



CHERRY HILL BOARD OF FIRE COMMISSIONERS

Cherry Hill Fire District #13
1100 Markkress Road
Cherry Hill, New Jersey 08003
Telephone: (856) 795-9805
Fax: (856) 795-4588

Chairperson
Hugh H. "Skip" Gibson, IV

Secretary / Clerk
Robert A. Campagna

Treasurer
William P. Kelly

At Large
Kellie Montana

At Large
William T. McCargo

AGENDA FOR REGULAR MEETING **MARCH 3, 2016**

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on March 11, 2015.

CALL TO ORDER

Public meeting call to order at _____ hours.

FLAG SALUTE

ROLL CALL

CAMPAGNA	PRESENT	ABSENT
GIBSON	PRESENT	ABSENT
KELLY	PRESENT	ABSENT
MCCARGO	PRESENT	ABSENT
MONTANA	PRESENT	ABSENT

Oath of Office:

Oath of Office for Fire Commissioners Hugh H. "Skip" Gibson, IV and Kellie Montana.

Reorganization of the Board with motions for President, Treasurer and Secretary/Clerk

A motion was made by Commissioner _____ and seconded by Commissioner _____ to appoint _____ as Chairman of the Board for the 2016-2017 year.

A motion was made by Commissioner _____ and seconded by Commissioner _____ to appoint _____ as Treasurer of the Board of Fire Commission for the 2016-2017 year.

A motion was made by Commissioner _____ and seconded by Commissioner _____ to appoint _____ as Secretary/Clerk of the Board for the 2016-2017 year.

MINUTES

Motion by Commissioner _____ seconded by Commissioner _____ to accept the Agenda, Regular and Closed meeting minutes from the February 11, 2016 Meeting.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
GIBSON	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

Motion by Commissioner _____ seconded by Commissioner _____ to accept the Workshop and Closed Meeting minutes from the February 18, 2016 Meeting.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
GIBSON	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

CORRESPONDENCE

FIRE CHIEF'S REPORT

TREASURER'S REPORT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Treasurer's Report as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
GIBSON	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

OLD BUSINESS

READING OF RESOLUTION

RESOLUTION # 16-03-03-01	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES WITH THE LAW OFFICE OF RICHARD M. BRASLOW
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #16-03-03-01 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
GIBSON	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION # 16-03-03-02	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO BOWMAN AND COMPANY FOR AUDITING SERVICES
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #16-03-03-02 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
GIBSON	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION # 16-03-03-03	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES WITH THE LAW OFFICE CAPEHART & SCATCHARD
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #16-03-03-03 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
GIBSON	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION # 16-03-03-04	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES WITH THE LAW OFFICE OF QUINLAN, NIGRO,LLC
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #16-03-03-04 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
GIBSON	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION # 16-03-03-05	RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO STANTEC FOR ENGINEERING SERVICES
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #16-03-03-05 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
GIBSON	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION # 16-03-03-06	RESOLUTION AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #16-03-03-06 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
GIBSON	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION # 16-03-03-07	RESOLUTION DESIGNATING SURETY BONDING FOR COMMISSIONERS
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #16-03-03-07 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
GIBSON	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION # 16-03-03-08	RESOLUTION APPOINTING CONNER STRONG & BUCKLEW AS RISK MANAGEMENT CONSULTANT
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #16-03-03-08 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
GIBSON	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION # 16-03-03-09	RESOLUTION DESIGNATING DEPOSITORIES OF FUNDS AND INVESTMENTS AND ADOPTION OF CASH MANAGEMENT
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #16-03-03-09 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
GIBSON	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION # 16-03-03-10	RESOLUTION AUTHORIZING REGULAR AND AGENDA MEETING SCHEDULE FOR THE 2016-2017 YEAR
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #16-03-03-10 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
GIBSON	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION # 16-03-03-11	RESOLUTION DESIGNATION OF OFFICIAL NEWSPAPERS FOR PUBLICATIONS FOR THE 2016-2017 YEAR
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #16-03-03-11 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
GIBSON	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION # 16-03-03-12	RESOLUTION DESIGNATING SIGNATORIES TO GENERAL ACCOUNTS
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #16-03-03-12 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
GIBSON	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION # 16-03-03-13	RESOLUTION APPROVING THE ANTICIPATED ITEM OF REVENUE AND APPROPRIATIONS OF THE 2016 FIRE DISTRICT BUDGET – FY15 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS HAZ-MAT TRAINING SUBGRANT
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #16-03-03-13 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
GIBSON	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION # 16-03-03-14	RESOLUTION AUTHORIZING THE DISPOSAL OF SURPLUS VEHICLE NO LONGER NEEDED FOR PUBLIC USE
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #16-03-03-14 as read. Motion carried.

OLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
GIBSON	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION # 16-03-03-15	RESOLUTION AUTHORIZING PERSONNEL SALARY ADJUSTMENTS
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #16-03-03-15 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
GIBSON	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION # 16-03-03-16	RESOLUTION ESTABLISHING SALARY RANGES FOR PAID EMPLOYEES
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #16-03-03-16 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
GIBSON	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

Motion by Commissioner _____ to close Public Meeting at _____ hours to go into executive caucus meeting seconded by Commissioner _____. Motion carried.

RESOLUTION # 16-03-03-17	RESOLUTION AUTHORIZING THE BOARD TO EXCLUDE THE PUBLIC IN ORDER TO DISCUSS CERTAIN MATTERS PERTAINING TO PERSONNEL AND/OR LITIGATION
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #16-03-03-17 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
GIBSON	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

OPENED MEETING

Motion by Commissioner _____ at _____ hours to open meeting to the public, seconded by Commissioner _____. Motion carried.

PUBLIC COMMENT PRIOR TO CLOSE OF MEETING

MOTION TO ADJOURN MEETING

Motion by Commissioner _____ and seconded by Commissioner _____ to adjourn meeting at _____ hours. Motion carried.

RESPECTFULLY SUBMITTED,

**ROBERT A. CAMPAGNA
CLERK, B.O.F.C. DIST. #13**