



CHERRY HILL BOARD OF FIRE COMMISSIONERS

Cherry Hill Fire District #13
1100 Markkress Road
Cherry Hill, New Jersey 08003
Telephone: (856) 795-9805
Fax: (856) 795-4588

Chairperson
Hugh H. "Skip" Gibson, IV

Secretary / Clerk
Robert A. Campagna

Treasurer
William P. Kelly

At Large
Kellie Montana

At Large
William T. McCargo

MINUTES FOR REGULAR MEETING AUGUST 4, 2016

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on March 11, 2016.

CALL TO ORDER

Public meeting call to order at 20:14 hours.

FLAG SALUTE

ROLL CALL

CAMPAGNA	PRESENT
GIBSON	PRESENT
KELLY	PRESENT
MCCARGO	PRESENT
MONTANA	PRESENT

Also present: Fire Chief Kolbe, A/C Callan, EMS Chief McCargar, B/C Gaeta, EMS Captain Milsted, CFO Foley and PSA Fiorentini

MINUTES

Motion by Commissioner Montana seconded by Commissioner McCargo to accept the Agenda, Regular and Closed Agenda meeting minutes from the July 7, 2016 Meeting.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

CORRESPONDENCE – ON FILE

FIRE CHIEF'S REPORT

The Fire Chief's report was presented by Fire Chief Kolbe. The complete report is on file.

JIF Supervisor/Managers training took place on July 15th at Central Command.
Attended Monthly OFC/FCO meeting.
Received Draft of final Accreditation Report for factual corrections.
Planning complete for attendance at FRI and Accreditation Hearing - 3 Chief Officers, 2 Labor Representatives and 1 BOFC member.
Meeting with PFM to review draft of budget modeling work.

Initial EMT Accelerated Class began on July 11 (24 students); one withdrew and a second student will attend September class due to working full-time.
All Epi-Pens have been replaced due to annual expiration.
Capt. Milsted working on emsChart reports for emails and MVA billing.
Working on expanding our Key Performance Indicators (KPI) for EMS Division.
Attended Lindenwold RFT review; mostly police recommendations were suggested.
Was informed that OEM may have funding available for us for training.

TREASURER'S REPORT

Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Treasurer's Report and the monthly bill list totaling \$538,817.57 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

OLD BUSINESS

None

NEW BUSINESS:

- EMS Captain Milsted discussed key performance indicators relative to the EMS division and how they are incorporated with the GIS information to prepare reports. Captain Milsted presented the monthly stats for July along with an EMS Demand Analysis Projected Staffing report.
- B/C Gaeta reported that HazMat training continues this week. B/C Gaeta gave the Board an update on the Accreditation Project and the presentation in San Antonio, Texas.
- Commissioner Gibson acknowledged that this will be the last Board meeting for EMS Chief McCargar who will be retiring effective September 1, 2016. Commissioner Gibson thanked Chief McCargar for his efforts in developing the CHFD-EMS Division into what it is today.
- Commissioner Gibson acknowledged Fire Chief Kolbe's 30 years of service with the Cherry Hill Fire Department with his 30 year pin and a certificate of appreciation.

READING OF RESOLUTION

RESOLUTION # 16-08-04-01	RESOLUTION AUTHORIZING THE SHARED SERVICES AGREEMENT BETWEEN THE CHERRY HILL FIRE DISTRICT #13 AND EVESHAM FIRE DISTRICT NO. 1
---------------------------------	---

PUBLIC COMMENT - NONE

Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #16-08-04-01 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

RESOLUTION # 16-08-04-02	RESOLUTION AMMENDING SALARY RANGES FOR PAID EMPLOYEES
---------------------------------	--

PUBLIC COMMENT - NONE

Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #16-08-04-02 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

RESOLUTION # 16-08-04-03

RESOLUTION AUTHORIZING FEE SCHEDULE FOR THE PROVIDING OF EMS SERVICES

PUBLIC COMMENT - NONE

Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #16-08-04-03 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

RESOLUTION # 16-08-04-04

RESOLUTION STATING THE BOARD OF FIRE COMMISSIONERS FOR FIRE DISTRICT #13 HAS REVIEWED THE REPORT OF AUDIT FOR 2015

PUBLIC COMMENT - NONE

Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #16-08-04-04 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

Motion by Commissioner Montana to close Public Meeting at 20:48 hours to go into executive caucus meeting seconded by Commissioner Kelly. Motion carried.

RESOLUTION # 16-08-04-05	RESOLUTION AUTHORIZING THE BOARD TO EXCLUDE THE PUBLIC IN ORDER TO DISCUSS CERTAIN MATTERS PERTAINING TO PERSONNEL AND/OR LITIGATION
---------------------------------	---

PUBLIC COMMENT - NONE

Motion by Commissioner Montana and seconded by Commissioner Kelly to accept Resolution #16-08-04-05as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

OPENED MEETING

Motion by Commissioner Montana at 21:43 hours to open meeting to the public, seconded by Commissioner Gibson. Motion carried.

PUBLIC COMMENT PRIOR TO CLOSE OF MEETING - NONE

MOTION TO ADJOURN MEETING

Motion by Commissioner Montana and seconded by Commissioner Gibson to adjourn meeting at 21:43 hours. Motion carried.

RESPECTFULLY SUBMITTED,



**ROBERT A. CAMPAGNA
CLERK, B.O.F.C. DIST. #13**