



**ZONING BOARD OF ADJUSTMENT**  
**Thursday, January 17, 2019**  
**APPROVED MINUTES**

*You couldn't pick a better place.*

**OPENING:** The meeting was called to order by Solicitor Cosmas Diamantis at 7:36 PM.

**PLEDGE OF ALLEGIANCE:** Led by Solicitor Cosmas Diamantis.

**OPMA STATEMENT:** Read by Solicitor Cosmas Diamantis in compliance with the Sunshine Law.

**ROLL CALL**

- **Members in attendance:** Jonathan Rardin; Daniel DiRenzo, Jr.; Wyatt Sklar; Jeff Potter; Nacovin Norman; Jennifer Apell; and Jill Roth-Gutman.
- **Professionals in attendance:** Lorissa Luciani, PP, AICP, Director of Community Development; Jacob Richman, PP, AICP, Planner; Natalie Barney, AICP, Community Development Supervisor; Jeremy Noll, PE, Zoning Board Engineer; and Cosmas Diamantis, Esq., Zoning Board Solicitor.

**ADMINISTRATIVE ITEMS - Reorganization**

**Election of Chair.** Mr. DiRenzo nominated Jonathan Rardin to serve as Chairperson and was seconded by Ms. Rovner. The motion passes unanimously with Mr. Rardin abstaining.

**Election of Vice Chair.** Mr. Rardin nominated Dan DiRenzo, Jr. to serve as Vice-Chairperson and was seconded by Mr. Norman. The motion passes unanimously with Mr. DiRenzo abstaining.

Solicitor Diamantis administered the oath to Jonathan Rardin (Chair) and Dan DiRenzo, Jr. (Vice-Chair). Following the oaths, Chairman Jonathan Rardin took over the meeting from Solicitor Cosmas Diamantis.

**Adoption of Agenda Policies & Procedures.** Ms. Roth-Gutman made the motion to adopt the policies and procedures and was seconded by Ms. Apell. A unanimous all in favor was cast by the Board.

**Adoption of Zoning Board Bylaws.** Mr. Potter made a motion to approve the 2019 Zoning Board Bylaws, which was seconded by Mr. Norman. A unanimous all in favor was cast by the Board.

**Adoption of Meeting Dates and Official Newspapers.** Ms. Rovner made a motion to approve the meeting dates of the Zoning Board for 2019, and to approve the Philadelphia Inquirer and Courier Post as the designated newspaper for 2019, which was seconded by Mr. Sklar. A unanimous all in favor was cast by the Board.

**Appointment of Secretary.** Ms. Apell nominated Lorissa Luciani to serve as Secretary and was seconded by Mr. Potter. A unanimous all in favor was cast by the Board.

**Appointment of Alternate Secretary.** Mr. Norman nominated Jacob Richman to serve as Alternate Secretary and was seconded by Ms. Rovner. A unanimous all in favor was cast by the Board.

**Appointment of Solicitor.** Mr. Sklar made a motion to nominate the law firm of Zeller & Wieliczko, LLP as Zoning Board Solicitor, which was seconded by Mr. DiRenzo. A unanimous all in favor was cast by the Board.

**Appointment of Engineer.** Ms. Roth-Gutman made a motion to nominate the engineering firm of Environmental Resolutions Inc. as Zoning Board Engineer, which was seconded by Ms. Apell. A unanimous all in favor was cast by the Board with Mr. Potter abstaining.

**Adoption of the 2018 Zoning Board Annual Report.** Mr. DiRenzo made a motion, which was seconded by Ms. Roth-Gutman to adopt the 2018 Zoning Board Annual Report. A unanimous all in favor was cast by the Board.

*Adoption Meeting Minutes from December 20, 2018.* Ms. Rovner made a motion, which was seconded by Ms. Apell, to adopt the Meeting Minutes from December 20, 2018 Affirmative votes by DiRenzo, Apell, Rovner, and Potter. Minutes are approved.

**AGENDA ITEMS:**

None.

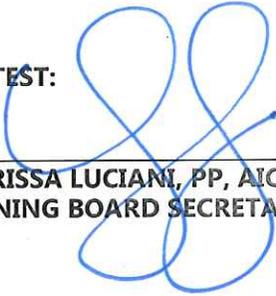
**RESOLUTIONS:**

None.

**Meeting Adjourned:** at 7:47 PM.

**ADOPTED:** 3/7/19

**ATTEST:**



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**LORISSA LUCIANI, PP, AICP  
ZONING BOARD SECRETARY**



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**JONATHAN RARDIN, CHAIRMAN**