



Cherry Hill Board of Fire Commissioners

Cherry Hill Fire District #13
1100 Marlkrass Road
Cherry Hill, New Jersey 08003
Telephone: (856) 795-9752
Fax: (856) 795-4588

Chairperson
Ryan M. Doran

Secretary / Clerk
Sara Lipsett

Treasurer
John J. Mulholland, Jr.

At Large
William P. Kelly

At Large
Rosy Arroyo

MINUTES FOR REGULAR MEETING **DECEMBER 19, 2024**

In accordance with Section 5 of the Open, Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on December 28, 2023.

The meeting will also be accessible to the public on-line through Zoom by following the information on our website. Members of the public attending through Zoom will be able to give public comment utilizing the public comments section of the meeting.

CALL TO ORDER

Public meeting call to order at 19:02 hours.

FLAG SALUTE

ROLL CALL

ARROYO	PRESENT – at 19:10 hours
DORAN	PRESENT
KELLY	PRESENT
LIPSETT	PRESENT
MULHOLLAND	PRESENT

Also present: Fire Chief Houlihan, AC Delucca, AC McGeady, EMSBC Milsted, CFO Foley and PSA Fiorentini.

OATH OF OFFICE:

Fire Chief Houlihan welcomed family and guests of the Probationary Firefighters and Career Emergency Medical Technicians to their Oath of Office Ceremony:

Fire Commissioner Mulholland administered the Oath of Office to the following:

Firefighters: William S. Varner, Nicholas A. Kienzle, Nathan P. Finnegan, Matthew Ambrosio, Jr., Randall J. Knapp, Jr., Michael J. Scardino, Lacey M. Heist, Jeremy D. Hacker, Marc D. Pagan and Matthew J. Earle.

Fire Commissioner Lipsett administered the Oath of Office to the following Emergency Medical Technicians: Christopher J. Marks, Stephanie Brunges, Alexandra V. Knellwolf, James Luebberman, Dylan S. Mullen, Amanda Grau, Rebekah A. Esimio and Travis N. Smith

PRESENTATION OF MINUTES

Motion by Commissioner Lipsett seconded by Commissioner Doran to accept the Workshop Meeting minutes from the November 14, 2024 Meeting.

ROLL CALL VOTE

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	ABSTAINED

Motion by Commissioner Lipsett seconded by Commissioner Doran to accept the Closed Workshop Meeting minutes from the November 14, 2024 Meeting.

ROLL CALL VOTE

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	ABSTAINED

Motion by Commissioner Mulholland seconded by Commissioner Lipsett to accept the Regular Meeting minutes from the November 21, 2024 Meeting.

ROLL CALL VOTE

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

CORRESPONDENCE

On file.

FIRE CHIEF'S REPORT

Fire Chief Houlihan presented the Fire Chief's report. The complete report is on file.

- Attended monthly Cherry Hill Township meetings.
- Attended monthly Office of the Fire Chief meetings.
- Attended weekly Budget prep meetings.
- Attended meeting with Deer Park Fire Company
- Attended BOFC Workshop and Regular meetings.
- Attended individual meetings with Commissioners.

TREASURER'S REPORT

PSA Fiorentini read the Treasurer's Report into the record; the opening balance in the cash accounts as of November 1 was \$17,384,107.75, with an adjustment to the opening balance of (\$769,328.39). November receipts totaled \$2,648,052.09; November disbursements totaled \$2,199,913.18 leaving a closing balance of \$17,062,918.27 as of November 30, 2024, which resulted in a net use of cash totaling \$321,189.48.

Motion by Commissioner Doran and seconded by Commissioner Mulholland to accept Treasurer's Report and the monthly bill list totaling \$775,778.52 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

OLD BUSINESS

None

NEW BUSINESS

None

READING OF RESOLUTIONS

The following resolutions were read on Consent Agenda;

Cherry Hill Board of Fire Commissioners Agenda

RESOLUTION #24-12-19-01	RESOLUTION TO ADOPT A TEMPORARY BUDGET FOR PUBLIC EXPENDITURES
RESOLUTION #24-12-19-02	RESOLUTION AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
RESOLUTION #24-12-19-03	RESOLUTION AUTHORIZING CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-1 ET SEQ. AND N.J.S.A. 52:34-6.2 IN CONTRACT YEAR 2025 (LOCAL PURCHASING SYSTEM COOPERATIVE CONTRACTS)
RESOLUTION #24-12-19-04	RESOLUTION DESIGNATING DEPOSITORIES OF FUNDS AND INVESTMENTS AND ADOPTIONS OF CASH MANAGEMENT
RESOLUTION #24-12-19-05	RESOLUTION DESIGNATION OF OFFICAL NEWSPAPERS FOR PUBLICATIONS FOR JANUARY 1, 2025 THROUGH DECEMBER 31, 2025
RESOLUTION #24-12-19-06	RESOLUTION DESIGNATING SIGNATORIES TO GENERAL ACCOUNTS
RESOLUTION #24-12-19-07	RESOLUTION DESIGNATING SURETY BONDING FOR COMMISSIONERS
RESOLUTION #24-12-19-08	RESOLUTION AUTHORIZING REGULAR AND WORKSHOP MEETING SCHEDULES FROM JANUARY 1, 2025 THROUGH DECEMBER 31, 2025
RESOLUTION #24-12-19-09	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES WITH THE LAW OFFICE CAPEHART & SCATCHARD
RESOLUTION #24-12-19-10	RESOLUTION APPOINTING A FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER TO THE CAMDEN COUNTY JOINT INSURANCE FUND
RESOLUTION #24-12-19-11	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR IT SUPPORT SERVICES WITH ROBERT OBARSKI

Cherry Hill Board of Fire Commissioners Agenda

RESOLUTION #24-12-19-12	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES WITH THE LAW OFFICE PARKER McCAY P.A.
RESOLUTION #24-12-19-13	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR AUDITING SERVICES WITH HOLMAN FRENIA ALLISON, P.C.
RESOLUTION #24-12-19-14	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR OCCUPATIONAL HEALTH SERVICES WITH INTERSTATE MOBILE CARE, INC. MOBILE CARE, INC.
RESOLUTION #24-12-19-15	RESOLUTION AUTHORIZING THE DISPOSAL OF VEHICLE NO LONGER STREET WORTHY WHICH WILL BE USED FOR TRAINING PURPOSES
RESOLUTION #24-12-19-16	RESOLUTION AUTHORIZING CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a IN CONTRACT YEAR 2025 – (STATE CONTRACT VENDORS)
RESOLUTION #24-12-19-17	RESOLUTION AUTHORIZING AN AWARD FOR THE OPTIONAL EXTENSION OF A ONE (1) YEAR CONTRACT FOR FLYING CROSS NOMEX FIREFIGHTER UNIFORMS IN ACCORDANCE WITH NJSA 40A:11-15
RESOLUTION #24-12-19-18	RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) POWERED AMBULANCE COTS FROM THE NJ COOPERATIVE PURCHASING ALLIANCE/BERGEN COUNTY COOP CONTRACT #BC 24-15

PUBLIC COMMENT NONE

Motion by Commissioner Mulholland and seconded by Commissioner Lipsett to accept Resolution #'s 24-12-19-01 through #24-12-19-18 on consent agenda as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

PUBLIC COMMENT PRIOR TO CLOSE OF MEETING

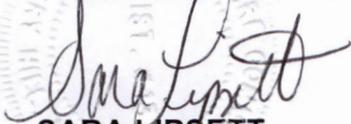
THIS SECTION OF THE PUBLIC MEETING IS RESERVED FOR THE COMMISSIONERS TO ACCEPT "COMMENTS" FROM THE PUBLIC. IF A COMMISSIONER WISHES TO RESPOND TO ANY OF THE COMMENTS, IT WILL BE DONE AFTER THE COMMENT PORTION OF THE MEETING IS CLOSED. PUBLIC COMMENTS SHALL BE DIRECTED THROUGH THE CHAIRPERSON.

There were no public comments received.

MOTION TO ADJOURN MEETING

Motion by Commissioner Lipsett and seconded by Commissioner Doran to adjourn meeting at 19:30 hours. Motion carried.

RESPECTFULLY SUBMITTED,



**SARA LIPSETT
CLERK, B.O.F.C. DIST. #13**