



## Cherry Hill Board of Fire Commissioners

Cherry Hill Fire District #13  
1100 Markkress Road  
Cherry Hill, New Jersey 08003  
Telephone: (856) 795-9805  
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*Chairperson*  
Ryan M. Doran

*Secretary/Clerk*  
Sara Lipsett

*Treasurer*  
John J. Mulholland, Jr

*At Large*  
William P. Kelly

*At Large*  
Rosy Arroyo

## **MINUTES WORKSHOP MEETING** **OCTOBER 10, 2024**

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on December 28, 2023.

### **CALL TO ORDER**

Public meeting call to order at 19:00 hours .

### **FLAG SALUTE**

### **ROLL CALL**

ARROYO	PRESENT
DORAN	PRESENT
KELLY	PRESENT
LIPSETT	PRESENT-via Phone
MULHOLLAND	PRESENT

Also present: Fire Chief Houlihan, AC DeLuca, AC McGeady, BC Houck and EMS Lt. Croshaw.

### **DISCUSSION ITEMS**

- BC Houck and EMS Lt. Croshaw briefed the Board on current operational and training initiatives.

Chief Houlihan briefed the board on the following items:

- OEM – With the recent promotion of OEM Director Moore to Detective, we are working with the Township on the possibility and feasibility of hiring a civilian Deputy Director. We are currently working through the pros and cons of this concept and looking at what is the best plan moving forward.
- Motor Maintenance Roof - We recently discovered that a significant portion of the truss roof covering Motor Maintenance has shifted and compromised some of the structural components. We have contracted with our Engineer to assess and

provide direction for an emergency repair. We are currently able to continue operations, but are inspecting it daily for any change in conditions.

- Contract Negotiations with the Firefighters and Fire Officers union continues. Board's attorney, Carmen Saginario, will be updating the board during closed session during the monthly BOFC meeting.
- The 2023 Audit is completed and is in Draft. We are now working on the 2025 budget. We will schedule to introduce and approve the 2025 budget at a Special Meeting on December 12, 2025.

**PUBLIC COMMENT PRIOR TO CLOSE OF MEETING**

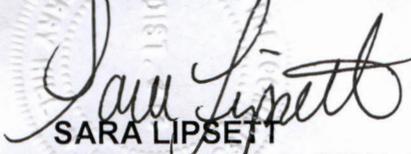
THIS SECTION OF THE PUBLIC MEETING IS RESERVED FOR THE COMMISSIONERS TO ACCEPT "COMMENTS" FROM THE PUBLIC. IF A COMMISSIONER WISHES TO RESPOND TO ANY OF THE COMMENTS, IT WILL BE DONE AFTER THE COMMENT PORTION OF THE MEETING IS CLOSED. PUBLIC COMMENTS SHALL BE DIRECTED THROUGH THE CHAIRPERSON.

*No public comments received.*

**MOTION TO ADJOURN MEETING**

*Motion by Commissioner Mulholland and seconded by Commissioner Doran to adjourn meeting at 19:28 hours. Motion carried.*

**RESPECTFULLY SUBMITTED**



SARA LIPSETT

CLERK, B.O.F.C. DIST. #13