



# Cherry Hill Board of Fire Commissioners

Cherry Hill Fire District #13  
1100 Markkress Road  
Cherry Hill, New Jersey 08003  
Telephone: (856) 795-9752  
Fax: (856) 795-4588

*Chairperson*  
Ryan M. Doran

*Secretary / Clerk*  
Sara Lipsett

*Treasurer*  
John J. Mulholland, Jr.

*At Large*  
William P. Kelly

*At Large*  
Rosy Arroyo

## AGENDA FOR REGULAR MEETING APRIL 18, 2024

In accordance with Section 5 of the Open, Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on December 28, 2023.

The meeting will also be accessible to the public on-line through Zoom by following the information on our website. Members of the public attending through Zoom will be able to give public comment utilizing the public comments section of the meeting.

### CALL TO ORDER

Public meeting call to order at \_\_\_\_\_ hours.

### FLAG SALUTE

### ROLL CALL

ARROYO	PRESENT	ABSENT
DORAN	PRESENT	ABSENT
KELLY	PRESENT	ABSENT
LIPSETT	PRESENT	ABSENT
MULHOLLAND	PRESENT	ABSENT

### PRESENTATION OF MINUTES

*Motion by Commissioner \_\_\_\_\_ seconded by Commissioner \_\_\_\_\_  
to accept the Workshop Meeting minutes from the March 14, 2024 Meeting.*

### ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

Motion by Commissioner \_\_\_\_\_ seconded by Commissioner \_\_\_\_\_  
to accept the Regular Meeting minutes from the March 21, 2024 Meeting.

**ROLL CALL VOTE**

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

**CORRESPONDENCE**

**FIRE CHIEF'S REPORT**

**TREASURER'S REPORT**

Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_  
\_\_\_\_\_ to accept Treasurer's Report as read. Motion carried.

**ROLL CALL VOTE**

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

**OLD BUSINESS**

**NEW BUSINESS**

**READING OF RESOLUTIONS**

<b>RESOLUTION #24-04-18-01</b>	<b>RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF MAPLE SHADE</b>
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**PUBLIC COMMENT**

Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to accept Resolution #24-04-18-01 as read. Motion carried.

**ROLL CALL VOTE**

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MULHOLLAND	YEA	NEA	ABSTAINED	ABSENT

<b>RESOLUTION #24-04-18-02</b>	<b>RESOLUTION MEMORIALIZING THE APPOINTMENT OF CAREER EMERGENCY MEDICAL TECHNICIAN TO FILL EXISTING VACANCY</b>
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**PUBLIC COMMENT**

Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to accept Resolution #24-04-18-02 as read. Motion carried.

**ROLL CALL VOTE**

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

<b>RESOLUTION #24-04-18-03</b>	<b>RESOLUTION APPROVING ENTERING INTO A MODIFICATION AGREEMENT TO THE LEASE FOR AMBULANCE PROJECT #EMS2019-001</b>
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**PUBLIC COMMENT**

Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to accept Resolution #24-04-18-03 as read. Motion carried.

**ROLL CALL VOTE**

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

<b>RESOLUTION #24-04-18-04</b>	<b>RESOLUTION APPROVING ENTERING INTO A MODIFICATION AGREEMENT TO THE LEASE FOR AMBULANCE PROJECT #EMS2020-001</b>
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**PUBLIC COMMENT**

*Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to accept Resolution #24-04-18-04 as read. Motion carried.*

**ROLL CALL VOTE**

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

<b>RESOLUTION #24-04-18-05</b>	<b>RESOLUTION APPROVING ENTERING INTO A MODIFICATION AGREEMENT TO THE LEASE FOR AMBULANCE PROJECT #EMS2020-002</b>
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**PUBLIC COMMENT**

*Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to accept Resolution #24-04-18-05 as read. Motion carried.*

**ROLL CALL VOTE**

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

<b>RESOLUTION #24-04-18-06</b>	<b>RESOLUTION AUTHORIZING AN AWARD OF CONTRACT FOR GRASS CUTTING, TRIMMING, EDGING AND GROUNDS KEEPING</b>
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**PUBLIC COMMENT**

*Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to accept Resolution #24-04-18-06 as read. Motion carried.*

**ROLL CALL VOTE**

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

<b>RESOLUTION #24-04-18-07</b>	<b>RESOLUTION AUTHORIZING THE ISSUANCE OF A CONTRACT FOR ON-LINE MARKETPLACE FOR THE PURCHASES OF PRODUCTS AND SERVICES</b>
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**PUBLIC COMMENT**

*Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to accept Resolution #24-04-18-07 as read. Motion carried.*

**ROLL CALL VOTE**

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

<b>RESOLUTION #24-04-18-08</b>	<b>RESOLUTION AUTHORIZING THE ADVERTISING OF A REQUEST FOR PROPOSALS FOR EMS MEDICAL BILLING SERVICES</b>
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**PUBLIC COMMENT**

*Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to accept Resolution #24-04-18-08 as read. Motion carried.*

**ROLL CALL VOTE**

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

<b>RESOLUTION #24-04-18-09</b>	<b>RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) CHEVROLET TAHOE AND VEHICLE UPFITTING FROM THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY CONTRACT #23/24-11</b>
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**PUBLIC COMMENT**

*Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to accept Resolution #24-04-18-09 as read. Motion carried.*

**ROLL CALL VOTE**

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

*Motion by Commissioner \_\_\_\_\_ to close Public Meeting at \_\_\_\_\_ hours to go into executive caucus meeting seconded by Commissioner \_\_\_\_\_. Motion carried.*

<b>RESOLUTION #24-04-18-10</b>	<b>RESOLUTION AUTHORIZING THE BOARD TO EXCLUDE THE PUBLIC IN ORDER TO DISCUSS CERTAIN MATTERS PERTAINING TO PERSONNEL AND/OR LITIGATION</b>
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**PUBLIC COMMENT**

*Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to accept Resolution #24-04-18-10 as read. Motion carried.*

**ROLL CALL VOTE**

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

**OPENED MEETING**

*Motion by Commissioner \_\_\_\_\_ at \_\_\_\_\_ hours to open meeting to the public, seconded by Commissioner \_\_\_\_\_. Motion carried.*

**PUBLIC COMMENT PRIOR TO CLOSE OF MEETING**

*THIS SECTION OF THE PUBLIC MEETING IS RESERVED FOR THE COMMISSIONERS TO ACCEPT "COMMENTS" FROM THE PUBLIC. IF A COMMISSIONER WISHES TO RESPOND TO ANY OF THE COMMENTS, IT WILL BE DONE AFTER THE COMMENT PORTION OF THE MEETING IS CLOSED. PUBLIC COMMENTS SHALL BE DIRECTED THROUGH THE CHAIRPERSON.*

**MOTION TO ADJOURN MEETING**

*Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to adjourn meeting at \_\_\_\_\_ hours. Motion carried.*

**RESPECTFULLY SUBMITTED,**

**SARA LIPSETT  
CLERK, B.O.F.C. DIST. #13**