BOARD OF FIRE COMMISSIONERS
DISTRICT 13
TOWNSHIP OF CHERRY HILL

RESOLUTION #19-12-05-12

Meeting Date: December 5, 2019
First Reading: December 5, 2019

Adopted: DEC 5 2019

RESOLUTION MEMORIALIZING THE APPOINTMENT OF AN ADMINISTRATIVE ASSISTANT SPECIALIST TO THE OFFICE OF THE FIRE CHIEF

WHEREAS, N.J.S.A. 40a:14-81.1 states that the Commissioners of any Fire District may, by resolution, establish paid positions for the Fire District as such positions shall be determined by the Commissioners to be required for the purposes of the Fire District; and

WHEREAS, the Board of Fire Commissioners, District #13 Township of Cherry Hill, County of Camden, State of New Jersey has determined that the position of Administrative Assistant Specialist in the Office of the Fire Chief and the salary and benefits for such position has been created and previously established; and

WHEREAS, the Board of Fire Commissioners has determined that one Administrative Assistant Specialist position is needed to be filled.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners, District #13, Township of Cherry Hill, County of Camden, State of New Jersey that the Board of Fire Commissioners is hereby authorized to memorialize the appointment of Sara Rubenstein as Administrative Assistant Specialist effective November 18, 2019.

The following Resolution #19-12-05-12 was introduced by Commissioner Campagna (Kelly) Lipsett Montana McCargo *and it was seconded by Commissioner* Campagna (Kelly) Lipsett Montana McCargo. *Motion carried.*

RESOLUTION #19-12-05-12				
	AYE	NAY	ABSTAIN	ABSENT
CAMPAGNA				X
KELLY	X			
LIPSETT	X			
MONTANA	X			
MCCARGO	X			

Certification

I, Robert A. Campagna, Clerk of the Board of Fire Commissioner, Fire District #13, Township of Cherry Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution #19-12-05-12 was duly adopted by the Commissioners at the meeting held on December 5, 2019.

RESPECTFULLY SUBMITTED,

ROBERT A. CAMPAGNA
CLERK, B.O.F.C DIST #13

RAC:emr