



# Cherry Hill Board of Fire Commissioners

Cherry Hill Fire District #13  
1100 Markkress Road  
Cherry Hill, New Jersey 08003  
Telephone: (856) 795-9752  
Fax: (856) 795-4588

*Chairperson*  
Ryan M. Doran

*Secretary / Clerk*  
Sara Lipsett

*Treasurer*  
John J. Mulholland, Jr.

*At Large*  
William P. Kelly

*At Large*  
Rosy Arroyo

## **MINUTES FOR REGULAR MEETING** **OCTOBER 17, 2024**

In accordance with Section 5 of the Open, Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on December 28, 2023.

**The meeting will also be accessible to the public on-line through Zoom by following the information on our website. Members of the public attending through Zoom will be able to give public comment utilizing the public comments section of the meeting.**

### **CALL TO ORDER**

Public meeting call to order at 19:00 hours.

### **FLAG SALUTE**

### **ROLL CALL**

ARROYO	ABSENT
DORAN	PRESENT
KELLY	PRESENT
LIPSETT	PRESENT
MULHOLLAND	PRESENT

Also present: Fire Chief Houlihan, AC DeLuca, AC McGeady, EMSBC Milsted, CFO Foley, Attorney Saginario and PSA Fiorentini.

### **PRESENTATION OF MINUTES**

*Motion by Commissioner Kelly seconded by Commissioner Lipsett to accept the Workshop Meeting minutes from the September 12, 2024 Meeting.*

**ROLL CALL VOTE**

ARROYO	ABSENT
DORAN	YEA
KELLY	YEA
LIPSETT	ABSTAINED
MULHOLLAND	YEA

*Motion by Commissioner Doran seconded by Commissioner Kelly to accept the Regular Meeting minutes from the September 19, 2024 Meeting.*

**ROLL CALL VOTE**

ARROYO	ABSENT
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

**CORRESPONDENCE**

On file.

**FIRE CHIEF'S REPORT**

Fire Chief Houlihan presented the Fire Chief's report. The complete report is on file.

- Attended monthly Cherry Hill Township meetings.
- Attended monthly Office of the Fire Chief meetings.
- Attended monthly Office of the Fire Chief/Field Command Office meeting.
- Attended presentation of Unit Citations to Engine 22.
- Attended Quarterly Captains' meeting.
- Attended weekly Budget prep meetings.

**TREASURER'S REPORT**

CFO Foley read the Treasurer's Report into the record; the opening balance in the cash accounts as of September 1 was \$15,124,254.46. September receipts totaled \$2,670,710.25; September disbursements totaled \$1,939,350.66 leaving a closing balance of \$15,856,614.05 as of September 30, 2024, which resulted in a net use of cash totaling \$731,359.59.

*Motion by Commissioner Mulholland and seconded by Commissioner Doran to accept Treasurer's Report as read. Motion carried.*

**ROLL CALL VOTE**

ARROYO	ABSENT
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**READING OF RESOLUTIONS**

The following resolutions were read on Consent Agenda;

<b>RESOLUTION #24-10-17-01</b>	<b>RESOLUTION MEMORIALIZING THE APPOINTMENT OF PER DIEM EMTS</b>
<b>RESOLUTION #24-10-17-02</b>	<b>RESOLUTION MEMORIALIZING THE DISPOSAL OF SURPLUS PROPERTY NO LONGER NEEDED FOR PUBLIC USE</b>
<b>RESOLUTION #24-10-17-03</b>	<b>RESOLUTION AUTHORIZING AWARD OF BID OF EMS UNIFORMS PROJECT #EMS 2024-002</b>

**PUBLIC COMMENT - NONE**

*Motion by Commissioner Mulholland and seconded by Commissioner Doran to accept Resolutions #24-10-17-01 through #24-10-17-03 on Consent Agenda as read. Motion carried.*

**ROLL CALL VOTE**

ARROYO	ABSENT
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

*Motion by Commissioner Mulholland to close Public Meeting at 19:07 hours to go into executive caucus meeting seconded by Commissioner Lipsett. Motion carried.*

<b>RESOLUTION #24-10-17-04</b>	<b>RESOLUTION AUTHORIZING THE BOARD TO EXCLUDE THE PUBLIC IN ORDER TO DISCUSS CERTAIN MATTERS PERTAINING TO PERSONNEL AND/OR LITIGATION</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Doran and seconded by Commissioner Lipsett to accept Resolution #24-10-17-04 as read. Motion carried.*

**ROLL CALL VOTE**

ARROYO	ABSENT
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

**OPENED MEETING**

*Motion by Commissioner Mulholland at 19:59 hours to open meeting to the public, seconded by Commissioner Lipsett. Motion carried.*

**PUBLIC COMMENT PRIOR TO CLOSE OF MEETING**

*THIS SECTION OF THE PUBLIC MEETING IS RESERVED FOR THE COMMISSIONERS TO ACCEPT "COMMENTS" FROM THE PUBLIC. IF A COMMISSIONER WISHES TO RESPOND TO ANY OF THE COMMENTS, IT WILL BE DONE AFTER THE COMMENT PORTION OF THE MEETING IS CLOSED. PUBLIC COMMENTS SHALL BE DIRECTED THROUGH THE CHAIRPERSON.*

*There were no public comments.*

**MOTION TO ADJOURN MEETING**

*Motion by Commissioner Lipsett and seconded by Commissioner Doran to adjourn meeting at 20:00 hours. Motion carried.*

**RESPECTFULLY SUBMITTED,**

**SARA LIPSETT  
CLERK, B.O.F.C. DIST. #13**