

**BOARD OF FIRE COMMISSIONERS  
DISTRICT 13  
TOWNSHIP OF CHERRY HILL**

**RESOLUTION #20-10-08-03**

Meeting Date: October 8, 2020

First Reading: October 8, 2020

Adopted: **OCT 8 2020**

**RESOLUTION AUTHORIZING BIDS FOR WELLNESS, PERFORMANCE AND TRAINING PROGRAM OR EQUIVALENT, PROJECT# CHFD2020-006**

**WHEREAS**, the Board of Fire Commissioners, Fire District #13, Township of Cherry Hill, County of Camden, State of New Jersey has determined that they will advertise for sealed bids for the Wellness, Performance and Training Program or Equivalent, Project # CHFD2020-006;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners, Fire District #13, Township of Cherry Hill, County of Camden, State of New Jersey, as follows:

1. Detailed specifications for this project will be developed and provided to assure that the supplies obtained through this bid will meet the functional and operational needs of the Fire Department.
2. Bids to be submitted shall fully comply with the specifications.
3. The Commissioners shall advertise for the receipt of sealed bids for the above-named purpose or project.
4. Each bid shall be submitted as a written proposal in manner designated in the specifications and shall be signed by the bidder. The bid shall be enclosed in a sealed envelope bearing the name and address of the bidder on the outside, specifically denoting on said envelope the name of the project for which said bid is submitted.
5. Specifications and form of bid may be inspected or obtained upon proper notice by prospective bidders during normal business hours from Robert P. Campbell, Purchasing Manager, Cherry Hill Fire District #13, 1100 Markkress Road, Cherry Hill, New Jersey 08003, (856) 795-9805.
6. Sealed bids shall be called for and shall be received, opened and read in public at the time and place stated in the advertisement.
7. Said bids shall be delivered at the time and place stated in the advertisement. No bid shall be delivered or accepted after the designated date and hour.
8. The bid shall be net to the Commissioners and shall be excluded from any state or federal taxes.
9. The contract will be awarded to the bidder whose response to this request for bids offers the lowest price and is responsive and responsible. The Commissioners also reserve the right to waive any insubstantial irregularities in any bid.
10. A non-collusion affidavit in the usual form will be supplied with the specifications. It shall be executed by the person or corporate officers submitting the bid. Said affidavit must be properly notarized. A non-collusion affidavit must accompany each bid. **THIS REQUIREMENT WILL NOT BE WAIVED.**

11. A Stockholder Disclosure (PL 1975, Ch. 125, PL 1977, Ch. 33) form will be supplied with the specifications in the usual form. It shall be completed by the person or corporate officers submitting the bid. Said owner's list must accompany each bid. THIS REQUIREMENT WILL NOT BE WAIVED.
12. Bidders are also required to comply with the requirements of Affirmative Action (PL 1975, c.127 - NJAC 17:27 et seq.), Title II of the Americans With Disabilities Act of 1990 (42 USCS 12 1 01 et seq.) and New Jersey Business Registration Certificate Requirements (PL 2004, Ch. 57.)
13. No bidder may withdraw his proposal for a period of 60 days after the opening of the bids; all proposals being binding upon the bidders for said 60-day period.

The following Resolution #20-10-08-03 was introduced by Commissioner Campagna and it was seconded by Commissioner Kelly. Motion carried.  
 Lipsett  
 McCargo  
 Montana

Campagna  
 Kelly  
Lipsett  
 McCargo  
 Montana

RESOLUTION #20-10-08-03				
	AYE	NAY	ABSTAIN	ABSENT
CAMPAGNA	X			
KELLY				X
LIPSETT	X			
MCCARGO	X			
MONTANA	X			

**Certification**

I, Robert A. Campagna, Clerk of the Board of Fire Commissioner, Fire District #13, Township of Cherry Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution #20-10-08-03 was duly adopted by the Commissioners at the meeting held on October 8, 2020.

**RESPECTFULLY SUBMITTED,**



**ROBERT A. CAMPAGNA  
 CLERK, B.O.F.C DIST #13**

RAC:emr