



Cherry Hill Board of Fire Commissioners

Cherry Hill Fire District #13
1100 Markkress Road
Cherry Hill, New Jersey 08003
Telephone: (856) 795-9752
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Chairperson
Ryan M. Doran

Secretary / Clerk
John J. Mulholland,

Treasurer
Sara Lipsett

At Large
William P. Kelly

At Large
William T. McCargo

MINUTES FOR REGULAR MEETING **DECEMBER 19, 2022**

In accordance with Section 5 of the Open, Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on January 7, 2022.

The meeting will also be accessible to the public on-line through Zoom by following the information on our website. Members of the public attending through Zoom will be able to give public comment utilizing the public comments section of the meeting.

CALL TO ORDER

Public meeting call to order at 19:00 hours.

FLAG SALUTE

ROLL CALL

DORAN	PRESENT
KELLY	PRESENT
LIPSETT	PRESENT
MCCARGO	ABSENT
MULHOLLAND	PRESENT

Also present: Fire Chief Callan, AFC Houlihan, AFC DeLucca, EMSBC Milsted, CFO Foley and PSA Fiorentini.

OATH OF OFFICE

Fire Chief Callan welcomed the friends and families who attended the meeting to witness the Oath of Office Ceremony for Captain Zachary Houck and Lieutenant Robert L. Luft, Jr. Fire Chief Callan explained the process it takes to become a Fire Officer in the Cherry Hill Fire Department.

Fire Commissioner Mulholland administered the Oath of Office to Lieutenant Robert L. Luft, Jr. and Fire Commissioner Doran administered the Oath of Office to Captain Zachary Houck.

After the Oath of Office Ceremony, the Board took a short recess at 19:06 hours and reconvened at 19:18 hours.

PRESENTATION OF MINUTES

Motion by Commissioner Doran seconded by Commissioner Mulholland to accept the Regular meeting minutes from the November 21, 2022 Meeting.

ROLL CALL VOTE

DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MCCARGO	ABSENT
MULHOLLAND	YEA

Motion by Commissioner Mulholland seconded by Commissioner Doran to accept the Special Budget meeting minutes from the November 30, 2022 Meeting.

ROLL CALL VOTE

DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MCCARGO	ABSENT
MULHOLLAND	YEA

CORRESPONDENCE

On File

FIRE CHIEF'S REPORT

Fire Chief Callan presented the Fire Chief's report. The full report is on file.

Attended OFC/FCO monthly meeting.
Attended Cherry Hill Township meetings.
Attended BOFC Prep Meetings.

TREASURER'S REPORT

CFO Foley read the Treasurer's Report into the record; the opening balance in the cash accounts as of November 1 was \$14,005,607.06. November receipts totaled

\$2,452,332.31. November disbursements totaled \$2,244,213.63 leaving a closing balance of \$14,213,725.74 as of November 31, 2022, which resulted in a net use of cash totaling \$208,118.68.

Motion by Commissioner Lipsett and seconded by Commissioner Kelly to accept Treasurer's Report and the monthly bill list totaling \$520,580.56 as read. Motion carried.

ROLL CALL VOTE

DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MCCARGO	ABSENT
MULHOLLAND	YEA

OLD BUSINESS

None

NEW BUSINESS

None

READING OF RESOLUTIONS

The following Resolutions were presented on Consent Agenda;

RESOLUTION #22-12-19-01	RESOLUTION TO ADOPT A TEMPORARY BUDGET FOR PUBLIC EXPENDITURES
RESOLUTION #22-12-19-02	RESOLUTION AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
RESOLUTION #22-12-19-03	RESOLUTION AUTHORIZING REQUEST FOR PROPOSALS FOR PROFESSIONAL SERVICE RISK MANAGEMENT CONSULTANT
RESOLUTION #22-12-19-04	RESOLUTION TO APPROVE THE COMMITMENT OF CERTAIN FUND BALANCES FOR ANTICIPATED FUTURE EXPENSES AS OF DECEMBER 31, 2021

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RESOLUTION #22-12-19-05	RESOLUTION DESIGNATING DEPOSITORIES OF FUNDS AND INVESTMENTS AND ADOPTIONS OF CASH MANAGEMENT
RESOLUTION #22-12-19-06	RESOLUTION DESIGNATION OF OFFICAL NEWSPAPERS FOR PUBLICATIONS FOR JANUARY 1, 2023 THROUGH DECEMBER 31, 2023
RESOLUTION #22-12-19-07	RESOLUTION DESIGNATING SIGNATORIES TO GENERAL ACCOUNTS
RESOLUTION #22-12-19-08	RESOLUTION DESIGNATING SURETY BONDING FOR COMMISSIONERS
RESOLUTION #22-12-19-09	RESOLUTION AUTHORIZING REGULAR MEETING SCHEDULE FROM JANUARY 1, 2023 THROUGH DECEMBER 31, 2023
RESOLUTION #22-12-19-10	RESOLUTION AUTHORIZING CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a IN CONTRACT YEAR 2022
RESOLUTION #22-12-19-11	RESOLUTION AUTHORIZING THE USE OF NATIONAL COOPERATIVES AS NEEDED IN CONTRACT YEAR 2023
RESOLUTION #22-12-19-12	RESOLUTION AUTHORIZING CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12(a)-(b) AND N.J.A.C. 5:34-7.29 IN CONTRACT YEAR 2023
RESOLUTION #22-12-19-13	RESOLUTION AUTHORIZING RENEWAL OF MEMBERSHIP IN THE CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND
RESOLUTION #22-12-19-14	RESOLUTION APPOINTING A FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER TO THE CAMDEN COUNTY JOINT INSURANCE FUND

RESOLUTION #22-12-19-15	RESOLUTION ACKNOWLEDGING THE RETIREMENT OF CAPTAIN ARTHUR L. WEST
RESOLUTION #22-12-19-16	RESOLUTION AUTHORIZING THE AWARD OF VARIOUS PROFESSIONAL SERVICES LISTED IN ATTACHMENT A
RESOLUTION #22-12-19-17	RESOLUTION AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY NO LONGER NEEDED FOR PUBLIC USE

PUBLIC COMMENT - NONE

Motion by Commissioner Mulholland and seconded by Commissioner Lipsett to accept Resolutions #22-12-19-01 through Resolutions #22-12-19-17 on Consent Agenda as read.

ROLL CALL VOTE

DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MCCARGO	ABSENT
MULHOLLAND	YEA

PUBLIC COMMENT PRIOR TO CLOSE OF MEETING

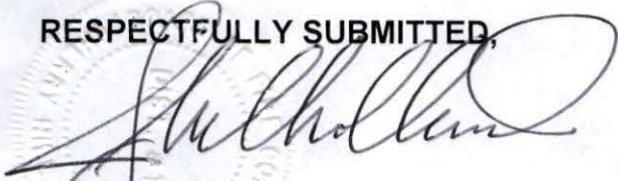
THIS SECTION OF THE PUBLIC MEETING IS RESERVED FOR THE COMMISSIONERS TO ACCEPT "COMMENTS" FROM THE PUBLIC. IF A COMMISSIONER WISHES TO RESPOND TO ANY OF THE COMMENTS, IT WILL BE DONE AFTER THE COMMENT PORTION OF THE MEETING IS CLOSED. PUBLIC COMMENTS SHALL BE DIRECTED THROUGH THE CHAIRPERSON.

There were no public comments received.

MOTION TO ADJOURN MEETING

Motion by Commissioner Lipsett and seconded by Commissioner Doran to adjourn meeting at 19:27 hours. Motion carried.

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink, appearing to read "John J. Mulholland, Jr.", written over a faint circular official seal.

**JOHN J. MULHOLLAND, JR.
CLERK, B.O.F.C. DIST. #13**