

**BOARD OF FIRE COMMISSIONERS
DISTRICT #13
TOWNSHIP OF CHERRY HILL**

RESOLUTION #18-06-07-02

Meeting Date: June 7, 2018

First Reading: June 7, 2018

Adopted: **JUN 7 2018**

**RESOLUTION DESIGNATING DEPOSITORIES OF FUNDS
AND INVESTMENTS AND ADOPTION OF CASH MANAGEMENT**

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, Subchapter 3, Section 5:31-3.1(a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management Fund, or a public depository or depositories.

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners, District #13, Township of Cherry Hill, County of Camden, New Jersey that the following shall serve as the Cash Management Plan of Fire District #13, Township of Cherry Hill.

1. Cash Management and Investment Objectives:

Fire District #13, Township of Cherry Hill objectives in this area are:

- A. Preservation of capital
- B. Adequate safekeeping of assets
- C. Maintenance of liquidity to meet operating needs
- D. Diversification of the District's portfolio to minimize risks associated with individual investments
- E. Investment of assets in accordance with State and Federal Laws and Regulations

2. Designation of Official Depositions

- A. The following Government Unit Depository Protection Act approved bank is an authorized depository for deposit of funds:

TD Bank, NA
11000 Atrium Way
Mt. Laurel, NJ 08054

- B. Designated official depositories are required to submit to the Treasurer a copy of the Government Unit Depository Protection Act notification of eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st of each year.
- C. Designated official depositories are required to submit to the Treasurer a copy of the institution's "Annual Report" on any annual basis.

3. Cash Management

- A. All funds shall be deposited within 48 hours of receipt in accordance with N.J.S.A. 40A:5-15.
- B. The Treasurer shall minimize the possibility of idle cash accumulating in accounts by assuring that the amounts in excess of negotiated compensating balances are kept in interest bearing accounts are promptly swept into the investment portfolio.

- C. The method of calculating banking fees and compensating balances shall be reviewed on a monthly basis.
- D. Investment decisions shall be guided by the cash flow projections prepared by the Treasurer.

4. Permissible Investments

- A. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America.
- B. Government money market mutual funds.
- C. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
- D. Bonds or other obligations of the local unit or school districts of which the local unit is a part of.
- E. Any other obligations with maturities not exceeding 97 days, as permitted by the Division of Investments.
- F. Local government investment pools.
- G. New Jersey State Cash Management Fund.
- H. Repurchase agreements of fully collateralized securities.

5. Authority for Investment Management

- A. The Treasurer is authorized and directed to make investments on behalf of the District. All investment decisions shall be consistent with this plan and all appropriate regulatory constraints.

6. Safekeeping

- A. Securities purchased on behalf of the District shall be delivered electronically or physically to the District's custodial bank, which shall maintain custodial and/or safekeeping account for such securities on behalf of the District.

7. Reporting

- A. The Treasurer shall report to the Board of Fire Commissioners all purchases of investments in accordance with N.J.S.A. 40A:5-15.2.

8. Audit

- A. The Cash Management Plan shall be subject to annual audit conducted pursuant to N.J.S.A. 40A:5-14.

9. Disposition of Abandoned Property

- A. The Treasurer shall escheat to the State of New Jersey checks, which remain outstanding for twelve or more months after the date of issuance.

The following Resolution #18-06-07-02 was introduced by Commissioner
and it was seconded by Commissioner . Motion carried.

Campagna
Gibson
Kelly
McCargo
Montana

Campagna
Gibson
Kelly
McCargo
Montana

RESOLUTION #18-06-07-02				
	AYE	NAY	ABSTAIN	ABSENT
CAMPAGNA	X			
GIBSON	X			
KELLY	X			
MCCARGO	X			
MONTANA	X			

Certification

I, Robert A. Campagna, Clerk of the Board of Fire Commissioner, Fire District #13, Township of Cherry Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution #18-06-07-02 was duly adopted by the Commissioners at the meeting held on June 7, 2018

RESPECTFULLY SUBMITTED,



ROBERT A. CAMPAGNA
CLERK, B.O.F.C DIST #13

RAC:emr