



# CHERRY HILL BOARD OF FIRE COMMISSIONERS

Cherry Hill Fire District #13  
1100 Markkress Road  
Cherry Hill, New Jersey 08003  
Telephone: (856) 795-9805  
Fax: (856) 795-4588

*Chairperson*  
Hugh H. "Skip" Gibson, IV

*Secretary / Clerk*  
Robert A. Campagna

*Treasurer*  
William P. Kelly

*At Large*  
Kellie Montana

*At Large*  
William T. McCargo

## MINUTES FOR REGULAR MEETING DECEMBER 6, 2018

In accordance with Section 5 of the Open, Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on March 8, 2018.

### CALL TO ORDER

Public meeting call to order at 19:18 hours.

### FLAG SALUTE

### ROLL CALL

CAMPAGNA	PRESENT
GIBSON	PRESENT
KELLY	PRESENT
MCCARGO	PRESENT
MONTANA	PRESENT

Also present; Fire Chief Kolbe, AC Callan, AC Baum, CFO Foley and PSA Fiorentini

*Motion by Commissioner Montana seconded by Commissioner McCargo to accept the Agenda, Regular and Closed meeting minutes from the November 5, 2018 Meeting.*

### ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

*Motion by Commissioner Montana seconded by Commissioner Campagna to accept the Workshop and Closed meeting minutes from the November 29, 2018 Meeting.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	ABSTAINED
MONTANA	YEA

**CORRESPONDENCE – ON FILE**

**FIRE CHIEF'S REPORT**

Fire Chief Kolbe presented his final Fire Chief's report to the Board as he is set to retire at the end of the year. The entire report is on file.

Oath of Office for Probationary Firefighters.

OFC/CFO completed 2019 Budget.

Updated various Policies to comply with Workplace Democracy Enhancement Act for Per Diem/Part Time employees.

Reviewed transition plan with OFC.

Attended Camden County Chiefs meeting

**TREASURER'S REPORT**

CFO Foley reported on two notable bills, one for Stantec Consulting in the amount of \$12,232.00 which was for Phase 1 & 2 testing at the Beechwood Avenue property and one for Lincoln Financial in the amount of \$7,850.00 which was for the LOSAP payment for the Woodcrest Fire Company members.

*Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Treasurer's Report and the monthly bill list totaling \$487,736.56 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

**OLD BUSINESS - NONE**

**NEW BUSINESS**

Chairman Gibson acknowledged the retirement of Fire Chief Kolbe and thanked him for his years of service to the Cherry Hill Fire Department. Chairman Gibson announced that

a resolution will be presented to Fire Chief Kolbe at the January meeting recognizing his years of service to the Department.

Commissioner Kelly questioned CFO Foley on Resolution 18-12-06-11, which will commit certain fund balances for anticipated future expenses. CFO Foley explained the rationale behind the resolution after discussion with the Auditor. Commissioner Kelly requested that the resolution be pulled for further discussion.

*A motion was made by Commissioner Montana and seconded by Commissioner Kelly to pull resolution #18-12-06-11 from the agenda. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

*A motion was made by Commissioner Montana and seconded by Commissioner Campagna to change the December 20<sup>th</sup> Workshop Meeting to a Regular meeting if it is required to present the resolution to "commit certain fund balances for anticipated future expenses" in 2018. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

**READING OF RESOLUTIONS**

<b>RESOLUTION #18-12-06-01</b>	<b>RESOLUTION AUTHORIZING BUDGET TRANSFERS RELATIVE TO THE 2018 BUDGET</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #18-12-06-01 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

**RESOLUTION #18-12-06-02**

**RESOLUTION TO APPROVE BUDGET FOR  
CALENDAR YEAR JANUARY 1, 2019 TO  
DECEMBER 31, 2019**

**PUBLIC COMMENT**

FF Zach Houck, Executive Board Member from IAFF Local 2663, questioned the budget and if there's a tax increase. Commissioner Gibson stated that the budget as presented does not include a tax increase and that the budget would be available prior to the public hearing which is scheduled for January 3, 2019.

*Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #18-12-06-02 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

**RESOLUTION #18-12-06-03**

**RESOLUTION TO ADOPT A TEMPORARY  
BUDGET FOR PUBLIC EXPENDITURES**

**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #18-12-06-03 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

<b>RESOLUTION #18-12-06-04</b>	<b>RESOLUTION AUTHORIZING THE RENEWAL OF THE SHARED SERVICES AGREEMENT BETWEEN CHERRY HILL FIRE DISTRICT #13 AND BERLIN TOWNSHIP FIRE DISTRICT #1</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #18-12-06-04 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

<b>RESOLUTION #18-12-06-05</b>	<b>RESOLUTION AUTHORIZING THE RENEWAL OF THE SHARED SERVICES AGREEMENT BETWEEN CHERRY HILL FIRE DISTRICT #13 AND CITY OF CAMDEN</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #18-12-06-05 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

<b>RESOLUTION #18-12-06-06</b>	<b>RESOLUTION AUTHORIZING THE RENEWAL OF THE SHARED SERVICES AGREEMENT BETWEEN CHERRY HILL FIRE DISTRICT #13 AND THE BOROUGH OF LAWNSIDE</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #18-12-06-06 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

<b>RESOLUTION #18-12-06-07</b>	<b>RESOLUTION AUTHORIZING THE RENEWAL OF THE SHARED SERVICES AGREEMENT BETWEEN CHERRY HILL FIRE DISTRICT #13 AND PINE HILL FIRE DISTRICT #1</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #18-12-06-07 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

<b>RESOLUTION #18-12-06-08</b>	<b>RESOLUTION AUTHORIZING THE RENEWAL OF THE SHARED SERVICES AGREEMENT BETWEEN CHERRY HILL FIRE DISTRICT #13 AND EVESHAM FIRE DISTRICT #1</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #18-12-06-08 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

<b>RESOLUTION #18-12-06-09</b>	<b>RESOLUTION AUTHORIZING ANNUAL ELECTION CHANGE TO THE DATE OF THE NOVEMBER GENERAL ELECTION</b>
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**PUBLIC COMMENT**

William Reiss, VP of IAFF Local 3198, questioned the resolution to move the Fire District Election to November. Commissioner Gibson explained the rationale for moving the election and stated a copy of the resolution would be provided.

*Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #18-12-06-09 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

<b>RESOLUTION #18-12-06-10</b>	<b>RESOLUTION APPOINTING CHRISTOPHER CALLAN AS ACTING CHIEF</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #18-12-06-10 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

<b>RESOLUTION #18-12-06-11</b>	<b>RESOLUTION TO COMMIT CERTAIN FUND BALANCES FOR ANTICIPATED FUTURE EXPENSES</b>
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Resolution #18-12-06-11 was pulled from the agenda prior to the vote.

**PUBLIC COMMENT PRIOR TO CLOSE OF MEETING**

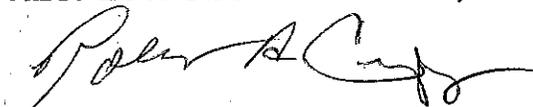
William Arcari, President of IAFF Local 3198, questioned how the Board was addressing the cash flow problems that occur. Commissioner Gibson took the comment under advisement.

Commissioner Gibson explained to the members of the public that the Public Comment section of the meeting is for the public to make a comment on the record, it is not intended to be a time for public discussion on issues. The Board is not required to debate issues at a public meeting under the public comment section of the meeting. Members were encouraged to submit questions to the Office of the Chief.

**MOTION TO ADJOURN MEETING**

*Motion by Commissioner Montana and seconded by Commissioner McCargo to adjourn meeting at 19:43 hours. Motion carried.*

**RESPECTFULLY SUBMITTED,**



**ROBERT A. CAMPAGNA  
CLERK, B.O.F.C. DIST. #13**