



# CHERRY HILL BOARD OF FIRE COMMISSIONERS

Cherry Hill Fire District #13  
1100 Markkress Road  
Cherry Hill, New Jersey 08003  
Telephone: (856) 795-9805  
Fax: (856) 795-4588

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<i>Chairperson</i> Hugh H. "Skip" Gibson, IV	<i>Secretary / Clerk</i> Robert A. Campagna	<i>Treasurer</i> William P. Kelly	<i>At Large</i> Kellie Montana	<i>At Large</i> William T. McCargo
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## MINUTES FOR REGULAR MEETING MARCH 2, 2017

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on March 11, 2016.

### CALL TO ORDER

Public meeting call to order at 19:11 hours.

### FLAG SALUTE

### ROLL CALL

CAMPAGNA	PRESENT
GIBSON	PRESENT
KELLY	PRESENT
MCCARGO	PRESENT
MONTANA	PRESENT

Also present: Fire Chief Kolbe, A/C Callan, CFO Foley and PSA Fiorentini

### Oath of Office:

Chairman Gibson administered the oath of office to Commissioners Robert A. Campagna and William T. McCargo after their successful reelection to the Board of Fire Commissioners.

The Board took a short recess following the Oath of Office ceremony and reconvened at 19:18 hours.

### **Reorganization of the Board with motions for Chairperson, Treasurer and Secretary/Clerk**

A motion was made by Commissioner Kelly and seconded by Commissioner McCargo to appoint Commissioner Hugh Gibson, IV as Chairman of the Board for the 2017-2018 year.

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

A motion was made by Commissioner Campagna and seconded by Commissioner Montana to appoint Fire Commissioner William Kelly as Treasurer of the Board of Fire Commission for the 2017-2018 year.

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

A motion was made by Commissioner Montana and seconded by Commissioner Kelly to appoint Commissioner Robert Campagna as Secretary/Clerk of the Board for the 2017-2018 year.

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

**MINUTES**

*Motion by Commissioner Montana seconded by Commissioner McCargo to accept the Agenda, Regular and Closed meeting minutes from the February 2, 2017 Meeting.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

*Motion by Commissioner Montana seconded by Commissioner McCargo to accept the Workshop and Closed Meeting minutes from the February 16, 2017 Meeting.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	ABSTAINED
MCCARGO	YEA
MONTANA	YEA

**CORRESPONDENCE - ON FILE**

**FIRE CHIEF'S REPORT**

The Fire Chief's report was presented by Fire Chief Kolbe. The complete report is on file.

Interview with Sun Newspaper on Budget Election.

Attended Monthly FCO / OFC meeting.

Attended Northern County Chiefs Meeting on Active Shooter United Response.

Attended meeting with the Mayor regarding Woodland Civic Assn.

Attended Meeting with Senator Beach on Fire District Legislation.

International FF Cancer Foundation conducted a seminar for all FF/FO's.

Met with representatives from Hamilton Twp. on single fire district Q & A.

Attended the 2nd Camden County EMS Chiefs Association meeting.

EMS continues to Beta Test a new emsCharts website.

Met with Runnemed Fire Chief Loverdi and discussed ASHE/RTF.

Cooper Hospital delivered several sessions for our staff on Cooper Protocols.

Vested Virtua's new dispatch center.

**TREASURER'S REPORT**

*Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Treasurer's Report and the monthly list totaling \$548,527.21 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

**OLD BUSINESS**

None

**NEW BUSINESS:**

A motion was made by Commissioner Montana and seconded by Commissioner Campagna to cancel the scheduled meetings for April 6, 2017 and reschedule them to Monday, April 3, 2017 and cancel the scheduled meetings for May 4, 2017 and reschedule them to Monday May 8, 2017. The times and locations of the meetings will remain the same as advertised.

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

**READING OF RESOLUTION**

<b>RESOLUTION # 17-03-02-01</b>	<b>RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES WITH THE LAW OFFICE OF QUINLAN &amp; NIGRO, LLC.</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #17-03-02-01 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

<b>RESOLUTION # 17-03-02-02</b>	<b>RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO BOWMAN AND COMPANY FOR AUDITING SERVICES</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #17-03-02-02 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

**RESOLUTION # 17-03-02-03**

**RESOLUTION AUTHORIZING THE AWARD OF A  
NON-FAIR AND OPEN CONTRACT TO STANTEC  
FOR ENGINEERING SERVICES**

**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #17-03-02-03 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

**RESOLUTION # 17-03-02-04**

**RESOLUTION AUTHORIZING THE AWARD OF A  
NON-FAIR AND OPEN CONTRACT FOR LEGAL  
SERVICES WITH THE LAW OFFICE OF RICHARD M.  
BRASLOW**

**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #17-03-02-04 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

<b>RESOLUTION # 17-03-02-05</b>	<b>RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES WITH THE LAW OFFICE CAPEHART &amp; SCATCHARD</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #17-03-02-05 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

<b>RESOLUTION # 17-03-02-06</b>	<b>RESOLUTION DESIGNATING DEPOSITORIES OF FUNDS AND INVESTMENTS AND ADOPTION OF CASH MANAGEMENT</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #17-03-02-06 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

<b>RESOLUTION # 17-03-02-07</b>	<b>RESOLUTION DESIGNATION OF OFFICIAL NEWSPAPER FOR THE PUBLICATIONS FOR THE 2017-2018 YEAR</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #17-03-02-07 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

**RESOLUTION # 17-03-02-08**

**RESOLUTION AUTHORIZING REGULAR AND  
AGENDA MEETING SCHEDULE FOR 2017-2018  
YEAR**

**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #17-03-02-08 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

**RESOLUTION # 17-03-02-09**

**RESOLUTION AUTHORIZING APPROVAL AND  
PAYMENT OF CLAIMS**

**PUBLIC COMMENT- NONE**

*Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #17-03-02-09 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

<b>RESOLUTION # 17-03-02-10</b>	<b>RESOLUTION APPOINTING CONNER STRONG &amp; BUCKLEW AS RISK MANAGEMENT CONSULTANT</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #17-03-02-10 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

<b>RESOLUTION # 17-03-02-11</b>	<b>RESOLUTION DESIGNATING SURETY BONDING FOR COMMISSIONERS</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #17-03-02-11 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

<b>RESOLUTION # 17-03-02-12</b>	<b>RESOLUTION DESIGNATING SIGNATORIES TO GENERAL ACCOUNTS</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #17-03-02-12 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

<b>RESOLUTION # 17-03-02-13</b>	<b>RESOLUTION AUTHORIZING CIVILIAN PERSONNEL SALARY ADJUSTMENTS</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #17-03-02-13 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

Motion by Commissioner Montana to close Public Meeting at 19:36 hours to go into executive caucus meeting seconded by Commissioner McCargo. Motion carried.

<b>RESOLUTION # 17-03-02-14</b>	<b>RESOLUTION AUTHORIZING THE BOARD TO EXCLUDE THE PUBLIC IN ORDER TO DISCUSS CERTAIN MATTERS PERTAINING TO PERSONNEL AND/OR LITIGATION</b>
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #17-03-02-14 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	YEA
MONTANA	YEA

**OPENED MEETING**

*Motion by Commissioner Montana at 19:54 hours to open meeting to the public, seconded by Commissioner Campagna. Motion carried.*

**PUBLIC COMMENT PRIOR TO CLOSE OF MEETING**

None

**MOTION TO ADJOURN MEETING**

*Motion by Commissioner Montana and seconded by Commissioner Campagna to adjourn meeting at 19:54 hours. Motion carried.*

**RESPECTFULLY SUBMITTED,**



**ROBERT A. CAMPAGNA  
CLERK, B.O.F.C. DIST. #13**