



# CHERRY HILL BOARD OF FIRE COMMISSIONERS

Cherry Hill Fire District #13  
1100 Markkress Road  
Cherry Hill, New Jersey 08003  
Telephone: (856) 795-9805  
Fax: (856) 795-4588

*Chairperson*

Hugh H. "Skip" Gibson, IV

*Secretary / Clerk*

Robert A. Campagna

*Treasurer*

William P. Kelly

*At Large*

Kellie Montana

*At Large*

William T. McCargo

## MINUTES FOR REGULAR MEETING OCTOBER 6, 2016

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on March 11, 2016.

### CALL TO ORDER

Public meeting call to order at 19:05 hours.

### FLAG SALUTE

### ROLL CALL

CAMPAGNA	PRESENT
GIBSON	PRESENT
KELLY	PRESENT
MCCARGO	PRESENT
MONTANA	ABSENT

### MINUTES

*Motion by Commissioner McCargo seconded by Commissioner Kelly to accept the Agenda, Regular and Closed Agenda meeting minutes from the September 1, 2016 Meeting.*

### ROLL CALL

CAMPAGNA	PRESENT
GIBSON	PRESENT
KELLY	PRESENT
MCCARGO	PRESENT
MONTANA	ABSENT

*Motion by Commissioner McCargo seconded by Commissioner Kelly to accept the Regular and Closed Meeting Session minutes from the September 15, 2016 Meeting.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	ABSENT

**CORRESPONDENCE – ON FILE**

**FIRE CHIEF'S REPORT**

The Fire Chief's report was presented by Fire Chief Kolbe. The complete report is on file.

Public Works meeting regarding final construction phase for Springdale Road.

Meeting with PFM to review Budget Module.

Meeting with Deer Park regarding requests.

Awards Committee met to review and approve Commendations submitted.

Reviewed MPWC Adopt a Hydrant Program.

911 Ceremony was held at Central Command.

Stockton School 911 Ceremony/Adopt a School Program with Ladder 34A and PEO.

AFC Callan met with Scott Casper and Jim Newman from Virtua on new agreement and operations.

**TREASURER'S REPORT**

*Motion by Commissioner Campagna and seconded by Commissioner Kelly to accept the Treasurer's Report and the monthly bill list totaling \$605,414.03 as read. CFO Foley further explained the following invoices; Target Solutions, Williams Fire & Hazard Control, B & H Photo Video and Federal Resource/HazMat IQ. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	ABSENT

**OLD BUSINESS**

None

**NEW BUSINESS**

*A motion was made by Commissioner Campagna and seconded by Commissioner McCargo to amend the motion that was passed on June 2, 2015 authorizing a \$500.00 tool stipend to each of the mechanics working out of the Cherry Hill Fire Department Motor Maintenance facility. This motion will make this \$500.00 tool stipend an annual payment. The procedures for this stipend will be incorporated into Policy Directive 1601, titled Civilian Employees.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	ABSENT

*A motion was made by Commissioner Gibson and seconded by Commissioner Campagna to change the October 20, 2016 Workshop Meeting to a Regular Meeting and to change the start time from 6 pm to 5 pm. Formal action will be taken at this meeting.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	ABSENT

**READING OF RESOLUTION**

<b>RESOLUTION # 16-10-06-01</b>	<b>RESOLUTION AUTHORIZING THE RENEWAL OF THE SHARED SERVICES AGREEMENT BETWEEN CHERRY HILL FIRE DEPARTMENT FIRE DISTRICT #13 AND THE BOROUGH OF OAKLYN</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Campagna and seconded by Commissioner Kelly to accept Resolution #16-10-06-01 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	ABSENT

<b>RESOLUTION # 16-10-06-02</b>	<b>RESOLUTION MEMORIALIZING THE APPOINTMENT OF A MECHANIC</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Campagna and seconded by Commissioner Kelly to accept Resolution #16-10-06-02 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	ABSENT

<b>RESOLUTION # 16-10-06-03</b>	<b>RESOLUTION MEMORIALIZING THE APPOINTMENT OF A PER DIEM EMERGENCY MEDICAL TECHNICIAN TO FILL EXISTING VACANCY</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Campagna and seconded by Commissioner Kelly to accept Resolution #16-10-06-03 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	ABSENT

<b>RESOLUTION # 16-10-06-04</b>	<b>RESOLUTION AUTHORIZING THE APPOINTMENT OF SEVEN CAREER FIREFIGHTERS TO FILL EXISTING VACANCIES</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Campagna and seconded by Commissioner Kelly to accept Resolution #16-10-06-04 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	ABSENT

<b>RESOLUTION # 16-10-06-05</b>	<b>RESOLUTION FOR ADOPTING A CHANGE TO AN EXISTING DEFERRED COMPENSATION PLAN</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Campagna and seconded by Commissioner Kelly to accept Resolution #16-10-06-05 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	ABSENT

<b>RESOLUTION # 16-10-06-06</b>	<b>RESOLUTION AUTHORIZING A MUTUAL AID AND ASSISTANCE AGREEMENT BETWEEN PARTICIPATING UNITS</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Campagna and seconded by Commissioner Kelly to accept Resolution #16-10-06-06 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	ABSENT

**AWARDS CEREMONY**

Fire Commissioner Gibson welcomed everyone to the Cherry Hill Fire Department's 2016 Awards Ceremony. Fire Chief Kolbe presented the following awards:

**DEPARTMENTAL EMS INCIDENT INDIVIDUAL AWARDS TO**

*FIREFIGHTER GARY E. MILLER, JR.  
FIREFIGHTER DANIEL T. BROFFT*

**DEPARTMENTAL CITIZEN AWARD**

*LIZZIE BROFFT, EMT, RN*

**DEPARTMENTAL SERVICE RECOGNITION AWARD**

*MECHANIC KEITH A. SMITH*

The Board took a short recess at 19:15 hours and reconvened at 19:35 hours.

*Motion by Commissioner Campagna to close Public Meeting at 19:35 hours to go into executive caucus meeting seconded by Commissioner Kelly. Motion carried.*

<b>RESOLUTION # 16-10-06-07</b>	<b>RESOLUTION AUTHORIZING THE BOARD TO EXCLUDE THE PUBLIC IN ORDER TO DISCUSS CERTAIN MATTERS PERTAINING TO PERSONNEL AND/OR LITIGATION</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Campagna and seconded by Commissioner Kelly to accept Resolution #16-10-06-07 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	ABSENT

**OPENED MEETING**

*Motion by Commissioner Campagna at 19:50 hours to open meeting to the public, seconded by Commissioner Kelly. Motion carried.*

**PUBLIC COMMENT PRIOR TO CLOSE OF MEETING**

None

**MOTION TO ADJOURN MEETING**

*Motion by Commissioner Campagna and seconded by Commissioner Kelly to adjourn meeting at 19:50 hours. Motion carried.*

**RESPECTFULLY SUBMITTED,**



**ROBERT A. CAMPAGNA  
CLERK, B.O.F.C. DIST. #13**