

CHERRY HILL BOARD OF FIRE COMMISSIONERS



Cherry Hill Fire District #13
1100 Markkress Road
Cherry Hill, New Jersey 08003
Telephone: (856) 795-9805
Fax: (856) 795-4588

Chairperson
Hugh H. "Skip" Gibson, IV

Secretary / Clerk
Robert A. Campagna

Treasurer
William P. Kelly

At Large
Kellie Montana

At Large
William T. McCargo

MINUTES FOR REGULAR MEETING MARCH 1, 2018

In accordance with Section 5 of the Open, Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on March 9, 2017.

CALL TO ORDER

Public meeting call to order at 19:00 hours.

FLAG SALUTE

ROLL CALL

CAMPAGNA	PRESENT
GIBSON	PRESENT
KELLY	PRESENT
MCCARGO	PRESENT
MONTANA	PRESENT

Also present: Fire Chief Kolbe, A/C Callan, A/C Baum, CFO Foley and PSA Fiorentini.

Oath of Office:

Fire Commissioner Gibson swore in newly elected Fire Commissioner William P. Kelly.

Reorganization of the Board with motions for Chairperson, Treasurer and Secretary/Clerk

A motion was made by Commissioner Montana and seconded by Commissioner Kelly to appoint Commissioner Hugh H. Gibson, IV as Chairman of the Board for the 2018-2019 year. Commissioner Gibson accepted the nomination.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

A motion was made by Commissioner Campagna and seconded by Commissioner McCargo to appoint Commissioner William P. Kelly as Treasurer of the Board of Fire Commission for the 2018-2019 year. Commissioner Kelly accepted the nomination.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

A motion was made by Commissioner Montana and seconded by Commissioner Kelly to appoint Commissioner Robert A. Campagna as Secretary/Clerk of the Board for the 2018-2019 year. Commissioner Campagna accepted the nomination.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

Motion by Commissioner Montana and seconded by Commissioner McCargo to accept the Agenda, Regular and closed meeting minutes from the February 1, 2018 Meeting.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	ABSTAINED
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

Motion by Commissioner Montana seconded by Commissioner Kelly to accept the Regular and Closed meeting minutes from the February 15, 2018 Meeting.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	ABSTAINED
MONTANA	YEA

CORRESPONDENCE – ON FILE

FIRE CHIEF'S REPORT

FOAP Class (10 FF's).
Attended Personnel Evaluation Seminar (All Chiefs).
EMT Class Graduated 2/27/18.
Meeting with Church Road Civic E-Board.
Conference Call with ISO Representative.
Attended Camden County EMS Chiefs Assn meeting.
Attended OFC/FCO meeting.

TREASURER'S REPORT

CFO Foley reported on two notable bills; Municipal Emergency Services in the amount of \$29,150.00 and Robert Schmitz & Sons Plumbing in the amount of \$13,375.00.

Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Treasurer's Report and the monthly bill list totaling \$591,808.18 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

OLD BUSINESS

CFO Foley reported to the Board that he has received confirmation from the Fire District's Bond Council that the Arbitrage Report that has been previously discussed is not required.

NEW BUSINESS

Commissioner Kelly questioned Fire Chief Kolbe on the overtime report and asked what could be done to cut down on overtime. Fire Chief Kolbe reported that under the current collective bargaining agreements the Department is limited as to what it can do. He also reported that the Department is currently down three (3) full time positions, which is causing overtime as well as some long-term injuries. Commissioner Kelly questioned why Motor Maintenance is reporting that they are behind on Heavy Apparatus preventive maintenance. A/C Callan reported that currently the Motor Maintenance Shop is experiencing a heavy workload, which is the reason an additional part time position was requested in this year's budget.

RESOLUTION ON FIRST READING

RESOLUTION #18-03-01-16	RESOLUTION AUTHORIZING THE CREATION OF A PAID POSITION OF PURCHASING MANAGER
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PUBLIC COMMENT – NONE

READING OF RESOLUTIONS

RESOLUTION #18-03-01-01	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES WITH THE LAW OFFICE OF QUINLAN & NIGRO, LLC.
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PUBLIC COMMENT - NONE

Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #18-03-01-01 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

RESOLUTION #18-03-01-02	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO BOWMAN AND COMPANY FOR AUDITING SERVICES
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PUBLIC COMMENT - NONE

Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #18-03-01-02 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

RESOLUTION #18-03-01-03	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO STANTEC FOR ENGINEERING SERVICES
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PUBLIC COMMENT - NONE

Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #18-03-01-03 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

RESOLUTION #18-03-01-04	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES WITH THE LAW OFFICE OF RICHARD M. BRASLOW
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PUBLIC COMMENT - NONE

Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #18-03-01-04 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

RESOLUTION #18-03-01-05	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES WITH THE LAW OFFICE CAPEHART & SCATCHARD
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PUBLIC COMMENT - NONE

Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #18-03-01-05 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

RESOLUTION #18-03-01-06	RESOLUTION DESIGNATING DEPOSITORIES OF FUNDS AND INVESTMENTS AND ADOPTION OF CASH MANAGEMENT
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PUBLIC COMMENT - NONE

Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #18-03-01-06 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

RESOLUTION #18-03-01-07	RESOLUTION DESIGNATION OF OFFICIAL NEWSPAPERS FOR THE PUBLICATIONS FOR THE 2018-2019 YEAR
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PUBLIC COMMENT - NONE

Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #18-03-01-07 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

RESOLUTION #18-03-01-08	RESOLUTION AUTHORIZING REGULAR AND AGENDA MEETING SCHEDULE FOR 2018-2019 YEAR
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PUBLIC COMMENT - NONE

Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #18-03-01-08 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

RESOLUTION #18-03-01-09	RESOLUTION AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
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PUBLIC COMMENT - NONE

Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #18-03-01-09 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

RESOLUTION #18-03-01-10	RESOLUTION APPOINTING CONNER STRONG & BUCKLEW AS RISK MANAGEMENT CONSULTANT
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PUBLIC COMMENT - NONE

Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #18-03-01-10 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

RESOLUTION #18-03-01-11	RESOLUTION DESIGNATING SURETY BONDING FOR COMMISSIONERS
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PUBLIC COMMENT - NONE

Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #18-03-01-11 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

RESOLUTION #18-03-01-12	RESOLUTION DESIGNATING SIGNATORIES TO GENERAL ACCOUNTS
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PUBLIC COMMENT - NONE

Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #18-03-01-12 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

RESOLUTION #18-03-01-13	RESOLUTION AUTHORIZING CIVILIAN PERSONNEL SALARY ADJUSTMENTS
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PUBLIC COMMENT - NONE

Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #18-03-01-13 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

RESOLUTION #18-03-01-14	RESOLUTION AUTHORIZING THE DISPOSAL OF SURPLUS FORD EXPEDITION NO LONGER NEEDED FOR PUBLIC USE
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PUBLIC COMMENT - NONE

Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #18-03-01-14 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

RESOLUTION #18-03-01-15	RESOLUTION AUTHORIZING ADVERTISEMENT OF BID FOR OPERATING LEASE FOR TWO AMBULANCES PROJECT #EMS2018-004
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PUBLIC COMMENT - NONE

Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #18-03-01-15 as read. Motion carried.

ROLL CALL VOTE

ABSTAINED	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

RESOLUTION #18-03-01-17	RESOLUTION AUTHORIZING THE RENEWAL OF THE SHARED SERVICES AGREEMENT BETWEEN CHERRY HILL FIRE DISTRICT #13 AND DELRAN TOWNSHIP FIRE DISTRICT
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PUBLIC COMMENT - NONE

Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #18-03-01-17 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

Motion by Commissioner Montana to close Public Meeting at 19:26 hours to go into executive caucus meeting seconded by Commissioner Campagna. Motion carried.

RESOLUTION #18-03-01-18	RESOLUTION AUTHORIZING THE BOARD TO EXCLUDE THE PUBLIC IN ORDER TO DISCUSS CERTAIN MATTERS PERTAINING TO PERSONNEL AND/OR LITIGATION
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PUBLIC COMMENT- NONE

Motion by Commissioner Montana and seconded by Commissioner Campagna accept Resolution #18-03-01-18 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

OPENED MEETING

Motion by Commissioner Montana at 20:03 hours to open meeting to the public, seconded by Commissioner Campagna. Motion carried.

PUBLIC COMMENT PRIOR TO CLOSE OF MEETING

None

MOTION TO ADJOURN MEETING

Motion by Commissioner Montana and seconded by Commissioner Campagna to adjourn meeting at 20:03 hours. Motion carried.

RESPECTFULLY SUBMITTED,



**ROBERT A. CAMPAGNA
CLERK, B.O.F.C. DIST. #13**