



# Cherry Hill Board of Fire Commissioners

Cherry Hill Fire District #13  
1100 Markkress Road  
Cherry Hill, New Jersey 08003  
Telephone: (856) 795-9752  
Fax: (856) 795-4588

*Chairperson*  
Sara Lipsett

*Secretary / Clerk*  
Ryan M. Doran

*Treasurer*  
John J. Mulholland, Jr.

*At Large*  
William P. Kelly

*At Large*  
William T. McCargo

## **AGENDA FOR REGULAR MEETING** **JANUARY 18, 2022**

In accordance with Section 5 of the Open, Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on January 7, 2022.

**SPECIAL NOTICE OF THIS MEETING WAS POSTED ON THE CHERRY HILL FIRE DEPARTMENT WEBSITE TO COMPLY WITH THE STATE OF EMERGENCY DECLARED BY GOVERNOR MURPHY.**

**THIS MEETING WILL BE HELD IN PERSON AND VIA ZOOM.**

### **CALL TO ORDER**

Public meeting call to order at \_\_\_\_\_ hours.

### **FLAG SALUTE**

### **ROLL CALL**

DORAN	PRESENT	ABSENT
KELLY	PRESENT	ABSENT
LIPSETT	PRESENT	ABSENT
MCCARGO	PRESENT	ABSENT
MULHOLLAND	PRESENT	ABSENT

*Motion by Commissioner \_\_\_\_\_ seconded by Commissioner \_\_\_\_\_  
to accept the Special meeting minutes from the December 7, 2021 Meeting.*

### **ROLL CALL VOTE**

DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MCCARGO	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

Motion by Commissioner \_\_\_\_\_ seconded by Commissioner \_\_\_\_\_  
to accept the Special meeting minutes from the December 13, 2021 Meeting.

**ROLL CALL VOTE**

DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MCCARGO	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

Motion by Commissioner \_\_\_\_\_ seconded by Commissioner \_\_\_\_\_  
to accept the Regular meeting minutes from the December 20, 2021 Meeting.

**ROLL CALL VOTE**

DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MCCARGO	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

**CORRESPONDENCE**

**FIRE CHIEF'S REPORT**

**TREASURER'S REPORT**

Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_  
\_\_\_\_\_ to accept Treasurer's Report as read. Motion carried.

**ROLL CALL VOTE**

DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MCCARGO	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

**OLD BUSINESS**

**NEW BUSINESS**

*Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to authorize the Purchasing Manager to prepare specifications and advertise for “Optimizing Human Performance in High Risk Industries” training to fulfill grant obligations from the FY2020 Assistance to Firefighters Grant Award.*

**ROLL CALL VOTE**

DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MCCARGO	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

*Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to amend Attachment “A” in Resolution #21-12-20-13, a “Resolution Authorizing Request for Proposals for Various Professional Services” by removing the “Risk Management Consultant” from the list as this RFP was completed in November of 2019 with options to renew the contract up to a maximum term of Five (5) years.*

**ROLL CALL VOTE**

DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MCCARGO	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

*Motion to open the Public Hearing for the adoption of the 2022 Budget.*

*Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to open the Public Hearing for the Adoption of the 2022 Budget. Motion carried.*

**ROLL CALL VOTE**

DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MCCARGO	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

*Motion to close the Public Hearing.*

Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to close the Public Hearing. Motion carried.

**READING OF RESOLUTIONS**

<b>RESOLUTION #22-01-18-01</b>	<b>RESOLUTION MEMORIALIZING THE RETIREMENT OF LIEUTENANT REX ROSTROM</b>
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**PUBLIC COMMENT**

Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to accept Resolution #22-01-18-01 as read. Motion carried.

**ROLL CALL VOTE**

DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MCCARGO	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

<b>RESOLUTION #22-01-18-02</b>	<b>RESOLUTION MEMORIALIZING THE APPOINTMENT OF PER DIEM EMERGENCY MEDICAL TECHNICIANS TO FILL EXISITING VACANCY</b>
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**PUBLIC COMMENT**

Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to accept Resolution #22-01-18-02 as read. Motion carried.

**ROLL CALL VOTE**

DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MCCARGO	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

<b>RESOLUTION #22-01-18-03</b>	<b>RESOLUTION AUTHORIZING THE APPOINTMENT OF PER DIEM EMERGENCY MEDICAL TECHNICIANS TO FILL EXISITING VACANCY</b>
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**PUBLIC COMMENT**

*Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to accept Resolution #22-01-18-03 as read. Motion carried.*

**ROLL CALL VOTE**

DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MCCARGO	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

<b>RESOLUTION #22-01-18-04</b>	<b>RESOLUTION MEMORIALIZING THE APPOINTMENT OF A FIRE LIEUTENANT</b>
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**PUBLIC COMMENT**

*Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to accept Resolution #22-01-18-04 as read. Motion carried.*

**ROLL CALL VOTE**

DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MCCARGO	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

<b>RESOLUTION #22-01-18-05</b>	<b>RESOLUTION TO ADOPT BUDGET FOR CALENDAR YEAR JANUARY 1, 2022 TO DECEMBER 31, 2022</b>
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**PUBLIC COMMENT**

*Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to accept Resolution #22-01-18-05 as read. Motion carried.*

**ROLL CALL VOTE**

DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MCCARGO	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

<b>RESOLUTION #22-01-18-06</b>	<b>RESOLUTION AUTHORIZING BUDGET TRANSFERS RELATIVE TO THE 2021 BUDGET</b>
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**PUBLIC COMMENT**

*Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to accept Resolution #22-01-18-06 as read. Motion carried.*

**ROLL CALL VOTE**

DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MCCARGO	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

<b>RESOLUTION #22-01-18-07</b>	<b>RESOLUTION TO CANCEL UNEXPENDED BALANCES</b>
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**PUBLIC COMMENT**

*Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to accept Resolution #22-01-18-07 as read. Motion carried.*

**ROLL CALL VOTE**

DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MCCARGO	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

<b>RESOLUTION #22-01-18-08</b>	<b>RESOLUTION APPOINTING CONNER STRONG &amp; BUCKLEW AS RISK MANAGEMENT CONSULTANT</b>
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**PUBLIC COMMENT**

*Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to accept Resolution #22-01-18-08 as read. Motion carried.*

**ROLL CALL VOTE**

DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MCCARGO	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

<b>RESOLUTION #22-01-18-09</b>	<b>RESOLUTION AUTHORIZING THE PURCHASE OF EMS AMBULANCE COTS</b>
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**PUBLIC COMMENT**

*Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to accept Resolution #22-01-18-09 as read. Motion carried.*

**ROLL CALL VOTE**

DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MCCARGO	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

<b>RESOLUTION #22-01-18-10</b>	<b>RESOLUTION AUTHORIZING THE AWARD OF 2<sup>ND</sup> YEAR CONTRACT FOR WELLNESS, PERFORMANCE AND TRAINING PROGRAM, PROJECT #CHFD2020-006</b>
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**PUBLIC COMMENT**

*Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to accept Resolution #22-01-18-10 as read. Motion carried.*

**ROLL CALL VOTE**

DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MCCARGO	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

<b>RESOLUTION #22-01-18-11</b>	<b>RESOLUTION TO AUTHORIZE THE EXECUTION OF COLLECTIVE BARGAINING AGREEMENT WITH I.A.F.F. CIO/CLC LOCAL 3249 EMERGENCY MEDICAL TECHNICIANS AND PARAMEDICS</b>
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**PUBLIC COMMENT**

*Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to accept Resolution #22-01-18-11 as read. Motion carried.*

**ROLL CALL VOTE**

DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MCCARGO	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

<b>RESOLUTION #22-01-18-12</b>	<b>RESOLUTION TO AUTHORIZE THE EXECUTION OF COLLECTIVE BARGAINING AGREEMENT WITH I.A.F.F. CIO/CLC LOCAL 3249 EMS OFFICERS</b>
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**PUBLIC COMMENT**

*Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to accept Resolution #22-01-18-12 as read. Motion carried.*

**ROLL CALL VOTE**

DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MCCARGO	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

Motion by Commissioner \_\_\_\_\_ to close Public Meeting at \_\_\_\_\_ hours to go into executive caucus meeting seconded by Commissioner \_\_\_\_\_. Motion carried.

<b>RESOLUTION #22-01-18-13</b>	<b>RESOLUTION AUTHORIZING THE BOARD TO EXCLUDE THE PUBLIC IN ORDER TO DISCUSS CERTAIN MATTERS PERTAINING TO PERSONNEL AND/OR LITIGATION</b>
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**PUBLIC COMMENT**

Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to accept Resolution #22-01-18-13 as read. Motion carried.

**ROLL CALL VOTE**

DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
LIPSETT	YEA	NAY	ABSTAINED	ABSENT
MCCARGO	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

**OPENED MEETING**

Motion by Commissioner \_\_\_\_\_ at \_\_\_\_\_ hours to open meeting to the public, seconded by Commissioner \_\_\_\_\_. Motion carried.

**PUBLIC COMMENT PRIOR TO CLOSE OF MEETING**

THIS SECTION OF THE PUBLIC MEETING IS RESERVED FOR THE COMMISSIONERS TO ACCEPT "COMMENTS" FROM THE PUBLIC. IF A COMMISSIONER WISHES TO RESPOND TO ANY OF THE COMMENTS, IT WILL BE DONE AFTER THE COMMENT PORTION OF THE MEETING IS CLOSED. PUBLIC COMMENTS SHALL BE DIRECTED THROUGH THE CHAIRPERSON.

**MOTION TO ADJOURN MEETING**

Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to adjourn meeting at \_\_\_\_\_ hours. Motion carried.

**RESPECTFULLY SUBMITTED,**

**RYAN M. DORAN  
CLERK, B.O.F.C. DIST. #13**