



# CHERRY HILL BOARD OF FIRE COMMISSIONERS

Cherry Hill Fire District #13  
1100 Markkress Road  
Cherry Hill, New Jersey 08003  
Telephone : (856) 795-9805  
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*Chairperson*  
Hugh H. "Skip" Gibson, IV

*Secretary / Clerk*  
Robert A. Campagna

*Treasurer*  
William P. Kelly

*At Large*  
Kellie Montana

*At Large*  
William T. McCargo

## MINUTES FOR AGENDA MEETING JULY 5, 2018

### OPEN PUBLIC MEETING

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on March 8, 2018.

### CALL TO ORDER

Called to Order – 18:00 hours

### ROLL CALL

CAMPAGNA	PRESENT
GIBSON	PRESENT
KELLY	ABSENT
MCCARGO	PRESENT
MONTANA	PRESENT

Also present; Fire Chief Kolbe, A/C Callan, A/C Baum, B/C McGeady, CFO Foley and PSA Fiorentini.

### DISCUSSION ITEMS

- Commissioner Montana discussed the possibility of recruiting EMT's at the high school level with the possibility of offering scholarships for EMT certification classes.
- Fire Chief Kolbe advised the Board that the Fire Prevention ordinance will be presented for a first reading at the July 9<sup>th</sup> Council meeting. Fire Marshal SHEMELEY and Township Solicitor Wright have worked out the language in the ordinance.
- Fire Chief Kolbe briefed the Board on the new apparatus purchase and is working with the vendor on the actual date for the order. The Chief also advised the Board that one new EMS unit has been delivered with the second unit being prepared for delivery.

Cherry Hill Board of Fire Commissioners Agenda

- Fire Chief Kolbe updated the Board on the Camden County Regional Response Plan proposals. Meetings are proposed with the Communications Center to discuss operational issues. The Chief reported that the feedback from the County Fire Chiefs has been positive.
- CFO Foley reported that 2017 audit fieldwork was completed. The tentative date for the audit closing conference is scheduled for July 17<sup>th</sup> at 10:00 a.m. CFO Foley also advised the Board that he is researching the possibility of purchasing the Edmunds Purchasing Module that would replace the Quote Works system currently in use. CFO Foley reported that bank conversion is progressing smoothly and all new accounts have been opened with TD Bank.
- Fire Chief Kolbe reported that A/C Baum and B/C Gaeta have completed the Annual Compliance report for the Commission on Fire Accreditation.
- A/C Baum supplied a report from EMS Chief Milsted that indicates responses are up from last year at this time and revenue is on par with the projections.
- B/C McGeady reported that the Burn Prop usage has been increasing as the companies become familiar with the operation and that Triage Training for fire and EMS personnel is being scheduled. B/C McGeady also stated the companies have recently been attending more community events in their locals.

**CLOSED PUBLIC MEETING**

*Motion by Commissioner Montana to close Public Meeting at 18:29 hours to go into executive caucus meeting seconded by Commissioner McCargo. Motion carried.*

<b>RESOLUTION #18-07-05-12</b>	<b>AUTHORIZING THE BOARD TO EXCLUDE THE PUBLIC IN ORDER TO DISCUSS CERTAIN MATTERS PERTAINING TO PERSONNEL AND/OR LITIGATION MATTERS</b>
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*Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #18-07-05-12 as read. Motion carried*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	ABSENT
MCCARGO	YEA
MONTANA	YEA

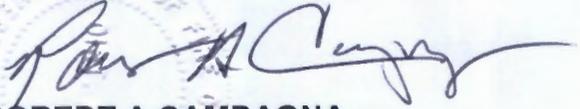
**OPEN MEETING**

*Motion by Commissioner Montana at 18:47 hours to open to the public, seconded by Commissioner Campagna. Motion carried.*

**MOTION TO ADJOURN MEETING**

*Motion to adjourn agenda meeting was made by Commissioner Montana and seconded by Commissioner Campagna at 18:47 hours, all voted in favor.*

**RESPECTFULLY SUBMITTED,**



**ROBERT A CAMPAGNA  
CLERK, B.O.F.C. DIST. #13**