



# CHERRY HILL BOARD OF FIRE COMMISSIONERS

Cherry Hill Fire District #13  
1100 Markkress Road  
Cherry Hill, New Jersey 08003  
Telephone: (856) 795-9805  
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Chairperson  
Hugh H. "Skip" Gibson, IV

Secretary/Clerk  
Robert A. Campagna

Treasurer  
William P. Kelly

At Large  
Kellie Montana

At Large  
William T. McCargo

## WORKSHOP MEETING MINUTES NOVEMBER 16, 2016

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was mailed to the official newspapers and advertised November 9, 2016.

### CALL TO ORDER

Public meeting call to order at 18:00 hours.

### ROLL CALL

CAMPAGNA	PRESENT
GIBSON	PRESENT @ 18:06hrs.
KELLY	PRESENT
MCCARGO	PRESENT
MONTANA	PRESENT

Also present: Fire Chief Kolbe, A/C Callan, CFO Foley and PSA Fiorentini

### DISCUSSION ITEMS

- Jack Walsh, from the Deer Park Fire Company, made a presentation to the Board requesting that the Board consider sponsoring a LOSAP program for the volunteer members of the Rehab Unit and also the Fire Police Unit. Mr. Walsh presented the Board with a draft proposal and estimate of the cost for the program based on the point system that the Fire Company developed. The Fire Company is requesting that the question be included in the 2017 Fire District election. Discussion continued on why the junior members are not included and how the program would benefit the Fire Company. The consensus of the Board was to take the proposal under advisement.
- Fire Chief Kolbe discussed the proposed 2017 spending plan. He explained the cost drivers and items that are included in the budget; salaries, the realignment of staff positions, EMS equipment, utility increases, training increases and preliminary planning for a future fire station on the west side of the Fire District. The Chief reviewed the proposed 2017 capital fleet replacement plan and the date of the special meeting. The Chief recommended that the Board consider the plan that would include a 2% tax increase with the utilization of the available cap

bank. The Chief further explained that with the increase in ratables this year and the low increase in health care and pension contributions that this tax increase would have a minimal effect on taxpayers this year. Discussion continued on the amount of cash reserves that are on hand and the future budget projections that were developed by the PFM Group. Fire Commissioner Kelly recommended to the Board that a tax increase is not necessary for 2017. The remainder of the Board wanted more time to analyze the options that were presented by the Chief and the Chief Financial Officer.

Chairman Gibson asked for any public comment prior to going into a closed session to discuss personnel matters. Mr. Tim Shannon, who represents the Cherry Hill Firefighter Local 2663, and is a Cherry Hill resident, voiced his opinion and suggested that the Board take the recommendation of the Fire Chief and Chief Financial Officer.

- Fire Chief Kolbe advised the Board that we are soliciting quotes for the roof replacement for the second floor roof at the old Fire Administration Building with the intention of having it replaced this year.

### **CLOSED PUBLIC MEETING**

*Motion by Commissioner Montana to close Public Meeting at 19:13 hours to go into executive caucus meeting seconded by Commissioner Kelly. Motion carried.*

<b>RESOLUTION #16-11-16-01</b>	<b>RESOLUTION AUTHORIZING THE BOARD TO EXCLUDE THE PUBLIC IN ORDER TO DISCUSS CERTAIN MATTERS PERTAINING TO PERSONNEL AND/OR LITIGATION</b>
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*Motion by Commissioner Montana and seconded by Commissioner Kelly to accept Resolution #16-11-16-01 as read. Motion carried.*

### **ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

### **OPENED MEETING**

*Motion by Commissioner Campagna at 20:19 hours to open meeting to the public, seconded by Commissioner Kelly. Motion carried.*

**MOTION TO ADJOURN MEETING**

*Motion by Commissioner Campagna and seconded by Commissioner Kelly to adjourn meeting at 20:20 hours. Motion carried.*

**RESPECTFULLY SUBMITTED,**

A handwritten signature in black ink, appearing to read "Robert A. Campagna". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

**ROBERT A. CAMPAGNA  
CLERK, B.O.F.C. DIST. #13**