

**BOARD OF FIRE COMMISSIONERS
DISTRICT #13
TOWNSHIP OF CHERRY HILL**

RESOLUTION #25-12-18-09

Meeting Date: December 18, 2025
First Reading: December 18, 2025

Adopted: **DEC 18 2025**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR
LEGAL SERVICES WITH THE LAW OFFICE CAPEHART & SCATCHARD**

WHEREAS, the Cherry Hill Fire District #13 has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Cherry Hill Fire District #13 has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is for the year January 1, 2026 through December 31, 2026; and

WHEREAS, the Law Office of Capehart & Scatchard has submitted a proposal indicating it will provide the legal service pursuant to the proposal at an hourly rate of \$210.00 per hour for shareholders and \$210.00 per hour for associates not to exceed \$40,000.00; and

WHEREAS, the Law Office of Capehart & Scatchard has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Office of Capehart & Scatchard has not made any reportable contributions to a political or candidate committee in Cherry Hill Fire District #13 in the previous one year, and that the contract will prohibit the Law Office of Capehart & Scatchard from making any reportable contributions through the term of the contract; and

WHEREAS, the Fire District has determined that funds are available concerning the projected expenditures.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of Fire District #13 in the Township of Cherry Hill, County of Camden, authorized the Fire District to enter into a contract with the Law Office of Capehart & Scatchard as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

The following Resolution #25-12-18-09 was introduced by Commissioner Arroyo and it was seconded by Commissioner Doran . Motion carried.

Arroyo
Doran
Kelly
Madden
Mulholland

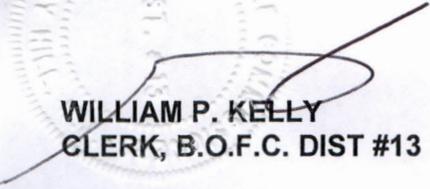
Arroyo
Doran
Kelly
Madden
Mulholland

RESOLUTION #25-12-18-09				
	AYE	NAY	ABSTAIN	ABSENT
ARROYO	X			
DORAN	X			
KELLY	X			
MADDEN	X			
MULHOLLAND	X			

Certification

I, William P. Kelly, Clerk of the Board of Fire Commissioner, Fire District #13, Township of Cherry Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution #25-12-18-09 was duly adopted by the Commissioners at the meeting held on December 18, 2025.

RESPECTFULLY SUBMITTED,



**WILLIAM P. KELLY
CLERK, B.O.F.C. DIST #13**

/EMR