



Cherry Hill Board of Fire Commissioners

Cherry Hill Fire District #13
1100 Markkress Road
Cherry Hill, New Jersey 08003
Telephone: (856) 795-9752
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Chairperson
Ryan M. Doran

Secretary / Clerk
Sara Lipsett

Treasurer
John J. Mulholland, Jr.

At Large
William P. Kelly

At Large
Rosy Arroyo

MINUTES FOR REGULAR MEETING **MARCH 21, 2024**

In accordance with Section 5 of the Open, Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on December 28, 2023.

The meeting will also be accessible to the public on-line through Zoom by following the information on our website. Members of the public attending through Zoom will be able to give public comment utilizing the public comments section of the meeting.

CALL TO ORDER

Public meeting call to order at 19:00 hours.

FLAG SALUTE

ROLL CALL

ARROYO	ABSENT
DORAN	PRESENT
KELLY	PRESENT
LIPSETT	PRESENT
MULHOLLAND	PRESENT

Also present: Fire Chief Houlihan, AC DeLucca, AC McGeady, EMSBC Milsted, CFO Foley and PSA Fiorentini.

PRESENTATION OF MINUTES

Motion by Commissioner Doran seconded by Commissioner Mulholland to accept the Workshop Meeting minutes from the February 8, 2024 Meeting.

ROLL CALL VOTE

ARROYO	ABSENT
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

Motion by Commissioner Kelly seconded by Commissioner Mulholland to accept the Regular Meeting minutes from the February 15, 2024 Meeting.

ROLL CALL VOTE

ARROYO	ABSENT
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

CORRESPONDENCE

On file.

FIRE CHIEF'S REPORT

Fire Chief Houlihan presented the Fire Chief's report; the Chief also distributed a draft copy of the Maple Shade agreement to each Board member for his or her review; action will take place at the April meeting. The complete report is on file.

- Attended BOFC Workshop and Regular meetings.
- Attended monthly Cherry Hill Township meetings.
- Attended weekly Office of the Fire Chief meetings.
- Attended monthly Field Command Office meeting.
- Attended Camden County Fire Chiefs Meeting.

TREASURER'S REPORT

CFO Foley read the Treasurer's Report into the record; the opening balance in the cash accounts as of February 1 was \$15,564,922.36. February receipts totaled \$2,256,589.51; February disbursements totaled \$2,318,319.49 leaving a closing balance of \$15,503,192.37 as of February 29, 2024, which resulted in a net use of cash totaling \$61,729.98.

Motion by Commissioner Mulholland and seconded by Commissioner Doran to accept Treasurer's Report and the monthly bill list totaling \$714,317.36 as read. Motion carried.

ROLL CALL VOTE

ARROYO	ABSENT
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

OLD BUSINESS

None

NEW BUSINESS

None

READING OF RESOLUTIONS

The following resolutions were read on Consent Agenda;

RESOLUTION #24-03-21-01	RESOLUTION AUTHORIZING CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a IN CONTRACT YEAR 2024 (STATE CONTRACT VENDORS)
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RESOLUTION #24-03-21-02	RESOLUTION AUTHORIZING THE ISSUANCE OF A CONTRACT FOR AUTO PARTS AND SERVICES
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RESOLUTION #24-03-21-03	RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) CHEVROLET TAHOE VEHICLE FROM THE NEW JERSEY STATE COOPERATIVE CONTRACTS # 21-FLEET-001485 & 17-FLEET-00758
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RESOLUTION #24-03-21-04	RESOLUTION AUTHORIZING CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-1 ET SEQ. AND N.J.S.A. 52:34-6.2 IN CONTRACT YEAR 2024 (BERGEN COUNTY/NJ COOPERATIVE PURCHASING ALLIANCE COOP)
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RESOLUTION #24-03-21-05	RESOLUTION AUTHORIZING CIVILIAN PERSONNEL SALARY ADJUSTMENTS
RESOLUTION #24-03-21-06	RESOLUTION AUTHORIZATION THE ISSUANCE OF A CONTRACT FOR CHFD BRANDED APPAREL
RESOLUTION #24-03-21-07	RESOLUTION AUTHORIZATION BUDGET TRANSFERS RELATIVE TO 2023 BUDGET

PUBLIC COMMENT - NONE

Motion by Commissioner Mulholland and seconded by Commissioner Kelly to accept Resolutions #24-03-21-01 through #24-03-21-07 presented on Consent Agenda as read. Motion carried.

ROLL CALL VOTE

ARROYO	ABSENT
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

PUBLIC COMMENT PRIOR TO CLOSE OF MEETING

THIS SECTION OF THE PUBLIC MEETING IS RESERVED FOR THE COMMISSIONERS TO ACCEPT "COMMENTS" FROM THE PUBLIC. IF A COMMISSIONER WISHES TO RESPOND TO ANY OF THE COMMENTS, IT WILL BE DONE AFTER THE COMMENT PORTION OF THE MEETING IS CLOSED. PUBLIC COMMENTS SHALL BE DIRECTED THROUGH THE CHAIRPERSON.

There were no public comments received.

MOTION TO ADJOURN MEETING

Motion by Commissioner Mulholland and seconded by Commissioner Doran to adjourn meeting at 19:07 hours. Motion carried.

RESPECTFULLY SUBMITTED,



**SARA LIPSETT
CLERK, B.O.F.C. DIST. #13**