suburbs.

Allocation of Priorities. The Township has made estimated allocations for PY2021 based upon 1) the priorities of the 2020-2024 Consolidated Plan; 2) citizen and community input; 3) an analysis of prior budget and expenditures, and 5) Township Council suggestions.

Additional factors that contributed to targeting funds to specific areas of the Township or activities are:

- The stated needs, analysis, and objectives in the 2020-2024 Consolidated Plan;
- Priorities stated in each respective program's solicitation and award guidelines; and
- Compliance with HUD entitlement rules and regulations.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

Cherry Hill is committed to removing or reducing barriers to affordable housing whenever possible. A variety of actions are contained in the Housing Element to address these issues.

Such actions include:

- Incentives for affordable development
- Establishment of a Housing Trust Fund
- Rezoning of sites for multi-family development

Additionally, the Township continues to assess and address the outcomes and recommendations of the Township's 2020 Analysis of Impediments for Furthering Fair Housing. These actions include:

- Encourage redevelopment of existing structures and sites to provide affordable housing and employment in appropriate places.
- Seek additional funding whenever possible disabled and senior subsidized apartments to expand the availability of affordable housing.
- Seek to stabilize neighborhoods by aggressive code enforcement activities.
- Encourage rehabilitation of the existing housing stock with state tax incentives and credit as provided by the Council on Affordable Housing and the New Jersey Housing and Mortgage Finance Agency.
- Promote state funding for home ownership and rental subsidies to provide additional affordable housing.
- Promote public transportation

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and

policies affecting the return on residential investment

The State of New Jersey has a constitutional obligation to provide affordable housing, as does each municipality. Cherry Hill Township, which received a Third Round Judgment of Repose from the Superior Court of NJ - Camden County in 2016, is currently implementing its Housing Element of its Master Plan to provide maintain, build and rehabilitate 2,829 affordable housing units between now and 2025.

To the extent that land use controls or growth limitations would otherwise have negative effects on providing affordable housing, the Township has engaged in a series of redevelopment and zoning overlay initiatives to create 500+ NEW affordable housing unit opportunities between 2015 and 2025. Affordable housing opportunities are also captured through the collection of Housing Impact Fees and Non-Residential Development fees, which are used towards the Township's housing improvement program, as well for other funding mechanisms (such as subsidies for market-to-affordable and 100% inclusionary developments). In conjunction with new construction, the Township has a widely successful intermediate (Handy Helper) and extensive (Housing Improvement Program) , whose purpose is to rehabilitate homes owned by low- and moderate-income populations. In addition to the reduced tax assessment given to deed-restricted units (State statute), the Township also uses an abatement program for all homeowners who have homes 20 years or older. This abatement encourages homeowners to invest in their homes, without being unduly taxed (for five years) for the improvements made to their property. Building code compliance and property maintenance provisions have been strengthened through local legislation, which requires all vacant and abandoned properties to register with the Township. All of these initiatives, in tandem, work to encourage residential investment and its ultimate return.

Discussion

As noted in the 2020 Analysis of Impediments, Cherry Hill Township continues to take the following actions to address traditional and emerging barriers to affordable housing.

Affordability: Affordable old housing stock in the Cherry Hill Township is available, but shrinking as prices have risen in recent years. Higher property taxes will prevent many low-income families from becoming homeowners, and continual rent increases and a shortage of affordable rental units in the Township contribute as well. The affordability of both owner occupied and rental housing remain the highest priority housing needs. The Township will seek additional funding to increase subsidized disabled and senior apartments.

Homeownership: The Township has taken a strong, aggressive role to promote homeownership throughout the Cherry Hill Township by the New Jersey Housing and Mortgage Finance Agency Live Where You Work Program (LWYW) and the HOME Consortium ADDI (American Dream

Down payment Initiative). All of these programs are offer equal homeownership opportunities to everyone.

Rental Units: The Township seeks to educate tenants and landlords to address issues that may arise in the community by conducting inspections of units prior to occupancy and maintaining regular contact with both landlord and tenant groups. The Township will seek additional funding whenever possible for disabled and senior subsidized apartments.

Accessibility: The Township's Ombudsman for Disabled Citizens addresses issues regarding housing as well as many other barriers for the disabled. The Township is in favor of universal design homes.

Homelessness: The Township through the HOME Consortium is funding many agencies that help to address and prevent homelessness.

General Fair Housing Issues: There is currently a steady growth of homeownership opportunities all over the Cherry Hill area. We have many ethnic families move in to the Cherry Hill Township within the last several years, which brought many new homeowners, who rehabbed many older houses and improved neighborhoods. As the community grows and changes, various protected groups are moving to our Township and all over the region. Cherry Hill was recognized as having a diverse immigrant population and was part of a Data Series and Presentation on Immigrant populations through the Delaware Valley Regional Planning Commission (DVRPC).

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The following narratives provide an overview for those other actions noted in 91.420 and 91.220(k).

Actions planned to address obstacles to meeting underserved needs

The primary obstacle to meeting underserved needs is the limited number of resources available that can be used for particular needs. As a result of the pandemic there are increasing demands for emergency services by families whose income no longer provides for basic life necessities, which the Township has limited resources to respond to the needs of very low- and low-income, families in the Township.

Obstacles to addressing the growing need of underserved low- and moderate-income residents include:

- Prospective homebuyers lack substantial funds or access to credit to initiate homeownership (down payment/closing costs);
- The demand far surpasses the funding available for the various services required to adequately serve the needs of the region's low- and moderate-income individuals and neighborhoods;
- Households seeking mortgages having difficulty meeting underwriting requirements (credit worthiness, bank accounts);
- The ability for prospective households to sustain necessary income for homeownership;
- Fixed incomes (Social Security, Disability);
- Due to language barriers or low educational attainment, some residents are unaware of the services available to them; and
- Working families also encounter the unique challenge of often "making too much money" to qualify for various public services.

Actions planned to foster and maintain affordable housing

Cherry Hill Township's approach to fostering and maintaining affordable housing is to rehabilitate the existing aging housing stock in order to create more quality affordable housing. This is done by:

- Leveraging HOME, CDBG, and Weatherization Assistance Program funds to purchase and rehabilitate deteriorated properties;
- Using an array of other Federal, State, local and private dollars to steadily improve aging multi-

- family rental complexes and single-family homes;
- Acquiring and demolishing properties when rehabilitation is not feasible or desirable; and
- Replacing housing for more viable options through redevelopment and master planning.

Fostering and maintaining affordable housing is a regional issue. Housing costs continue to increase throughout the Philadelphia Metropolitan Statistical Area. The severe shortage of affordable housing in jurisdictions impacts the schools and services in Cherry Hill Township.

The Township uses two main strategies for eliminating barriers to affordable housing and concentrations of poverty. The first strategy involves the preservation of sound housing stock and simultaneous acquisition and demolition of distressed properties, and the use of inclusionary zoning techniques for new development. The second strategy is the encouragement of de-concentration of low-income households through the issuance of housing vouchers issued through Camden County.

Actions planned to reduce lead-based paint hazards

Cherry Hill requires the use of lead-safe practices and other actions aimed at preventing lead poisoning. Contractors performing renovation, repair and painting projects that disturb lead-based paint in homes, child care facilities, and schools built before 1978 must be certified and must follow specific work practices to prevent lead contamination.

Under the CDBG rehabilitation programs, lead-safe practices have been underway.

The following is a summary of the actions taken by the Cherry Hill when utilizing CDBG funds.

Notification. Cherry Hill provides the “Protect Your Family from Lead in Your Home” lead-based paint pamphlet. This pamphlet is provided to the applicant at the time he/she receives an application. The applicant is required to sign a receipt of this pamphlet. Cherry Hill notifies the homeowners of lead-based paint hazards or any lead-based paint hazards that might be caused as a result of the rehabilitation project.

Under New Jersey law, the homeowner must provide disclosure of known lead-based paint hazards to any potential buyer. Cherry Hill will provide the homeowner with a copy of the lead-based paint inspection report. In addition, clearance reports should be provided to the homeowner to demonstrate that any known lead-based paint hazards have been remedied.

Lead Hazard Evaluation. The type of lead-hazard evaluation activity depends on the level of Federal rehabilitation assistance. The levels of Federal rehabilitation assistance and the corresponding lead hazard evaluation activities are listed below:

Less than \$5,000. If the applicant receives less than \$5,000 in rehabilitation hard costs, then paint testing must be conducted to identify lead-based paint on painted surfaces that will be disturbed or

replaced.

\$5,000 to \$25,000. If the applicant receives \$5,000 to \$25,000 in rehabilitation hard costs, then lead-based paint testing must be done on the entire unit, both interior and exterior.

Lead Hazard Reduction. Any action taken to address lead-based paint hazards depends on the amount of Federal rehabilitation assistance the homeowner receives. The levels of Federal rehabilitation assistance and the corresponding lead hazard reduction activities are listed below:

Less than \$5,000. If the applicant receives less than \$5,000 in hard rehabilitation costs, the program must repair any paint that is disturbed during rehabilitation.

\$5,000 to \$25,000. If the applicant receives \$5,000 to \$25,000 in hard rehabilitation costs, the program must stabilize any lead-based paint hazard or lead-based paint hazards that might be caused as a result of the rehabilitation project.

Relocation. When lead-based paint hazard reduction work is being performed on properties, it may be necessary to relocate rehabilitation participants, especially those households with children ages 6 and under. Relocation, while costly, is a necessary step to protect the health of the occupants and comply with HUD regulations. The temporary location must be decent, safe, sanitary and free of any lead-based paint hazards. Should it become necessary to relocate any Single-Family Rehabilitation Loan Program participants in the future.

Cherry Hill is implementing HUD's lead-based paint regulation for all CDBG-funded rehabilitation projects during 2021 Program Year (2020 and older funds) and will continue to do so throughout all Program Years.

Actions planned to reduce the number of poverty-level families

Cherry Hill will continue to provide CDBG funds to a variety of anti-poverty public service programs that will assist low- and moderate-income residents. It is anticipated that the following programs will continue per the 2021 Annual Action Plan:

- Transportation for senior and disabled residents- using 2020 and older funds;
- Advocacy for victims of domestic violence;
- The Single-Family Rehabilitation Loan Program- using 2020 and older funds;
- The First Time Homebuyer's Assistance Program for low- and moderate-income residents- using 2020 and older funds; and
- The ARHAT Program to provide affordable rental housing to low and moderate-income

households.

Actions planned to develop institutional structure

The Township of Cherry Hill will continue to utilize both CDBG and other municipal resources to support the provision of housing and services to low- and moderate-income households. In addition, Cherry Hill will seek to utilize not-for-profit agencies where appropriate to advance the Consolidated Plan Goals.

Actions planned to enhance coordination between public and private housing and social service agencies

The Township of Cherry Hill will continue to utilize both CDBG and other municipal resources to support the provision of housing and services to low- and moderate-income households. Cherry Hill Township conducted a 2021 competitive application round for not-for-profit agencies to provide social services to the area low-mod income residents.

Discussion

The Township will explore the following strategies and actions during PY2021 to address identified obstacles to meeting underserved needs:

- Continue to support State Homebuyer Assistance Programs to lower the cost of homeownership and provide funding for citizens that lack substantial funds to initiate homeownership;
- Explore available funding opportunities from federal, state, and private resources to address needs of the underserved;
- Leverage resources across Township Departments to better match resources to needs;
- Work with the Department Public Works and Engineering to develop criteria when assessing CIP projects to better serve low- and moderate-income communities;
- Prioritize services to the elderly and special needs populations through the Handy Helper and Single-Family Owner-Occupied Housing Rehabilitation Program;
- Improve direct Township outreach to those households in need through development of new partnerships with the Mayor's Citizens Advisory Committee, the Office of the Disabled Ombudsman, local Neighborhood Associations and organizations serving minority populations; and
- Include bilingual staff and develop translated materials in as many interactions with low- and moderate-income individuals as possible.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

The Township's CDBG entitlement allocation for PY2021 is \$466,919.00. The Township rolled over \$19,000.00 in program income (in the form of recaptured funds from our Owner-Occupied Housing Rehabilitation Program). The breakdown of funds is provided in Figure 13. The Township does not anticipate any income from a "float-funded" activity, as there are none.

The Township also does not have any updated reports on program income received in the preceding program year; proceeds from Section 108 loan guarantees, as there are none; surplus funds from urban renewal settlement projects, as there are none; grant funds returned to a line of credit, as there are none; income from "float-funded" activities, as there are none; and urgent need activities, as there are none.

It is anticipated that 80% of CDBG funds will be utilized for activities that benefit persons of low- and moderate-income.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

- | | |
|---|--------|
| 1. The amount of urgent need activities | 0 |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 80.00% |

Discussion

The Township has historically utilized a three (3) year period to determine the minimum overall benefit of 70% of CDBG funds for low and moderate income households. For the second Program Year, the Township will utilize years 2018, 2019, and 2020.

Attachments

Citizen Participation Comments

Township of Cherry Hill

Community Development Block Grant Program
 Substantial Amendment of 2019-2022 Annual Action Plans

I. Introduction

This document serves as the Substantial Amendment to the 2019-2022 Township of Cherry Hill Annual Action Plans previously approved by the U.S. Department of Housing and Urban Development. The Township seeks to: (1) assign Program Income received to projects; (2) transfer funds between CDBG programs; (3) transfer funds between CARES Act programs, and (5) amend the Housing Improvement Program policy guide to allow existing deferred loans to be converted to grants.

II. Assign Program Income Received to Projects

The Township has received **\$101,806** in Program Income from Single Family Housing Rehabilitation (HIP) Loan Paybacks. Those funds are being committed to 2021 Public Facilities, known in IDIS as Activity #370, which allows for a flexible variety of public facility activities.

Additionally, the Township received **\$9,442** in Program Income from refunds to the Rental and Mortgage Assistance Program. Those funds are being committed to the 2020 COVID-19 Non-Profit Support Project, known in IDIS as Activity #375.

ASSIGNMENT OF PROGRAM INCOME						
RECEIPT DATE	DESCRIPTION	LOCAL REFERENCE	IDIS RECEIPT #	AMOUNT	IDIS #	PROJECT
7.26.22	HIP Repayment	CP-22-00848	5385042	\$ 27,605.00	370	2021 Public Facilities
7.26.22	HIP Repayment	CP-22-00847	5385040	\$ 13,666.00	370	2021 Public Facilities
9.8.22	HIP Repayment	CP-22-00958	5384976	\$ 19,285.00	370	2021 Public Facilities
3.17.23	HIP Repayment	CP-23-00238	5398245	\$ 41,250.00	370	2021 Public Facilities
			TOTAL	\$ 101,806.00		
2.28.22	CARES Act Refund	CR 13739	5393488	\$ 6,280.00	375	Covid-19 2020 Non-Profit Assistance
3.31.22	CARES Act Refund	CR 13807	5393488	\$ 3,162.00	375	Covid-19 2020 Non-Profit Assistance
			TOTAL	\$ 9,442.00		

III. Transfer Funds between Existing CDBG Projects

A. Transfer of Single Family Housing Improvement Program (HIP) Funds to Public Facilities Activities

This Substantial Amendment transfers \$100,000 from the 2021 Single Family Housing Improvement Program (HIP), IDIS Activity #373, to the 2021 Public Facilities Activity, IDIS Activity #370, as set forth in the table below. The intent is to conserve resources and eliminate duplication of efforts since the County

has a similar HIP program that is available to Township residents through its HOME program. It is anticipated that most single family housing improvement projects in the future will take place through the County's HOME program. However, a reserve amount of CDBG funds will remain available for projects that, for some reason, do not meet HOME funding requirements.

TRANSFER OF FUNDS BETWEEN CDBG ACTIVITIES						
TRANSFERRED FROM			AMOUNT	TRANSFERRED TO		
PROJECT	BUDGET ACCOUNT	IDIS ACTIVITY		PROJECT	BUDGET ACCOUNT	IDIS ACTIVITY
2021 Single Family Rehab (HIP)	221-039	373	\$100,000.00	2021 Public Facilities	221-030	370

B. Transfer of Smaller Public Facility Projects into One Larger Public Facility Project

In prior years, The Township has budgeted for small grants for Public Facilities projects. However, the associated costs and resources complying with federal grant compliance requirements (i.e., environmental review record, procurement and labor standards oversight, and financial and accomplishments management) can be cost prohibitive for smaller grants. Therefore, the Township desires to pool those resources into one larger public facilities project, rather than several small public facility projects.

Specifically, the Township seeks to cancel and transfer funds from some of the 2020- 2022 Public Facilities projects to 2021 Public Facilities, IDIS as Activity #370, which allows for a flexible variety of public facility activities. This would involve a cancellation of IDIS Activities #359, #360, #368, and #382, and a transfer of funds to 2021 Public Facilities, IDIS Activity #370, as set forth in the table below.

PROJECTS CANCELLATION AND TRANSFER OF FUNDS						
TRANSFERRED FROM			AMOUNT	TRANSFERRED TO		
PROJECT	BUDGET ACCOUNT	IDIS ACTIVITY		PROJECT	BUDGET ACCOUNT	IDIS ACTIVITY
2020 Public Facilities	220-030	359	\$ 1,500.00	2021 Public Facilities	221-030	370
2020 Public Facilities Area Benefit	220-031	360	\$ 1,500.00	2021 Public Facilities	221-030	370
2021 Public Facilities Area Benefit	221-031	368	\$ 1,500.00	2021 Public Facilities	221-030	370
2022 Public Facilities - ADA Sidewalks/Curbs	222-030	382	\$ 50,000.00	2021 Public Facilities	221-030	370

IV. Transfer Funds between Existing CDBG-CV Projects

A. Transfer of Funds From Rental and Mortgage Assistance Program to Non-Profit Assistance

The Township originally allocated \$601,585 of 2019 CDBG-CV funds to the Covid-19 Rental and Mortgage Assistance Program, IDIS Activity #363. Currently, there is approximately \$161,621.21 remaining for the Rental and Mortgage Assistance Program activity (Account # 219-202), and approximately \$59,137.50 left for project delivery implementation (Account # 219-203). As unemployment due the COVID-19 pandemic has slowed, and many persons who have been affected by COVID-19 have already received emergency rental or mortgage assistance from the program and/or outside sources, the Township desires to reprogram some of the funds to public services, for a non-profit which has experienced a greater and/or changed demand for services related to the pandemic.

TRANSFER OF FUNDS BETWEEN EXISTING PROGRAMS							
TRANSFERRED FROM				AMOUNT	TRANSFERRED TO		
PROJECT	BUDGET ACCOUNT	IDIS ACTIVITY	PROJECT		BUDGET ACCOUNT	IDIS ACTIVITY	
Rental & Mortgage Assistance Program	219-202	363	\$161,621.21	Covid 19 Non-Profit Support	219-201	375	
Rental & Mortgage Assistance Program Admin.	219-203	363	\$59,137.50	CARES Act Administration Costs	219-204	362	

V. Change Home Improvement Program Policy Manual

From time to time, the Township receives deferred loan repayments upon the sale of owner-occupied properties that received HIP funds through the CDBG program, resulting in program income. Program income is challenging and complex to manage on both the local level and in IDIS (the Integrated Disbursement and Information Systems). The Township seeks to simplify the management of this CDBG program by having the option to convert any remaining deferred repayment loans to grants, so that they are forgivable with no expectation of repayment.

VI. Summary of Substantial Amendment

This substantial amendment: (1) commits Program Income received; (2) transfers funds from the 2021 Single Family Housing Improvement Program (HIP) to the 2021 Public Facilities Activities; (3) transfers funds from smaller Public Facility Projects to a larger Public Facility project; (4) transfers funds between CARES Act programs; and (5) amends the HIP Program policy guide to allow the Township the option to convert existing deferred loans to grants.

VII. Stakeholder Consultation & Citizen Participation

The stakeholder and general public consultation and citizen participation process for this Substantial Amendment will conform to the Township's updated Citizen Participation Plan.

Citizens will be provided with reasonable notice and opportunity to comment on proposed amendments. This will be accomplished through notification of a public hearing in the non-legal section of a newspaper with general circulation within the Township and notification on the Township website. These notices have been published *at least ten days* prior to the hearing. Citizens will have not less than 30 days to make comments about the proposed amendment(s) prior to any amendment implementation.

As per the Township's Citizen Participation Plan, a public hearing was conducted on February 28, 2023 to allow interested citizens an opportunity to comment on community needs for the Substantial Amendment. Given the public health concerns, this hearing was held in a hybrid manner. Participants had the option to appear in person or via remote access. The log on information was posted on the Township's website at <https://www.cherryhill-nj.com/152/Community-Development-Block-Grant-CDBG>.

This Substantial Amendment was made available to the public for review and comment for 30 days from March 1, 2023 through March 31, 2023 per HUD requirements via the Township of Cherry Hill website. Comments were received during that time frame from staff and incorporated herein. Specifically, the substantial amendment recognizes additional program income received during the comment period, and

maintains the local HIP program, at a reduced funding level, rather than cancelling the program as originally proposed.

General questions regarding this Plan or proposed programming as well as requests for special assistance related to limited English proficiency or disabilities should be directed to Mara Wuebker, PP/AICP, Community Development Deputy Director at MWuebker@chnj.gov (856) 488-7870.

Final Publication Date	2/14/2023	State	NJ
Ad Number	GCI1018619	ZIP Code	08034-0358
Publication	Cherry Hill Courier Post	Your Name	Alex Helmbrecht
Market	Cherry Hill	Email Address	ahelmbrech@gannett.com
Delivery Method	Both		
Number of Affidavits Needed	1		
Customer Email	MWuebker@chnj.gov		
Customer Name	Cherry Hill Twp Comm Develop		
Customer Address	MWuebker@chnj.gov		
Account Number (If Known)	078934		
Name	Cherry Hill Twp Comm Develop		
Street	Po Box 5002		
City	Cherry Hill		

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PO Box 5002
Cherry Hill, NJ 08034

Client:

Cherry Hill Twp Comm Dev
PO Box 5002
Cherry Hill, NJ 08034

Acct: 076534

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Order #	Advertisement/Description	# Col x # Lines	Rate Per Line	Cost
GCI1018618	PUBLIC NOTICE	DISPLAY		\$184.80
		Adjustment/Publishing Charge		
		Tear sheet Charge		
		Net Total Due		\$184.80

Run Dates: 2/14/2023

Check # _____
Date: _____

CERTIFICATION BY RECEIVING AGENCY
I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE GOODS HAVE BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN COMPLIANCE WITH THE SPECIFICATIONS OR OTHER REQUIREMENTS AND SAID CERTIFICATION IS BASED ON SIGNED DELIVERY SLIPS OR OTHER REASONABLE PROCEDURES OR VERIFIABLE INFORMATION.

SIGNATURE: _____
TITLE: _____ DATE: _____

CERTIFICATION BY APPROVAL OFFICIAL
I CERTIFY AND DECLARE THAT THIS BILL OR INVOICE IS CORRECT AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO SATISFY THIS CLAIM. THE PAYMENT SHALL BE CHARGEABLE TO:

APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: P.O. # _____

SIGNATURE: _____
TITLE: _____ DATE: _____

CLAIMANT'S CERTIFICATION AND DECLARATION
I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF THE LAW THAT THIS BILL OR INVOICE IS CORRECT IN ALL PARTICULARS, THAT THE GOODS HAVE BEEN RECEIVED OR SERVICES RENDERED AS STATED HEREIN THAT NO BOND HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITH MY KNOWLEDGE OR IN CONNECTION WITH THE ABOVE CLAIM, THAT THE AMOUNT SUBMITTED IS JUSTLY DUE AND OWING AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.

Date: 2/14/2023
Federal ID #: 081052073

Signature: _____
Official Position: Clerk

AFFIDAVIT OF PUBLICATION

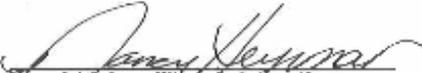
STATE OF WISCONSIN

Brown County

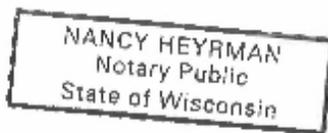
Personally appeared W. Heyman

Of the **Courier Post**, a newspaper printed in Cherry Hill, New Jersey and published in Cherry Hill, in said County and State, and of general circulation in said county, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue as follows:

2/14/2023 A.D. 2023


Notary Public State of Wisconsin County of Brown
5.15.23
My commission expires

Ad Number: GCI1018618



PUBLIC NOTICE
TOWNSHIP OF CHERRY HILL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2023 ANNUAL ACTION PLAN
SUBSTANTIAL AMENDMENT TO THE 2019-2022 ANNUAL ACTION PLANS
AMENDMENTS TO THE CITIZEN PARTICIPATION PLAN

The Township of Cherry Hill is seeking public comment on the Township's Community Development Block Grant (CDBG) 2023 Annual Action Plan (AAP), Substantial Amendment to the 2019-2022 Annual Action Plans and Amendments to the Citizen Participation Plan. As an entitlement community under the CDBG program, the Township expects to receive a formula allocation from HUD for the 2023 AAP (Program Year 2023-2024) of approximately \$423,294.00. These funds may be used for eligible activities, as authorized by Title I of the Housing & Community Development Act (HCDA) of 1974, as amended.

The Township is presenting a Substantial Amendment to the 2019-2022 Annual Action Plans, that include the following:

1. \$60,556 in Program Income allocated to fund Activity #370 (Public Facilities 2021).
2. \$3,442 in Program Income allocated to fund Activity #375 (COVID-19 Non-Profit Assistance).
3. Canceling Activity #373 (Single Family Home Improvement Program) and reallocating funds to Activity #370 (Public Facilities 2021). This cancellation is due to the program being funded and managed by the County moving forward.
4. Home Improvement Policy Manual Changes, as detailed in the Substantial Amendment document.
5. Reallocating funding and canceling Activity #359 (2020 Public Facilities), #360 (2020 Public Facilities Area-Benefit), #368 (2021 Public Facilities Area-Benefit) and #369 (2022 Public Facilities Area Sidewalks and Curbs). Funding will be reallocated to Activity #370 (Public Facilities 2021) in order to combine small amounts of public facility funding to support larger public facility projects.
6. Reallocating CDBG-CV funding from the Activity #365 (COVID-19 Rental/Mortgage Assistance Program) to Activity #375 (COVID-19 Non-Profit Support) and Activity #382 (CARES Act Planning/ Administration Costs).

Lastly, the Township is presenting amendments to the Citizen Participation Plan and seeking public comment on these amendments. The amendments proposed are intended to correct outdated information, clarify the citizen participation process, adjust the public notice period and minor amendment requirements. The amendments proposed are in compliance with citizen participation requirements at 24 CFR § 1.103.

PUBLIC HEARINGS

Cherry Hill Township will hold a hybrid in-person and virtual public hearing on the townships Draft 2023 Annual Action Plan, 2019-2022 Substantial Amendment and Amendments to the Citizen Participation Plan on **February 28, 2023 at 3pm**. The purpose of this hearing is to obtain comments on overall community need for the Annual Action Plan and changes proposed via the 2019-2022 Substantial Amendment and Amendment to the Citizen Participation Plan.

The Township will hold a second hybrid in-person and virtual public hearing on The Township's Draft 2023 Annual Action Plan on **April 19, 2023 at 3pm**. The purpose of this hearing is to review and offer comments on the overall plan, including the annual budget.

Given the on-going public health crisis, hybrid public hearings are being held in person at the Cherry Hill Township Department of Community Development, Conference Room 206 and simultaneously via the Zoom online meeting platform. Members of the public will be given the opportunity to speak during this hearing to verbally submit their public comment. The log-in information for the hybrid Public Hearings will be posted on the township's website at the following address:

<http://www.cherryhill-nj.com/152/Community-Development-Block-Grant-CDBG>

All interested individuals and organizations are invited and encouraged to attend these public hearings. Persons in need of attending the hearings who require interpretive assistance (i.e. hearing impaired or non-English speaking), or other accommodation, shall notify the Cherry Hill Township Department of Community Development at least five (5) working days prior to the meeting in order to make the appropriate arrangements.

PUBLIC REVIEW & CITIZEN COMMENTS

The Amendments to the Citizen Participation Plan will be available for 30-day public review and comment on the Township website February 15, 2023 – March 16, 2023. Comments must be received by March 16, 2023.

The 2019-2022 Substantial Amendment will be available for 30-day public review and comment on the Township website March 1, 2023 – March 31, 2023. Comments must be received by March 31, 2023.

The Township's Draft 2023 Annual Action Plan will be available for 30-day public review and comment on the Township website April 3, 2023 – May 2, 2023. Comments must be received by May 2, 2023.

All citizens are encouraged to offer comments at the virtual public hearings or by writing to the Cherry Hill Township Department of Community Development, 820 Mercer Street, Cherry Hill, NJ 08002, Attn: Mara Wuszkis, Deputy Director of Community Development. Comments may be provided via email at mwuszkis@chcj.gov.

Given the current public health crisis, all of these plans will be available for public review online on the following website: <http://www.cherryhill-nj.com/152/Community-Development-Block-Grant-CDBG>

RESOLUTION 2023-4-19

**RESOLUTION AUTHORIZING SUBSTANTIAL AMENDMENT OF THE
CDBG 2019-2022 ANNUAL ACTION PLANS**

WHEREAS, the Township is an Entitlement community under the CDBG program and receives annual allocations of funding from HUD, which may be used for various eligible activities, as authorized by Title 1 of the Housing & Community Development Act (HCDA) of 1974, as amended; and

WHEREAS, the Township proposes minor and substantial amendments to its 2019-2022 Annual Action Plans; and

WHEREAS, the Township has received program income in 2022 and 2023 from deferred loan repayments and the Township desires to allocate this amount to the 2021 Public Facilities activity; and

WHEREAS, the Township has received program income in 2022 from refunds to the Rental and Mortgage Assistance Program and the Township desires to allocate this amount to the Covid-19 Non-Profit Support activity; and

WHEREAS, the Township funds a CDBG Home Improvement Program (HIP) that is implemented by the Camden County Improvement Authority (CCIA), and the CCIA has a HOME-funded program that is also available to Township residents and accordingly, the Township desires to reduce the amount of funds assigned to the local HIP program; and

WHEREAS, the Township has budgeted for several small Public Facilities projects and the costs of the federal grant compliance requirements (i.e., environmental review records, procurement and labor standards oversight, and financial management) will exceed the amounts of the grants, the Township desires to pool those activities into one or more larger public facilities projects; and

WHEREAS, the Township originally allocated \$451,585.00 of 2019 CDBG- CV CARES Act funds to the Covid-19 Emergency Rental and Mortgage Assistance Program and the Township has expended \$289,963.79 implementing the program to date; and the Township desires to reprogram the balance of the Covid-19 Emergency Rental and Mortgage Assistance Program to the 2019 Covid-19 Non-Profit Support activity, anticipated for the Cherry Hill Food Pantry, which has experienced a greater and/or changed demand for services related to the pandemic; and

WHEREAS, from time to time, the Township receives deferred loan repayments upon the sale of owner-occupied properties that received HIP funds through the CDBG program, resulting in program income. The Township seeks the option to convert some or all of the remaining HIP deferred loan repayments to grants, so that they are forgivable with no expectation of repayment. The loan cancellation will benefit low and moderate income families, possibly result in the creation of additional affordable housing units, and streamline the management of this CDBG program; and

WHEREAS, the Township conducted a public hearing on February 28, 2023 to obtain comments on the proposed Substantial Amendments, and received no public comments from interested parties; and

WHEREAS, Substantial Amendments must be approved by Township Council and submitted to the Department of Housing and Urban Development after considering all public comments received; and

NOW, THEREFORE, BE IT RESOLVED:

1. That Council has reviewed and approved the CDBG Substantial Amendment to the 2019-2022 Annual Action Plans (attached hereto as Exhibit 'A'), which shall be submitted to HUD along with all required documentation; and that in accordance therewith.
2. \$101,806.00 in Program Income received in 2022 and 2023 shall be allocated to Program Income 2021 Public Facilities, IDIS Activity #370.
3. \$9,442.00 in Program Income from refunds to the Rental and Mortgage Assistance Program shall be allocated to Program Income 2019 Covid-19 Non-Profit Support, IDIS Activity #375.
4. \$100,000.00 allocated to the 2021 Housing Activities Single Family Rehab (B-24-56-850-221-039) shall be reprogrammed to 2021 Public Facilities (B-24-56-850-221-030).

5. \$54,500.00 programmed for various types of public facility activities, as set forth below, shall be reprogrammed to 2021 Public Facilities (B-24-56-850-221-030):

\$ 1,500.00	2020 Public Facilities Activity	Account # B-24-56-850-220-030
\$ 1,500.00	2020 Public Facilities Area Benefits Activity	Account # B-24-56-850-220-031
\$ 1,500.00	2021 Public Facilities Area Benefits Activity	Account # B-24-56-850-221-031
\$50,000.00	2022 Public Facilities – ADA Sidewalks/Curbs	Account # B-24-56-850-222-030
6. \$161,421.21 allocated to the 2019 Covid-19 Rental and Mortgage Assistance Program (B-24-56-850-219-202) shall be reprogrammed to 2019 Covid-19 Non-Profit Support (B-24-56-850-219-201).
5. \$59,137.50 allocated to the 2019 Covid-19 Rental and Mortgage Assistance Program Administration (B-24-56-850-219-203) for program delivery costs shall be reprogrammed to 2019 CARES Act Administration Costs (B-24-56-850-219-204) for the purpose of project delivery costs associated with the public services non-profit activity.

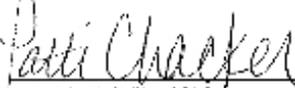
BE IT FURTHER RESOLVED, that the Mayor or his or her designee is hereby authorized to take any all steps necessary to effectuate the purpose of this Resolution.

ADOPTED: APRIL 24, 2023



 COUNCIL PRESIDENT

ATTEST:



 PATTI CHACKER, RMC
 MUNICIPAL CLERK

Township of Cherry Hill
Community Development Block Grant Program
Substantial Amendment of 2017, 2018, 2019, 2020 and 2021 Annual Action Plans

Introduction

The Township of Cherry Hill proposes to amend several previous Annual Action Plan and consolidate unexpended funding from those years into its 2021 Annual Action Plan. Specifically, the Township has created this Substantial Amendment for Program Years 2017, 2018, 2019 and 2020. The 2021 Annual Action Plan was approved on August 10, 2021 with \$466,919 in CDBG funds, along with anticipated program income of \$19,474. The proposed amendments to prior year Annual Actions Plans will supplement the 2021 Annual Action Plan with an additional \$636,538.26 in prior year funds.

Fiscal Impact

The U. S. Department of Housing and Urban Development (HUD) determines each year the CDBG allocation the Township receives in the form of an entitlement amount. However, if those funds are not all expended in the program year for which they were allocated, the result is the accumulation of unexpended funds.

The Township's 2021 Annual Action Plan budget was based on its original entitlement allocation and anticipated program income. During the writing of the 2021 Annual Action Plan, the Township identified the balance of unexpended funds in the Township's letter of credit balance from years 2017, 2018, 2019 and 2020- totaling \$336,291. During the same time period, the Township had also accumulated \$320,034 in program income from repayment of affordable housing and housing rehabilitation loans. Now that Cherry Hill and HUD has established a line of credit baseline, the Township intends to roll all prior year reprogrammed funds and program income balances forward into its 2021 program year activities, increasing the total Program Year 20201 budget \$1,123,244.

Revised Activities and Funding Reallocations

This substantial amendment will reallocate a total of \$649,433.26 of prior year entitlement funds and prior year program income. Funds will be used to increase the budget for the 2021 Housing Activities (Housing Acquisition & Rehabilitation for Rent or Sale) Project. The substantial amendment will also create two new Projects in the 2021 Action Plan: Removal of Architectural Barriers and Single Family Housing Rehabilitation. This amendment will also change the funding source for Senior Bus Project from the 2020 Program Year. All funding will be used to respond to community needs identified in both the Township's 2020 Consolidated Plan the 2021 Annual Action Plan. The following charts illustrate the proposed reallocation of prior year entitlement and program income funds:

Summary of Reallocated Prior Year Entitlement Funds and Prior Year Program Income

USE OF FUNDS		SOURCE OF FUNDS		
Project/Budget	Reallocated Amount	IDIS Activity #	Activity Name	Type of Funding
Housing Activities (Housing Acquisition & Rehabilitation for Rent or Sale) \$336,578.26	\$51,014.00	320	Single Family Rehab	Program Income
	\$49,700.00	331	Single Family Rehab	Program Income
	\$113,873.00	342	Single Family Rehab	Program Income
	\$72,845.00	353	Single Family Rehab	Program Income
	\$12,855.00	352	Senior Bus	Program Income
	\$36,291.26	357	Moderate Price Housing	Entitlement
Single Family Housing Rehabilitation (2021) \$250,000.00	\$9,266.70	320	Single Family Rehab	Entitlement
	\$65,000.00	331	Single Family Rehab	Entitlement
	\$7,694.93	334	Planning	Entitlement
	\$52,924.63	343	Housing Activities	Entitlement
	\$6,186.00	353	Single Family Rehab	Entitlement
	\$12,855.00	353	Single Family Rehab	Entitlement
Removal of Architectural Barriers (2021) \$50,000.00	\$96,072.74	356	Housing Activities	Entitlement
	\$3,927.26	356	Housing Activities	Entitlement
Senior Bus (2020) \$12,855.00	46,072.74	357	Moderate Price Housing	Entitlement
	12,855.00	357	Moderate Price Housing	Entitlement

This Substantial Amendment will also revise the funding of two Projects in the 2021 Action Plan to correct an error in how Administrative funds were calculated. Specifically, the amendment will move \$1,356 to from the Housing Activities project budget to the Planning & Administration project budget:

Project	Budget in Action Plan	Revision	New Budget
Housing Activities	\$322,617.00	-\$1,356.00	\$321,261.00
Planning & Administration	\$92,028.00	+1,356.00	\$93,384.00

Summary of Substantial Amendment
Revised Activities and Funding Reallocations

- Increase 2021 Planning & Administration Project budget by \$1,356 to \$93,384. The increase will remain at or below the CDBG 20% cap for administration cost.
- Increase 2021 Housing Activities Project by \$336,578.26 to \$657,839.26.
- Create a new 2021 Project in the amount of \$250,000 named Single Family Housing Rehabilitation.
- Create a new 2021 Project in the amount of \$50,000 named Removal of Architectural Barriers.

- Change the funding source of the 2020 Senior Bus Project (#352) from Program Income to Entitlement Funds.

Stakeholder Consultation & Citizen Participation

The citizen participation process for this Substantial Amendment conforms with the Township's Citizen Participation Plan, last revised in 2020.

Citizens are hereby provided reasonable notice and opportunity to comment on proposed amendments.

A copy of this Substantial Amendment is available for review at the Township's website:

<https://www.cherryhill-nj.com/152/Community-Development-Block-Grant-CDBG>. Those wishing to provide comments are encouraged to do so in writing to Cosmas Diamantis at CDiamantis@chtownship.com.

On September 7, 2021 at 5pm, the Township of Cherry Hill will hold a Virtual Public Hearing via the Zoom platform to consider the proposed substantial changes to the FY 2021 CDBG Annual Action Plan. Members of the public will be given the opportunity to provide comments verbally or in writing. All interested persons, groups, and organizations are encouraged to attend, review the Substantial Amendment on public review and provide public comment. A link and instructions to join the virtual meeting will be posted on the Township's website at <https://www.cherryhill-nj.com/152/Community-Development-Block-Grant-CDBG>.

As per the Township's Citizen Participation Plan, the public will have thirty (30) days to provide comments on this Substantial Amendment. The public comment period ends on September 27, 2021 at 4PM. At 7PM on September 27, 2021, Township Committee will consider adoption of a resolution approving this Substantial Amendment and authorizing its submission to the U.S. Department of Housing & Urban Development.

General questions regarding this Plan or proposed programming as well as requests for special assistance related to limited English proficiency or disabilities should be directed to Cosmas Diamantis at CDiamantis@chtownship.com or (856) 661-4737.

Timestamp	State
8/28/2021 13:44:01	NJ
Final Publication Date	ZIP Code
8/27/2021	08034-0358
Ad Number	Your Name
GCI0716983	Jennifer Peterson
Publication	Email Address
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NShafiroff@chnj.gov	
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Natalie Shafiroff	
Street	
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City	
Cherry Hill	

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CHERRY HILL, NJ 08034
ATTN: NATALIE SHAFIROFF

Client:
CHERRY HILL TWP COMM DEV
PO BOX 5002
CHERRY HILL, NJ 08034

Agency: CHERRY HILL TWP COMM DEV

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Order #	Advertisement/Transaction	# Columns/Lines	Rate Per Line	Cost
GC 0716983	PUBLIC NOTICE	DISPLAY		\$251.76
		Artwork or Publication Charge	0	\$0.00
		Insertion Charge	0	\$0.00
		Postage Fee		\$251.76

Run Dates: 02/22/21

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Date: _____

<p>CERTIFICATION BY RECEIVING AGENCY I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND WARRANT THAT THE GOODS HAVE BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN ACCORDANCE WITH THE SPECIFICATIONS, OTHER REQUIREMENTS, AND SAID CERTIFICATION IS BASED ON SHIPMENTALLY COMPLIANT PACKAGING PROVIDED BY THE OR VERIFIABLE INFORMATION.</p> <p>REMARKS: _____</p> <p>By: _____ Date: _____</p>	<p>CERTIFICATION BY APPROVAL OFFICIAL I CERTIFY AND DECLARE THAT THE BILLING IS CORRECT AND THAT ALL OTHER INFORMATION IS AVAILABLE TO SATISFY THE SAME. THE PAYMENT SHALL BE CHARGEABLE TO:</p> <p>APPROPRIATE AGENCY ACCOUNTS; AND AMOUNTS CHARGED: P.O.# _____</p> <p>SIGNATURE: _____</p> <p>Title: _____ Date: _____</p>
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<p>CLAIMANTS CERTIFICATION AND DECLARATION I, THE UNDERSIGNED, UNDER PENALTY OF PERJURY AND THE PENALTY OF FINE OR IMPRISONMENT OR BOTH, CERTIFY THAT THE GOODS HAVE BEEN FURNISHED OR SERVICES HAVE BEEN RENDERED AS STATED HEREIN AND THAT THE SAME ARE IN ACCORDANCE WITH THE SPECIFICATIONS AND OTHER REQUIREMENTS AND SAID CERTIFICATION IS BASED ON SHIPMENTALLY COMPLIANT PACKAGING PROVIDED BY THE OR VERIFIABLE INFORMATION.</p>	
<p>Run Dates: 02/22/21</p> <p>By: _____</p> <p>Signature: _____</p>	<p>Contract ID #: 02022923</p> <p>Official Postman Clerk</p>

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$251.76 Affidavit \$0.00

STATE OF NEW JERSEY

Cumden County

Personally appeared *Heckman*

Of the **Courier Post**, a newspaper printed in Cherry Hill, New Jersey and published in Cherry Hill, in said County and State, and of general circulation in said county, who being duly sworn, deposes and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 time, once in each issue as follows:

8272021 **A.D. 2021**

Nancy Heyrman
Notary Public State of Wisconsin County of Brown
 5.15.21
My commission expires

Ad Number: **GCI0716983**

NANCY HEYRMAN
Notary Public
State of Wisconsin

Cherry Hill Township, NJ
Community Development Block Grant
Substantial Amendment Public Hearing

Present: Natalie Shafiroff, Cherry Hill Township and Melissa Walsh, Triad Associates.

Notes:

No members of the present attended.



Cherry Hill Township

VIRTUAL PUBLIC HEARING

SUBSTANTIAL AMENDMENT OF 2017, 2018, 2019, 2020 AND 2021 ANNUAL ACTION PLAN

WELCOME & GETTING STARTED

➤ Purpose

- Input on CDBG Substantial Amendment

➤ Format

- Short Presentation
- Comments/Discussion

➤ Getting Started

- Please type your name in the chat box if on the computer or say it out loud if on the phone. Please share if you're a resident or work with an agency (and the name of the agency)
- You can speak at any time during the discussion portion of the hearing
- We will begin muted – when you want to talk, you can unmute yourself
- You can share your input via the chat box at any time

CDBG OVERVIEW

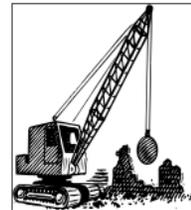
- Established 1974
- Annual grants on a formula basis to states, cities, and counties to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons.

CDBG NATIONAL OBJECTIVES

Each activity must meet one of the Three National Objectives



Benefit Low & Moderate Income Persons



Prevent or Eliminate Slum/Blight



Meet Urgent Need

ELIGIBLE ACTIVITIES

➤ Is it an INELIGIBLE ACTIVITY?

- *NO* Political activities
- *NO* Construction of housing units by a unit of local government
- *NO* Operation and maintenance of public facilities/improvements
- *NO* General government expenses including construction or repairs of general government buildings like City Hall, public works garages and police stations
- *NO* Purchase of equipment (except fire equipment)
- *NO* Direct income payments

➤ Does it meet a National Objective?

BUT

A minimum of 70% of funds
must go to benefit low-mod
income residents

2020 Income Limits for Cherry Hill

Family size	1	2	3	4	5	6	7	8
LOW INCOME	33,850	38,650	43,500	48,300	52,200	56,050	59,900	63,800
MOD INCOME	54,150	61,850	69,600	77,300	83,500	89,700	95,900	102,050

LOW & MODERATE INCOME BENEFIT

LIMITED CLIENTELE:

Income – Income limits established by HUD based on Area Median Family Income (AMFI)

- Low-moderate income household is 80% or less of AMFI
- Requires income documentation ---- UNLESS...

Presumed Benefit Groups:

Seniors	Homeless persons	Abused children
Battered spouses	Illiterate adults	Severely disabled ADULTS
Persons living with AIDS		Migrant farmworkers

AREA BENEFIT:

Must serve a **primarily residential** geographic area which is at least 51% low/moderate income persons per Census Bureau or a door-to-door survey.

EXAMPLES: Parks, fire stations, streets, possibly public services

LOW & MODERATE INCOME BENEFIT

HOUSING:

- Housing Rehab Program
- Homebuyer Assistance
- Tenant-Based Rental Assistance



JOB CREATION/RETENTION:

- The activity must involve creation or retention of jobs, a majority of which are filled by or **made available to** low and moderate income people.

ELIMINATION OF SLUM & BLIGHT

Area Basis - Only for an area designated as blighted per state or local law. Designation can't be more than 10 years old.

Spot Basis – Not in a blighted area but is detrimental to public health and safety (per local health/code official). Can only be used to address the imminent hazard.

Can be demo
OR
rehab



PUBLIC FACILITIES & INFRASTRUCTURE

- Facilities can be owned by government or non-profit & **open to public**
- Infrastructure – roads, water, sewers, etc.
- **MUST BENEFIT AN ELIGIBLE POPULATION** - either by area or limited clientele
- NOT CITY HALL – except for ADA improvements
- NOT FOR MAINTENANCE/REPAIR – no potholes, no grass mowing, no snow removal
- Examples of **possibly** eligible facilities/infrastructure
 - Park Improvements
 - Fire Station
 - Boys & Girls club – soup kitchen – homeless shelter
 - Street Reconstruction (not just resurfacing or overlays)

PUBLIC SERVICES

CAPPED AT 15% OF TOTAL CDBG GRANT

Can be provided by government or non-profit. MUST BENEFIT AN ELIGIBLE POPULATION - either by area or limited clientele

Examples of **possibly** eligible services:

- Credit Counseling
- Employment services (job training)
- Health services
- Education programs
- Child care
- Recreational services
- Senior services



CHERRY HILL CARES ACT FUNDING

- **Reallocate a total of \$649,433.26 of prior year entitlement funds and prior year program income in order to:**
 - Increase 2021 Planning & Administration Project budget by \$1,356 to \$93,384. The increase will remain at or below the CDBG 20% cap for administration cost.
 - Increase 2021 Housing Activities Project by \$336,578.26 to \$657,839.26.
 - Create a new 2021 Project in the amount of \$250,000 named Single Family Housing Rehabilitation.
 - Create a new 2021 Project in the amount of \$50,000 named Removal of Architectural Barriers.
 - Change the funding source of the 2020 Senior Bus Project (#352) from Program Income to Entitlement Funds.
- **All funding will be used to respond to community needs identified in both the Township's 2020 Consolidated Plan the 2021 Annual Action Plan**

Substantial Amendment Sources/Uses of Funds

Summary of Reallocated Prior Year Entitlement Funds and Prior Year Program Income

USE OF FUNDS		SOURCE OF FUNDS		
Project/Budget	Reallocated Amount	Year/IDIS Activity #	Project Name	Type of Funding
Housing Activities (Housing Acquisition & Rehabilitation for Rent or Sale) \$336,578.26	\$51,014.00	2017/320	Single Family Rehab	Program Income
	\$49,700.00	2018/331	Single Family Rehab	Program Income
	\$113,873.00	2019/342	Single Family Rehab	Program Income
	\$72,845.00	2020/353	Single Family Rehab	Program Income
	\$12,855.00	2020/352	Senior Bus	Program Income
	\$36,291.26	2020/357	Moderate Price Housing	Entitlement
	\$9,266.70	2017/320	Single Family Rehab	Entitlement
Single Family Housing Rehabilitation (2021) \$250,000.00	\$65,000.00	2018/331	Single Family Rehab	Entitlement
	\$7,694.93	2018/334	Planning	Entitlement
	\$52,924.63	2019/343	Housing Activities	Entitlement
	\$6,186.00	2020/353	Single Family Rehab	Entitlement
	\$12,855.00	2020/353	Single Family Rehab	Entitlement
	\$96,072.74	2020/356	Housing Activities	Entitlement
	\$3,927.26	2020/356	Housing Activities	Entitlement
Removal of Architectural Barriers (2021) \$50,000.00	46,072.74	2020/357	Moderate Price Housing	Entitlement
	\$12,855.00	2020/357	Moderate Price Housing	Entitlement
Senior Bus (2020) \$12,855.00	12,855.00	2020/357	Moderate Price Housing	Entitlement

Substantial Amendment Project Revisions

This Substantial Amendment will also revise the funding of two Projects in the 2021 Action Plan to correct an error in how Administrative funds were calculated. Specifically, the amendment will move \$1,356 from the Housing Activities project budget to the Planning & Administration project budget:

Project	Budget in Action Plan	Revision	New Budget
Housing Activities	\$322,617.00	-\$1,356.00	\$321,261.00
Planning & Administration	\$92,028.00	+\$1,356.00	\$93,384.00

COMMENTS? QUESTIONS?



Comments may be provided to Cosmas Diamantis via email at
CDiamantis@chtownship.com

Written comments must be received by October 5, 2021 at 4pm.

COURIER-POST

PO Box 677304
Dallas, TX 75267-7304

RECEIVED

FEB 24 2021

Agency:

CHERRY HILL TWP COMM DEVELOP
PO BOX 5002
CHERRY HILL, NJ, 08034

Client:

CHERRY HILL TWP COMM DEVELOP
PO BOX 5002,
CHERRY HILL, NJ 08034

COMMUNITY DEVELOPMENT

Acct: CHL-075934

Acct No: CHL-076934
This is not an invoice

Order #	Advertisement/Description	# Col x # Lines	Rate Per Line	Cost
0004605429	2021 CDBG PUBLIC NOTICE TOWNSHIP OF CHERRY HILL COMMUNITY DEVELOPMENT BLOCK GRANT CDBG 2021 ANNUAL ACTION PLAN THE TOP SHEET OF CHERRY HILL IS SEEKING PUBLIC COMMENT ON	2 col x 52 lines		\$55.76
		Affidavit of Publication Charge	1	\$50.00
		Tearsheet Charge	0	\$0.00
		Net Total Due:		\$85.76

Run Dates: 02/18/2021

Check #: _____

Date: _____

CERTIFICATION BY RECEIVING AGENCY
I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE GOODS HAVE BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN COMPLIANCE WITH THE SPECIAL CONDITIONS OR OTHER REQUIREMENTS, AND SAID CERTIFICATION IS BASED ON SIGNED DELIVERY SLIPS OR OTHER REASONABLE PROCEDURES OR VERIFIABLE INFORMATION.

SIGNATURE: _____

TITLE: _____ DATE: _____

CERTIFICATION BY APPROVAL OFFICIAL
I CERTIFY AND DECLARE THAT THIS BILL OR INVOICE IS CORRECT, AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO SATISFY THIS CLAIM. THE PAYMENT SHALL BE CHARGEABLE TO:

APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: P.O. # _____

SIGNATURE: _____

TITLE: _____ DATE: _____

CLAIMANT'S CERTIFICATION AND DECLARATION:
I SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF THE LAW THAT THIS BILL OR INVOICE IS CORRECT IN ALL ITS PARTICULARS; THAT THE GOODS HAVE BEEN FURNISHED OR SERVICES HAVE BEEN RENDERED AS STATED HEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITHIN THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT HEREBY STATED IS JUSTLY DUE AND OWING; AND THAT THE AMOUNT CLAIMED IS A REASONABLE ONE.

Date: 02/18/2021

Signature: _____

Federal ID #: 061032273

Official Position: Clerk

Kindly return a copy of this bill with your payment so that we can assure you proper credit.

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$55.76 Affidavit \$30.00

STATE OF NEW JERSEY

Camden County

Personally appeared *Jefferson*

Of the **Courier Post**, a newspaper printed in Cherry Hill, New Jersey and published in Cherry Hill, in said County and State, and of general circulation in said county, who being duly sworn, deposes and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue as follows:

02/18/2021 _____ A.D 2021

Kathleen Allen
Notary Public State of Wisconsin County of Brown

1-7-25
My commission expires

Ad Number: 0004605429

KATHLEEN ALLEN
Notary Public
State of Wisconsin

**PUBLIC NOTICE
TOWNSHIP OF CHERRY HILL
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2021 ANNUAL ACTION PLAN**

The Township of Cherry Hill is seeking public comment on the Township's Community Development Block Grant (CDBG) 2021 Annual Action Plan (AAP). As an authorized community under the CDBG program, the Township has with received a formula allocation from HUD for the 2021 AAP (Program Year 2021-2022) of approximately \$445,000. These funds may be used for eligible activities, as authorized by Title 1 of the Housing & Community Development Act (HCDA) of 1991, as amended.

PUBLIC HEARINGS

Cherry Hill Township will hold a virtual public hearing on the Township's Draft 2021 Annual Action Plan on March 3, 2021 at 5pm. The purpose of this hearing is to obtain comments on overall community need for the proposed plan. Cherry Hill Township will hold a second virtual public hearing on the Township's Final 2021 AAP on April 14, 2021 at 5pm.

Given the current public health crisis, virtual public hearings are being held via the Zoom online meeting platform in lieu of in-person hearings. Members of the public will be given the opportunity to speak during this hearing to verbally submit their public comment. The link to information for the Virtual Public Hearings will be posted on the Township's website at the following address: <https://www.cherryhillnj.com/152/Community-Development-Block-Grant-CDBG>.

All interested individuals and organizations are invited and encouraged to attend these public hearings. Persons interested in attending the hearings also require interpretive assistance (i.e., hearing impaired or non-English speaking, or other accessibility) shall notify the Cherry Hill Township Department of Community Development at least five (5) working days prior to the meeting in order to make the appropriate arrangements.

ANNUAL ACTION PLAN PUBLIC REVIEW & CITIZEN COMMENTS

The Township's Draft 2021 Annual Action Plan will be available for public review for a period of 30 days beginning on April 5, 2021. Given the current public health crisis, these plans will be available for public review online only at the following website: <https://www.cherryhillnj.com/152/Community-Development-Block-Grant-CDBG>.

All citizens are encouraged to offer comments at the virtual public hearings or by writing to the Cherry Hill Township Department of Community Development, 820 Mexico Street, Cherry Hill, NJ 08002, ATTN: Natalie Theilack, Deputy Director of Community Development. Comments may also be provided via email at ntheilack@cherryhillnj.com. Written comments must be received by May 7, 2021.

Community Development Block Grant (CDBG)

The Cherry Hill Township Community Development Block Grant (CDBG) Entitlement Program, as administered by the [US Department of Housing & Urban Development](#) (HUD), allocates annual grants to develop viable communities by providing decent housing, a suitable living environment and opportunities to expand economic opportunities, principally for low- and moderate-income persons.

COVID Rental and Mortgage Assistance

Applications for rental and mortgage assistance for those adversely affected by the COVID-19 pandemic are now available. Follow the link on the left side of the page for more information on how to apply.

Non-Profit Grants

Applications for the CARES Act non-profit grants are now available. Please click the link in the menu on the left for more information about the grant and the link to the application.

2021 Annual Action Plan

The Township of Cherry Hill is seeking public comment on the Township's Community Development Block Grant (CDBG) [Cherry Hill 2021 Annual Action Plan \(AAP\) - DRAFT](#). As an entitlement community under the CDBG program, the Township has received a formula allocation from HUD for the 2021 AAP (Program Year 2021-2022) of approximately \$460,138. These funds may be used for eligible activities, as authorized by Title 1 of the Housing & Community Development Act (HCDA) of 1974, as amended.

Cherry Hill Township held a virtual public hearing on the Township's Draft 2021 Annual Action Plan on March 3, 2021. The purpose of this hearing was to obtain comments on overall community need for the Consoli-

Cherry Hill Township will hold a second virtual public hearing on the Township's Final 2021 AAP on Ap
5pm.

Help



April 14 Zoom Meeting Information

Topic: CDBG 2021 Annual Action Plan

Please click the link below to join the webinar:

<https://cherryhillnj.zoom.us/j/84729644469>

Or One tap mobile :

US: +13017158592,,84729644469# or +13126266799,,84729644469#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799
or +1 669 900 6833

Webinar ID: 847 2964 4469

International numbers available: <https://cherryhillnj.zoom.us/j/84729644469>

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2020 to 2024 CDBG Consolidated Plan

- [2020-2024 Consolidated Plan and 2020 Annual Action Plan](#)
- [Community Participation Plan](#)
- [Analysis of Impediments](#)

2015 to 2019 CDBG Consolidated Plan

In 2015, Cherry Hill Township completed its Consolidated Plan, which outlines CDBG-funded activities. The Consolidated Plan is a plan of five years in length, which describes community needs, resources, priorities, and proposed activities to be undertaken, which includes a plan to affirmatively further fair housing and a citizen participation plan.

- [2015 to 2019 CDBG Consolidated Plan & 2015 to 2016 Annual Action Plan \(PDF\)](#)
- [2016 to 2017 Annual Action Plan \(PDF\)](#)
- [2017 to 2018 Annual Action Plan \(PDF\)](#)
- [2018 to 2019 Annual Action Plan \(PDF\)](#)
- [2019 to 2020 Annual Action Plan \(PDF\)](#)
- [2015 to 2016 CAPER \(PDF\)](#)



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- [2010 to 2014 CDBG Consolidated Plan \(PDF\)](#)
- [Appendix A - Strategic Needs \(PDF\)](#)
- [Appendix B - Needs \(PDF\)](#)
- [Appendix C - Objectives \(PDF\)](#)
- [Appendix D - Projects \(PDF\)](#)
- [Analysis of Impediments to Fair Housing Choice \(PDF\)](#)
- [Citizen Participation Plan \(PDF\)](#)
- [Guide to Understanding the CDBG \(PDF\)](#)

Annual Action Plans (2010 to 2014)

For each program year, grantees must submit an update to HUD, referred to as an Action Plan. The Action Plan describes the specific planned uses for HUD programs, including CDBG, as well as certain other program requirements.

- [Action Plan Program Year 1 - 2010 \(PDF\)](#)
- [Action Plan Program Year 2 - 2011 \(PDF\)](#)
- [Action Plan Program Year 3 - 2012 \(PDF\)](#)
- [Action Plan Program Year 4 - 2013 \(PDF\)](#)
- [Action Plan Program Year 5 - 2014 \(PDF\)](#)

Annual Reporting (2010 to 2014)

Grantees are also required to submit a Consolidated Annual Performance and Evaluation Report (CAPER) 90 days after the end of the grantee's program year. The CAPER must also include detailed information on progress towards addressing priorities, goals, and objectives outlined in a grantee's Consolidated Plan.

- [CAPER Program Year 1 - 2010 \(PDF\)](#)
- [CAPER Program Year 2 - 2011 \(PDF\)](#)
- [CAPER Program Year 3 - 2012 \(PDF\)](#)
- [CAPER Program Year 4 - 2013 \(PDF\)](#)
- [CAPER Program Year 5 - 2014 \(PDF\)](#)



If there are any questions concerning the CDBG Entitlement Program, please contact Lorissa Luciani, PP, AICP, Director of Community Development, Monday through Friday from 9 AM to 5 PM at (856) 488-7870 or by TTY at (856) 661-4783.

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The Township of Cherry Hill is seeking public comment on the Township's Community Development Block Grant (CDBG) 2021 Annual Action Plan (AAP). As an entitlement community under the CDBG program, the Township has will receive a formula allocation from HUD for the 2021 AAP (Program Year 2021-2022) of approximately \$465,000. These funds may be used for eligible activities, as authorized by Title 1 of the Housing & Community Development Act (HCDA) of 1974, as amended.

Cherry Hill Township will hold a virtual public hearing on the Township's Draft 2021 Annual Action Plan on March 3, 2021 at 5pm. The purpose of this hearing is to obtain comments on overall community need for the Consolidated Plan. Cherry Hill Township will hold a second virtual public hearing on the Township's Final 2021 AAP on April 14, 2021 at 5pm.

Given the current public health crisis, virtual public hearings are being held via the Zoom online meeting platform in lieu of in-person hearings. Members of the public will be given the opportunity to speak during this hearing to verbally submit their public comment. The log-in information for the Virtual Public Hearings will be posted on the Township's website at the following address: <http://www.cherryhill-nj.com/152/Community-Development-Block-Grant-CDBG>

Help



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Zoom Webinar

When: Mar 3, 2021 05:00 PM Eastern Time (US and Canada)

Topic: CDBG 2021 Annual Action Plan

Webinar ID: 880 4661 5356

Please click the link below to join the webinar:

<https://cherryhillnj.zoom.us/j/88046615356>

Or iPhone one-tap :

US: +19292056099,,88046615356# or +13017158592,,88046615356#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782
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- [CAPER Program Year 3 - 2012 \(PDF\)](#)
- [CAPER Program Year 4 - 2013 \(PDF\)](#)
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You couldn't pick a better place.

CDBG AAP Public Meeting
March 5, 2021
MINUTES

The meeting was held via zoom (When: Mar 3, 2021 05:00 PM Eastern Time (US and Canada), Topic: CDBG 2021 Annual Action Plan, <https://cherryhillnj.zoom.us/j/880466153560>).

Attendees:

Natalie Shafiroff, PP, AICP, Deputy Director of Community Development, Cherry Hill Township
Melissa Walsh, TRIAD Associates
Terence Schrider, TRIAD Associates

No members of the public attended.

Meeting ended at 5:15PM

Attested to by: 
Natalie Shafiroff, PP, AICP

DRAFT



You couldn't pick a better place.

**CDBG AAP Public Meeting
April 14, 2021
MINUTES**

The meeting was held via zoom (When: Apr 14, 2021 05:00 PM Eastern Time (US and Canada), Topic: CDBG 2021 Annual Action Plan, <https://cherryhillnj.zoom.us/j/84729644469>).

Attendees:

Natalie Shafiroff, PP, AICP, Deputy Director of Community Development, Cherry Hill Township
Melissa Walsh, TRIAD Associates
Terence Schrider, TRIAD Associates

No members of the public attended.

Meeting ended at 5:15PM

Attested to by: 
Natalie Shafiroff, PP, AICP

DRAFT

Grantee SF-424's and Certification(s)

HOME-ARP

RESOLUTION 2023-12-11

**RESOLUTION AUTHORIZING MINOR AMENDMENT OF THE
CDBG 2021-2023 ANNUAL ACTION PLANS**

WHEREAS, the Township is an Entitlement community under the CDBG program and receives annual allocations of funding from HUD, which may be used for various eligible activities, as authorized by Title 1 of the Housing & Community Development Act (HCDA) of 1974, as amended; and

WHEREAS, the Township proposes minor amendments to its 2021-2023 Annual Action Plans; and

WHEREAS, the Township has previously committed CDBG-CV funds to the Cherry Hill Food Pantry for site improvements, and one of the proposed amendments is to allocate additional CDBG funds for the project; and

WHEREAS, one of the proposed amendments is to allocate funding to Habitat for Humanity to provide needed interior rehabilitation improvements to a recently acquired property for affordable housing; and

WHEREAS, the Township has received \$59,125.00 in program income from deferred loan repayments and the Township desires to allocate these funds to assist in the aforementioned projects; and

WHEREAS, the Township desires to reallocate the balance of the local HIF Program funds, administered by the Camden County Home Improvement Authority, due to lack of activity to 2021 Public Facilities Projects line item for an ADA curb ramps project and to 2023 Public Facilities Projects line item for the Food Pantry site improvement project to satisfy HUD's requirements for timely expenditure of funds; and

WHEREAS, funds can be used for other eligible projects in those categories in the event those funds are no longer needed; and

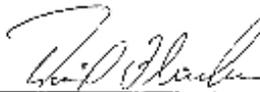
WHEREAS, minor amendments to CDBG Action Plans must be approved by Township Council and submitted to the Department of Housing and Urban Development; and

NOW, THEREFORE, BE IT RESOLVED:

1. That Council has reviewed and approved the CDBG Minor Amendment to the 2021-2023 Annual Action Plans (attached hereto as Exhibit "A"), which shall be submitted to HUD along with all required documentation; and that in accordance therewith,
2. \$ 43,633.45 in Program Income received in 2023 from deferred loan repayments shall be allocated to 2022 Affordable Housing Acquisition/Rehab Program Income (B-24-56-850-222-039), and
3. \$ 15,491.35 in Program Income received in 2023 from deferred loan repayments shall be allocated to 2023 Public Facilities Projects (a new PI account), and
4. \$85,453.19 allocated to the 2021 Housing Activities Single Family Rehab (B-24-56-850-221-039) shall be reprogrammed to 2021 Public Facilities (B-24-56-850-221-030) \$72,400.25 and to 2023 Public Facilities (B-24-56-850-223-030) \$13,052.94.

BE IT FURTHER RESOLVED, that the Mayor or his or her designee is hereby authorized to take any all steps necessary to effectuate the purpose of this Resolution.

ADOPTED: DECEMBER 11, 2023



COUNCIL PRESIDENT

ATTEST:


PATTI CHACKER, RMC
MUNICIPAL CLERK

Township of Cherry Hill

Community Development Block Grant Program
Minor Amendment of 2021-2023 Annual Action Plans

I. Introduction

This document serves as the Minor Amendment to the 2021-2023 Township of Cherry Hill Annual Action Plans previously approved by the U.S. Department of Housing and Urban Development. The Township seeks to: (1) assign Program Income received to projects and (2) transfer funds between CDBG programs.

The Township has determined that this amendment is a Minor Amendment given the definition in the Citizen Participation Plan: "A minor amendment is a budget change less than or equal to 35 percent of the total CDBG budget PLUS the available Program Income, or a change in the location of activities already included in the consolidated or annual plan. Minor changes do not require a citizen participation process, i.e., public hearing or public comment."

II. Assign Program Income Received to Projects

The Township received **\$59,125.00** in program income from Single Family Housing Improvement Program (HIP) Deferred Loan Repayments. Specifically, the Township received \$43,275.00 by CP-23-00638 on June 22, 2023, (receipted in IDIS as # 5405228) and received \$15,850.00 by CP-23-01245 on November 6, 2023 (receipted in IDIS as #5415270).

This minor amendment seeks to assign **\$43,633.65** of program income to "2022 Affordable Housing – Acquisition/Rehab Projects." It is anticipated that these funds will assist Habitat for Humanity of Camden County to rehabilitate a recently acquired a housing unit for affordable housing.

Additionally, this minor amendment seeks to assign **\$15,491.35** of program income to "2023 Public Facilities Projects." It is anticipated that these funds will be used to fund needed improvements at the Cherry Hill Food Pantry.

However, the funds can be used for other eligible activities in those categories in the event those funds are no longer needed.

III. Transfer funds between CDBG Programs

There is currently **\$85,453.19** assigned to the "2021 Single Family Housing Improvement (HIP) Program," which has been inactive for almost two years. The County has a similar home rehabilitation program that utilizes HOME funds, which is available to Cherry Hill property owners. Cherry Hill seeks to eliminate the duplication of similar programs. The transfer of funds to eligible activities will also enable the Township to meet its timeliness requirements.

Accordingly, this minor amendment seeks to transfer **\$72,400.25** to “2021 Public Facilities Projects.” It is anticipated that these funds will be used for ADA curb ramp improvements.

Additionally, this minor amendment seeks to transfer **\$13,052.94** to “2023 Public Facilities Projects.” It is anticipated that these funds will be used for Food Pantry site improvements. This will enable the funding of site improvements that cost more than originally budgeted.

However, the funds can be used for other eligible activities in those categories in the event those funds are no longer needed.

IV. Summary of Minor Amendment

This amendment: (1) commits Program Income received to “2022 Housing Activities – Acquisition/ Rehabilitation Projects” and to “2023 Public Facilities Projects” and (2) transfers funds from the “2021 Single Family Housing Improvement Program (HIP)” to the “2021 Public Facilities Projects” and “2023 Public Facilities Projects.” It is understood that the funds can be used for other eligible activities in those Project categories in the event the funds are no longer needed by the aforementioned organizations.

V. Stakeholder Consultation & Citizen Participation

The stakeholder and general public consultation and citizen participation process for this minor amendment will conform to the Township’s updated Citizen Participation Plan.

General questions regarding this Plan or proposed programming as well as requests for special assistance related to limited English proficiency or disabilities should be directed to Mara Wuebker, PP/AICP, Community Development Deputy Director at MWuebker@chnj.gov (856) 488-7870.

APPENDIX - Explanation

Current Source:	Local Budget	Amount	ADA Ramp	Food Pantry	Habitat	Local Budget	IDIS
COVID-19 Non-Profit Support	229-201	\$ 216,158.71		\$ 216,158.71		219-201	375 2019 Covid Non-Profit Support
COVID-19 Non-Profit Support Program Income	229-205	\$ 9,442.00		\$ 9,442.00		219-205	375 2019 Covid Non-Profit Support- PI
Program Income (to be appropriated)		\$ 59,125.00		\$ 15,491.35		790	375 2023 Public Facilities/Food Pantry- PI
Program Income (to be appropriated)					\$ 43,633.65	222-030	360 2022 Affordable Housing - Azq/Rehab- PI
Public Facilities 2023	223-030	\$ 270,105.00		\$ 270,105.00		223-030	375 2023 Public Facilities/Food Pantry
Housing Activities Single Family Rehab 2021	221-099	\$ 85,453.29	\$ 72,400.25			221-090	378 2021 Public Facilities/ADA ramps
Housing Activities Single Family Rehab 2021				11,052.94		223-030	375 2023 Public Facilities /Food Pantry
Public Facilities 2021	221-090	\$ 256,000.00	\$ 158,000.00			221-090	378 2021 Public Facilities/ADA ramps
Program Income Public Facilities 2021	221-092	\$ 300,699.75	\$ 100,699.75			221-092	378 2021 Public Facilities/ADA ramps
		\$ 896,983.65	\$ 329,300.00	\$ 524,250.00	\$ 43,633.65		
			329,300.00	524,250.00			
			\$ -	\$ -			

Nothing in this amendment is intended to require strict adherence of allocation of funds to specific IDIS activities, provided the spirit of this amendment is upheld.