



# CHERRY HILL BOARD OF FIRE COMMISSIONERS

Cherry Hill Fire District #13  
1100 Markkress Road  
Cherry Hill, New Jersey 08003  
Telephone: (856) 795-9805  
Fax: (856) 795-4588

*Chairperson*  
Hugh H. "Skip" Gibson, IV

*Secretary / Clerk*  
Robert A. Campagna

*Treasurer*  
William P. Kelly

*At Large*  
Kellie Montana

*At Large*  
William T. McCargo

## **MINUTES FOR REGULAR MEETING** **APRIL 7, 2016**

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on March 11, 2016.

### **CALL TO ORDER**

Public meeting call to order at 19:04 hours.

### **FLAG SALUTE**

### **ROLL CALL**

CAMPAGNA	PRESENT
GIBSON	PRESENT
KELLY	PRESENT
MCCARGO	PRESENT
MONTANA	PRESENT

### **OATH OF OFFICE**

EMT John Bush, Jr and EMT Andrew Bittner

Fire Chief Kolbe acknowledged the family members and guests that have attended tonight to witness the swearing in of EMT's Bush and Bittner. Fire Chief Kolbe spoke of the tasks and training that each of the EMT's had to accomplish to become full time EMT's with the Cherry Hill Fire Department.

At this time Fire Commissioner Campagna administered the Oath of Office to EMT's John Bush, Jr. and Andrew Bittner

At this time the Board recessed the meeting at 19:13 hours and reconvened at 19:23 hours.

**MINUTES**

*Motion by Commissioner Montana seconded by Commissioner Campagna to accept the Agenda, Regular and Closed meeting minutes from the March 3, 2016 Meeting.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	ABSTAINED
MONTANA	YEA

*Motion by Commissioner Campagna seconded by Commissioner Montana to accept the Workshop and Closed Meeting minutes from the March 17, 2016 Meeting.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

**CORRESPONDENCE- ON File**

**FIRE CHIEF'S REPORT**

The Fire Chiefs report was presented by Fire Chief Kolbe; the complete report is on file.

Letters distributed to neighbors along Third Avenue advising them of FF Training.

Attended NJ State Chief Fire Officers Association meeting.

CHFD was elevated to Candidate Status by CFAI for accreditation process.

Started Quarterly Fire Officer meetings.

Planning Meeting with Chuck Hale from RMA for Fire Officer Testing.

Submitted all required documentation to CFAI for evaluation.

Amb 7 & 8 have been removed from service. Amb 11 & 12 now in service.

Attended EMS Council meeting - Regulation changes to NJSA 8:40/8:40A/8:41/8:41A are due in 2016.

Attended a CC policy meeting on Active Shooter Events at County Fire Academy. County-wide policy developed and awaiting approval.

Drafted procedures for Acting Medical Service Officer.

It is expected that by 2017 that new regulations will include a requirement for all licensed agencies to have an EMS Quality Improvement Policy.

First EMS Forum meeting was held on March 31st.

**TREASURER'S REPORT**

*Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Treasurer's Report and the monthly bill list totaling \$532,412.42 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

**OLD BUSINESS**

None

**NEW BUSINESS:**

A motion was made by Commissioner Gibson and seconded by Commissioner Montana to cancel the regular meeting scheduled for May 5, 2016 and reschedule it for Monday May 2, 2016. The motion carried.

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

**READING OF RESOLUTION**

<b>RESOLUTION # 16-04-07-01</b>	<b>RESOLUTION TO AUTHORIZE EXECUTION OF A FIRE PROTECTION AGREEMENT WITH THE WOODCREST FIRE COMPANY</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #16-04-07-01 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

<b>RESOLUTION # 16-04-07-02</b>	<b>RESOLUTION AUTHORIZING BID FOR PURCHASE OF TOPPS NOMEX UNIFORMS OR EQUIVALENT PROJECT #LOG16-011</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #16-04-07-02 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

<b>RESOLUTION # 16-04-07-03</b>	<b>RESOLUTION AUTHORIZING THE SHARED SERVICES AGREEMENT BETWEEN CHERRY HILL FIRE DISTRICT #13 AND DELRAN TOWNSHIP FIRE DISTRICT #1</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #16-04-07-03 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

<b>RESOLUTION # 16-04-07-04</b>	<b>RESOLUTION AUTHORIZING THE CREATION OF A PAID POSITION OF EMS CAPTAIN (FORMER MEDICAL SERVICES OFFICER)</b>
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**PUBLIC COMMENT – No Comments of First Reading**

*Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #16-04-07-04 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

<b>RESOLUTION # 16-04-07-05</b>	<b>RESOLUTION AUTHORIZING THE CREATION OF A PAID POSITION OF EMS LIEUTENANT (FORMER MEDICAL SERVICES OFFICER)</b>
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**PUBLIC COMMENT – No Comment on First Reading**

*Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #16-04-07-05 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

<b>RESOLUTION # 16-04-07-06</b>	<b>RESOLUTION AUTHORIZING THE CREATION OF A PAID POSITION OF EMS PLATOON LEADER</b>
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**PUBLIC COMMENT – No Comment on First Reading**

*Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #16-04-07-06 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

<b>RESOLUTION # 16-04-07-07</b>	<b>RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR IT SUPPORT SERVICES WITH ROBERT OBARSKI</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #16-04-07-07 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

<b>RESOLUTION # 16-04-07-08</b>	<b>RESOLUTION MEMORIALIZING CIVILIAN / PERSONNEL SALARY ADJUSTMENTS</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #16-04-07-08 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

Motion by Commissioner Montana to close Public Meeting at 19:36 hours to go into executive caucus meeting seconded by Commissioner Kelly. Motion carried.

<b>RESOLUTION # 16-04-07-09</b>	<b>RESOLUTION AUTHORIZING THE BOARD TO EXCLUDE THE PUBLIC IN ORDER TO DISCUSS CERTAIN MATTERS PERTAINING TO PERSONNEL AND/OR LITIGATION</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner Kelly to accept Resolution #16-04-07-09 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

**OPENED MEETING**

*Motion by Commissioner Montana at 20:57 hours to open meeting to the public, seconded by Commissioner Kelly. Motion carried.*

**PUBLIC COMMENT PRIOR TO CLOSE OF MEETING**

None

**MOTION TO ADJOURN MEETING**

*Motion by Commissioner Campagna and seconded by Commissioner Gibson to adjourn meeting at 20:57 hours. Motion carried.*

**RESPECTFULLY SUBMITTED,**



**ROBERT A. CAMPAGNA  
CLERK, B.O.F.C. DIST. #13**