



# Cherry Hill Board of Fire Commissioners

Cherry Hill Fire District #13  
1100 Markkress Road  
Cherry Hill, New Jersey 08003  
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*Chairperson*  
Ryan M. Doran

*Secretary/Clerk*  
Sara Lipsett

*Treasurer*  
John J. Mulholland, Jr

*At Large*  
William P. Kelly

*At Large*  
Rosy Arroyo

## MINUTES WORKSHOP MEETING FEBRUARY 8, 2024

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on December 28, 2023.

### CALL TO ORDER

Public meeting call to order at 19:00 hours .

### FLAG SALUTE

### ROLL CALL

ARROYO	PRESENT
DORAN	PRESENT
KELLY	PRESENT
LIPSETT	ABSENT
MULHOLLAND	PRESENT

Also present; Fire Chief Houlihan, AC DeLucca, AC McGeady, BC Houck and PSA Fiorentini.

### DISCUSSION ITEMS

- BC Houck briefed the Board on current training initiatives; the Fire Behavior Training is completed and the preparation for the grant funded Hi-Rise training is underway.
- Fire Chief Houlihan distributed the 2023 run totals for fire and EMS to the Board for their review. Fire Chief Houlihan reported that as of December 31, 2023 approximately \$880,000.00 has been spent on the overtime project for staffing L1324, RL13 and Squad 13 to four members. Going forward we will be looking at the remaining three companies that are staffed with three personnel. We are exploring the staffing of one additional four-man company with a \$300,000.00 estimated overtime cost for the year.
- Fire Chief Houlihan briefed the Board on the status of Maple Shade fire responses. Currently, Maple Shade Fire Department is still out of service, Maple Shade Township is working on a draft MOA with Cherry Hill, Mt. Laurel and Cinnaminson that will include a billing module in the agreement.

- Fire Chief Houlihan reported that the Platoon Meetings (Fire & EMS personnel) are underway, the focus of the meetings is to report on where the Department is now and where we are looking going forward.
- PSA Fiorentini updated the Board on the status of the insurance claim regarding the burn prop building; he advised the Board to expect the Financial Disclosure Forms to be emailed sometime in April.

**PUBLIC COMMENT PRIOR TO CLOSE OF MEETING**

THIS SECTION OF THE PUBLIC MEETING IS RESERVED FOR THE COMMISSIONERS TO ACCEPT "COMMENTS" FROM THE PUBLIC. IF A COMMISSIONER WISHES TO RESPOND TO ANY OF THE COMMENTS, IT WILL BE DONE AFTER THE COMMENT PORTION OF THE MEETING IS CLOSED. PUBLIC COMMENTS SHALL BE DIRECTED THROUGH THE CHAIRPERSON.

**MOTION TO ADJOURN MEETING**

*Motion by Commissioner Mulholland and seconded by Commissioner Kelly to adjourn meeting at 19:19 hours. Motion carried.*

**RESPECTFULLY SUBMITTED**



**SARA LIPSETT  
CLERK, B.O.F.C. DIST. #13**